

Bramham cum Oglethorpe Parish Council

Parish Council Meeting

**You are hereby summoned to the Parish Council meeting to be held at 7.00pm on
Wednesday 11 December 2024 at Bramham Parish Centre**

Prior to the first item on the agenda there will be an opportunity for members of the public to address the meeting. The members will take these representations into account when agenda items are considered but are not required to make a response. The session will last for a maximum of 20 minutes and each member of the public will be entitled to speak for a maximum of 3 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically permitted.

1. To receive apologies and approve, where requested, reasons for absence **MC**
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 19-20 of the Members Code of Conduct.
3. To accept the minutes of the Parish Council on as a true record **MC**
4. Crime Report **LR**
5. Traffic Management Working Group **MC**
 - 5.1 To receive the data from the Static SIDs for November 2024
 - 5.2 To receive an update from the LCC Highways meeting on 3 December 2024
6. To receive an update from the Neighbourhood Plan Review Working Group **AP**
7. Finance Working Group **MC**
 - 7.1 To consider the draft 2025/2026 draft budget and precept request
 - 7.2 To receive the Q2 Internal Controls Checklist and note any action required
 - 7.3 To approve the appointment of Elkerlodge Bookkeeping as internal auditor for 2024/2025
 - 7.4 To consider the investment options for the council's reserve funds.
8. To consider any grant applications to be made to the Community Fund in 2025 **MC**
9. To consider renewal of the Parish Online annual subscription **MC**
10. To consider whether to hold an event to mark the 80th Anniversary of VE Day on 8th May 2025.
11. To agree a date for the Annual Parish Meeting **MC**
12. To note the completion of the clerk's annual appraisal **LR**
13. **Financial Matters RFO**
 - 13.1 To note the receipts for November 2024
 - 13.2 To approve the following payments :

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC				
2	BACS	Team Clean Cleaning	204.00	0	204.00	
3	DD	ID Mobile	4.13	.87	5.00	
4	DD	BT (Parish Centre Broadband)	35.72	7.14	42.86	
5	DD	YPG (Pavilion Electricity – Nov 2024)	75.89	3.79	79.68	
6	DD	YPG (Parish Centre Electricity Nov 2024)	50.57	2.53	53.10	
7	DD	EDF (Pavilion gas)	99.89	4.99	104.88	
8	BACS	J Patterson (Parish Centre plants	155.29	0	155.29	
9	BACS	Green Guard (Pavilion jet washing)	170.00	0	170.00	
10	DD	Business Stream (Parish Centre water 21 08 24- 20 11 24)	52.72	0	52.72	

11	BACS	Kelham Fire Protection Ltd (Pavilion fire extinguishers)	75.00	15.00	90.00	
12	BACS	Tenter Hill Allotments (Community Fund grant)	293.90	0	293.90	
13	BACS	P M Pitch Marking (11 11 24 & 19 11 24)	90.00	0	90.00	
14	BACS	Harrod Sport (football nets)	85.04	17.01	102.05	
15	BACS	Mileage (26 11 24 & 03 12 24)	10.44	0	10.44	
16	DD	Unity Trust Bank (bank fees November 2024)	9.60	0	9.60	
17	BACS	Eyelid Productions (Annual website support)	100.00	0	100.00	
18	BACS	E-ON (Pavilion Gas)	489.40	24.62	517.02	

13.4 To receive the bank reconciliations as at 30 November 2024

13.5 To note the bank balances as at 30 November 2024

14 Planning Matters LR

14.1 Decisions received

24/05490/FU Single storey extension to garden workshop - High Toynton, Vicarage Lane, Bramham. Withdrawn

14.2 Applications received

None

14.3 Update regarding ongoing planning matters

15 Clerk's Report **Clerk**

16 To note correspondence received since the last meeting

17 Minor Items

18 To note the date of the next meeting as 8 January 2025. Any agenda items or reports to be sent to the Clerk by 5 pm on the Tuesday prior to the meeting

N R Fairbairn

Clerk to Bramham cum Oglethorpe Parish Council

5 December 2024