

Bramham cum Oglethorpe Parish Council

Parish Council Meeting

You are hereby summoned to the Parish Council meeting to be held at 7.00pm on 13 March Wednesday 2024 at the Bramham Parish Centre

Prior to the first item on the agenda there will be an opportunity for members of the public to address the meeting. The members will take these representations into account when agenda items are considered but are not required to make a response. The session will last for a maximum of 20 minutes and each member of the public will be entitled to speak for a maximum of 3 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically permitted.

1. To receive apologies and approve, where requested, reasons for absence **MC**
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 19-20 of the Members Code of Conduct.
3. To accept the minutes of the Parish Council on 14 February 2024 as a true record **MC**
4. Crime Report **LR**
5. To receive the Event Management Plan for the Bramham Run and confirm the booking **PC**
6. Assets & Amenities Committee **PC**
 1. To approve the purchase of a tool shed for Parish Centre gardening tools.
 2. To approve alterations to the Pavilion kitchen work bench to allow the fridge-freezer to be moved into the kitchen
 3. To set up a team to undertake the Bramham Parish Centre garden maintenance
 4. To receive an update in relation to the water leak at the Pavilion
 5. To receive an update in relation to pest control at the playing field
7. Traffic Management Working Group **MC**
 1. To receive the data from the static SID on Clifford Road for February 2024
8. Football Pitch Management Working Group **KH**
 1. To receive an update on current usage of the pitch
9. To note the Community Fund Grants for 2024/2025 **MC**
10. To approve the Assets Register **MC**
11. To confirm the arrangements for preparation of the Annual News Letter **HB**
12. To approve a contribution towards cost of the clerk's CiLCA fees **MC**
13. **Financial Matters RFO**
 1. To note the receipts for February 2023
 2. To approve the following payments :

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC			tbc	
2	BACS	Team Clean Cleaning	180.00		180.00	
3	BACS	Peter Conway	70.68		70.68	
4	BACS	Bright Sparks Ltd	165.00	33.00	198.00	
5	DD	ID Mobile	4.17	.83	5.00	
6	DD	BT (Parish Centre Broadband)	32.95	6.59	39.54	
7	DD	Parish Centre Electricity (01 10 2023 – 14 01 2024)			tbc	
8	DD	Pavilion Electricity (01 10 2023 – 14 01 2024)			tbc	

3. To receive the bank reconciliations as at 29 February 2024
4. To note the bank balances as at 29 February 2024

14. **Planning Matters LR**

a) Decisions received

23/07093/FU Demolition of existing buildings; construction of 23 dwellings and three apartment blocks comprising 33 apartments; laying out of access road; landscaping works including pavilion building; widening of Freely Lane and associated provision of footpath at Bramham House, Bowcliffe Road, Bramham. Refused

24/00677/CLP Certificate of proposed lawful development for conversion of existing garage into habitable accommodation at 1 Milnthorpe Garth, Bramham. Withdrawn

b) Applications received

24/00863/FU/NE Two storey side extension incorporating car port with a dormer window to front and rear at Pasture Cottage 3 Farfield Court Wetherby Road, Bramham

24/01246/FU/NE Conversion of garage to habitable room, including new door to side Site at 1 Milnthorpe Garth Bramham

Pre-Application Consultation Proposed base station installation upgrade 11514326, Laneside Farm, Meadow Farm, Bramham.

c) Update regarding ongoing planning matters

15. Clerk's Report **Clerk**

16. To note correspondence received since the last meeting **MC**

17. Minor Items **MC**

18. To note the date of the next meeting as 10 April 2024. Any agenda items or reports to be sent to the Clerk by 5 pm on the Tuesday prior to the meeting **MC**

19. To consider excluding the press and all members of the public regarding items 20 due to the confidential nature of the business to be discussed. **MC**

20. To consider applications for the office of Parish Councillor **MC**

21. To vote on the applications for the office of Parish Councillor **MC**

22. To agree that the successful applicant shall complete a Declaration of Acceptance of Office and return a signed copy to the clerk as soon as possible after being notified of their successful application **MC**

N R Fairbairn

Clerk to Bramham cum Oglethorpe Parish Council
7 March 2024