

Bramham cum Oglethorpe Parish Council

Parish Council Meeting

**You are hereby summoned to the Parish Council meeting to be held at 7.00pm on
Wednesday 8 October 2025 at Bramham Parish Centre**

Prior to the first item on the agenda there will be an opportunity for members of the public to address the meeting. The members will take these representations into account when agenda items are considered but are not required to make a response. The session will last for a maximum of 30 minutes and each member of the public will be entitled to speak for a maximum of 3 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically permitted.

1. To receive apologies and approve, where requested, reasons for absence **MC**
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 19-20 of the Members' Code of Conduct.
3. To accept the minutes of the Parish Council on 10 September 2025 as a true record **MC**
4. Crime Report **LR**
5. To agree a timetable for co-option to fill the vacancy on the Council **MC**
6. To note the timetable for preparation of the 2026/2027 budget and precept request **AP/Clerk**
7. To consider a donation to the Royal British Legion **MC**
8. **Financial Matters RFO**
 - 8.1 To note the receipts for September 2025
 - 8.2 To note the following payments

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC			tbc	
2	BACS	Team Clean Cleaning (September 2025)	216.00	0	216.00	
3	DD	ID Mobile (October 2025)	4.13	.87	5.00	
4	DD	BT (Parish Centre Broadband October 2025)	28.95	5.79	34.74	
5	DD	YGP (Pavilion electricity 15 08 – 15 09 2025)	77.74	3.89	81.63	
6	DD	YGP (Parish Centre Electricity 01 09 -30 09 2025)	81.18	4.06	85.24	
7	DD	Unity Trust (Bank fees October 2025)	8.40	0	8.40	

8.3 To approve the following payments

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	J Downing (Pavilion Deposit refund)	100.00	0	100.00	
2	BACS	Clear Insurance Management Ltd (Insurance Premium)	1,952.42	0	1,952.42	
3	BACS	Ryman Stationary Ltd (Office supplies)	11.66	2.33	13.99	
4	BACS	Cloud Next Ltd (gov.uk hosting)	99.99	19.99	119.98	
5	BACS	Cloud Next Ltd (gov.uk domain)	50.00	10.00	60.00	
6	BACS	LCC (Temporary Event Licence)	21.00	0	21.00	
7	BACS	Cllr P Corrigan (Bramham Show expenses)	242.81	0	242.81	
8	BACS	Amazon (Pavilion toilet seat)	15.82	3.17	18.99	

- 8.4 To receive the bank reconciliations as at 30 September 2025
- 8.5 To note the bank balances as at 30 September 2025
- 8.6 To receive the Q2 Budget Report and Reserves Report
- 9. **Planning Matters LR**
 - 9.1 Decisions received
 - 9.2 Applications received
 - 25/05573/FU/NE** Demolition of existing building to site with front facade re built; residential development of 47 residential units, comprising of 25 apartments and 22 dwelling houses; alterations to existing site access; formation of new access to Freely Lane; associated highways works to Freely Lane; hard and soft landscaping works at Bramham House Bowcliffe Road Bramham
 - 9.3 Update regarding ongoing planning matters
- 10. Clerk's Report **Clerk**
- 11. To note correspondence received since the last meeting **MC**
- 12. Minor Items **MC**
- 13. To note the date of the next meeting as 12 November 2025. Any agenda items or reports to be sent to the Clerk by 5 pm on the Tuesday prior to the meeting **MC**

N R Fairbairn

Clerk to Bramham cum Oglethorpe Parish Council
2 October 2025