

Minutes of the meeting of Bramham cum Oglethorpe Parish Council on 12 November 2025 at the Bramham Parish Centre

Councillors Present: M Corrigan, A Pumfrey, P Corrigan, M Tozer, J Ingham (from agenda item 5) and T Prest

Also Present: Clerk

Public Session

None

1. Apologies were received from Cllr K Huggins. It was **resolved** to approve the reason for his absence.
2. **Declarations of Pecuniary interests or other interests.**
None
3. It was **resolved** that the minutes of the meeting on 8 October 2025 be approved and signed by the Chair.
4. **Crime Report**
The report from the November 2025 PACT meeting was received. It was noted that the number of crimes reported in the Wetherby Ward was down compared with previous months. Nothing of note (specific to Bramham) was raised at the PACT meeting though speeding continues to be a concern across the Ward. The LCC Antisocial Behaviour Team have been holding monthly drop-in sessions at the Wetherby Library. The next session is on 2 December 2025. No one had attended the previous sessions, and if there is no attendance at the December session they will be discontinued.
5. The applications received for co-option were noted. It was **resolved** to appoint Cllrs Pumfrey, Prest and Ingham to interview applicants and make recommendations to the Council which will be considered at the December meeting.
6. It was **resolved** to approve the Business Continuity Plan. A redacted version will be published on the website. The clerk will produce user guides for the website and Cloudnext account. At the December meeting the council will consider adding additional councillors to the banking mandates and to access the website dashboard.
7. It was **resolved** to prepare a Community and Resilience Plan. It was agreed that Cllr M Corrigan and T Prest will take the lead on preparing an initial draft for the December meeting. The council will need to liaise with other village organisations, the Village Hall and All Saints Church, when developing the plan.
8. **Financial Matters RFO**
 - 8.1 The receipts for October 2025 were noted as £364.00
 - 8.2 The following payments were noted:

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC	836.16	0	836.16	
2	BACS	Team Clean Cleaning	216.00	0	216.00	
3	DD	ID Mobile	4.13	0.87	5.00	
4	DD	BT (Parish Centre Broadband)	28.95	5.79	34.74	
5	DD	YPG (Pavilion Electricity 14 09 25 – 14 10 25)	60.44	3.02	63.46	
6	DD	YPG (Parish Centre Electricity)	113.87	5.69	119.56	
7	DD	Unity Trust (Bank fees)	9.75	0	9.75	
8	DD	ICO (Annual Fees)	47.00	0	47.00	
9	DD	Business Stream (Pavilion water rates 23 07-22 10 25)	183.70	0	183.70	

8.3 The following payments were approved:

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Timpson (Pavilion cupboard keys)	16.67	3.33	20.00	
2	BACS	Royal British Legion	100.00	0.00	100.00	100.00
3	BACS	WEL Medical Ltd (Defibrillator pads)	125.20	25.06	150.36	

8.4 The bank reconciliations as at 31 October 2025 were received.

8.5 The bank balances as at 31 October 2025 were noted as:

Unity Trust Current Account	21,117.97
Unity Trust Deposit Account	47,664.25
Hinkley & Rugby Building Society	61,000.00
Total	129,598.52

9. Planning Matters

9.1 Decisions received

None

9.2 Applications received

25/06027/FU/NE Alterations to existing dwelling, including addition of an additional floor and garage to side/demolition of existing garage; erection of one detached dwelling to side at The Gables, Freely Lane, Bramham. This application has been withdrawn from the Planning Portal as LCC has requested further documents. The council will consider the application when it is reinstated. Correspondence from a resident was noted and will be considered when the council responds to the application.

25/06463/FU Change of Use of Agricultural Land for the purposes of siting a temporary agricultural workers dwelling at Oglethorpe Hall Wetherby Road, Newton Kyme. It was **resolved** not to comment on the application.

9.3 Update regarding ongoing planning matters.

Bramham House Development. It is not known when the District Valuers Report will be received. It was **resolved** that the council will comment on the application at this stage whilst reserving the right to submit further comments when the District Valuers report is received. Whilst the Council has no issue with the range and scale of properties on site there are concerns about:

- Freely Lane not being adequately widened to a two-lane road
- The new footpath along Feely Lane and how the tree roots adjacent to the path will be protected
- How can the Biodiversity Net Gain be calculated given the effects on the ecosystems due to the removal of trees on the site which has already been undertaken?

10. Clerk's Report

- Councillors were reminded about the Village Hall open day on 11 January 2026.
- LCC have asked the Council to check whether the blue grit bins located on Lyndon Road and Tenter Hill need to be restocked.
- The Q2 internal controls checklist has been completed by Cllr M Corrigan, and it will be received at the December meeting

11. **Correspondence**

1044	Resident re Bramham House Planning Application	Receipt noted
1045	Boston Spa, Wetherby & Community Green Group Newsletter	Receipt noted
1046	Cllr Stables re Community Risk Register	Discussed under Community and Resilience Plan.
1047	Resident re Gables Planning Application	Receipt noted under planning

12. **Minor Items**

- The recent SID data has been published on the website. There were no notable changes in overall speeds, a significant number of vehicles continue to violate the 20-mph limit.
- The Milnthorpe Path improvements have been completed but the path has not been reopened. The clerk will contact LCC to confirm when it will be reopened.
- The report on the playground being prepared by LCC has not been received and the clerk will chase this.
- It was agreed that Cllr Richards will represent the Council at the visit by LCC Chief Executive, Ed Whiting, to the Wetherby Ward on 27 November 2025.

13. The date of the next meeting was noted as 10 December 2025.

Any agenda items or reports to be sent to the Clerk by 5 pm on Tuesday, 2nd December 2026.

The meeting concluded at 8.17 pm

Signed.....

Dated.....