

Bramham cum Oglethorpe Parish Council

Parish Council Meeting

**You are hereby summoned to the Parish Council meeting to be held at 7.00pm on
Wednesday 11 September 2024 at Bramham Parish Centre**

Prior to the first item on the agenda there will be an opportunity for members of the public to address the meeting. The members will take these representations into account when agenda items are considered but are not required to make a response. The session will last for a maximum of 20 minutes and each member of the public will be entitled to speak for a maximum of 3 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically permitted.

1. To receive apologies and approve, where requested, reasons for absence **MC**
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 19-20 of the Members Code of Conduct.
3. To accept the minutes of the Parish Council on 10 July 2024 as a true record **MC**
4. Crime Report **MC**
5. Assets & Amenities Committee **PC**
 - 5.1 To receive the minutes of the of the A & A Committee meeting on 28 August 2024
 - 5.2 To receive the structural survey report of the Pavilion
 - 5.3 To approve an amended budget for Pavilion maintenance
 - 5.4 To review the access arrangements for the Parish Centre
 - 5.5 To consider installing CCTV at the Parish Centre
6. Traffic Management Working Group **MC**
 - 6.1 To receive the data from the Static SIDs
 - 6.2 To receive an update from the LCC Road Safety Meeting on 10th September 2024
7. Neighbourhood Plan Review Working Group update **AP**
8. Finance Working Group **MC**
 - 8.1 To note the completion of the Q1 Internal Controls Check list
 - 8.2 To approve adding an additional signatory to the Skipton Building Society mandate
 - 8.3 To receive the External Auditor's Report and Certificate for 2023/2024
9. To note the conservation work undertaken on the War Memorial **MC**
10. To approve funding for a street/dog waste bin at the A1 entrance of Bramham Park. **MC**
11. To approve the purchase of replacement football nets **KH**
12. To approve a donation to the Royal British Legion **MC**
13. **Financial Matters RFO**
 - 13.1 To note the receipts for July and August 2024
 - 13.2 To approve the following payments :

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC (July)			tbc	
2	BACS	Team Clean Cleaning (July)	238.00	0	238.00	
3	DD	ID Mobile	4.13	.87	5.00	
4	DD	BT (Parish Centre Broadband - August)	35.72	7.14	42.86	
5	DD	YGP (Pavilion Electricity -July)	80.59	3.17	83.76	
6	DD	YGP (Parish Centre Electricity – July)	46.78	2.34	49.12	
7	BACS	Green Guard (Pavilion Maintenance)	512.00	0	512.00	
8	BACS	E Roche (Pavilion Deposit Refund)	100.00	0	100.00	
9	BACS	Starboard Systems Ltd (Accounts & Booking Software)	619.20	123.04	743.04	
10	BACS	A Briggs (Pavilion Deposit Refund)	100.00	0	100.00	

11	DD	Business Stream(Pavilion Water Rates)	56.79	0	56.79	
12	BACS	YLCA (Training Cllr Higgins)	26.30	0	26.30	
13	DD	BT Parish Centre Broadband (September)	35.72	7.14	42.86	
14	DD	YPG (Pavilion Electricity – August)	77.04	3.85	80.89	
15	DD	YPG (Parish Centre Electricity – August)	48.28	2.41	50.69	
16	BACS	Hirst Conservation (War Memorial Repairs)	4626.00	925.20	5551.20	
17	BACS	Watts Group Ltd (Pavilion Survey)	700.00	140.00	840.00	
18	BACS	A Howson (Pavilion Deposit Refund)	100.00	0	100.00	
19	BACS	P M Pitch Marking	150.00	0	150.00	
20	BACS	P Conway (Pavilion repair)	112.00	0	112.00	
21	BACS	PKF Littlejohn LLP (External Auditor]	420.00	84.00	504.00	
22	BACS	D Beck (Pavilion Deposit Refund)	100.00	0	100.00	
23	BACS	Salary Incl HMRC (August)			Tbc	
24	BACS	Team Clean (August)	170.00		170.00	
25	DD	ID Mobile	4.13	.87	5.00	
26	BACS	HAGS (Playground repairs)	1939.55	387.91	2327.46	
27	BACS	Clear Insurance Ltd (Annual Insurance Premium)	1,850.50	0	1,850.40	
28	DD	Business Stream (Parish Centre Water 13 06 23 -20 08 24	262.33	0	262.33	
29	BACS	Cllr Richards (Bramham Show expenses)	453.33	75.56	453.33	

13.3 To receive the bank reconciliations as at 31 August 2024

13.4 To note the bank balances as at 31 August 2024

14 Planning Matters LR

14.1 Decisions received

24/03982/COND Consent, agreement or approval required by condition 4 of Planning Application 24/02025/FU - Bowcliffe Hall Paradise Way, Bramham. Approved.

24/03984/COND Consent, agreement or approval required by condition 3 of Planning Application 24/02026/LI - Bowcliffe Hall Paradise Way Bramham. Approved.

24/03762/LI Replacement of one ground floor and two first floor windows to front at The Old Malt Kiln, 12 High Street, Bramham. Approved

14.2 Applications received

24/04226/FU/NE Demolition of existing single storey rear extension and construction of new single storey rear extension at Streambank Cottage, Front Street, Bramham.

24/03981/FU/NE For: Demolition of existing conservatory and part of outbuilding to rear; Erection of new single storey rear extension at Stonecroft, Low Way, Bramham.

24/03345/FU/MIN Installation of two slurry pipe crossings and stone access track with associated landscaping works at Two Parcels Of Land Off Spen Common Lane, Bramham.

14.3 Update regarding ongoing planning matters

15 Clerk's Report **Clerk**

16 To note correspondence received since the last meeting **MC**

17 Minor Items

18 To note the date of the next meeting as 9 October 2024. Any agenda items or reports to be sent to the Clerk by 5 pm on the Tuesday prior to the meeting

N R Fairbairn

Clerk to Bramham cum Oglethorpe Parish Council
5 September 2024