

Minutes of the meeting of Bramham cum Oglethorpe Parish Council on 14 January 2026 at the Bramham Parish Centre

Councillors Present: M Corrigan, L Richards, T Prest, P Corrigan, M Tozer, K Huggins J Ingham and S Jones

Also Present: Clerk

Public Session

None

1. Apologies
None.
2. **Declarations of Pecuniary interests or other interests**
Cllr Ingham declared an interest in agenda item 16 [Footpath no 7 Diversion Order]
3. It was **resolved** that the minutes of the meeting on 10 December 2025 be approved and signed by the Chair.
4. Cllr Scott Jones' signed Acceptance of Office form was received.
5. **Crime Report**
The report from the January 2026 PACT meeting was received. It was noted that crime rates remain low across the Wetherby Ward.
6. **Precept and Budget request**
 - 6.1 It was **resolved** to approve the 2026/2027 budget.
 - 6.2 It was **resolved** to approve a precept of £35,292 for 2026/2027. The precept payable on a Band D property will be £47.96 pa, an increase of £1.94 [4.2%] pa from 2025/2026.
7. It was **resolved** to apply to the Bramham Community Fund for a grant of £10,000 towards the cost of redevelopment of the playground.
8. It was **resolved** to add Cllr Scott Jones to the Unity Trust Bank mandate.
9. Vacancy
 - 9.1 It was noted that Adam Pumfrey has resigned from the Council.
 - 9.2 It was agreed that, assuming there is no call for an election, the vacancy will be advertised on 22 January 2026 in accordance with the council's co-option policy.
10. It was **resolved** to appoint Cllr M Corrigan as chair of the Finance Working Group.
11. It was **resolved** to defer appointing a chair of the Neighbourhood Plan Working Group until after the Parish Meeting in May.
12. Community and Resilience Plan. It was **resolved** to approve the letter to be sent to the Village Hall Trustees, Bramham Primary School and All Saints' church inviting them to a meeting to discuss the plan.
13. Traffic management Working Group
 - 13.1 The data from the SIDs for November and December 2025 was received. It was noted that there was no significant change in the data from previous months.
 - 13.2 There has been no update from LCC on the issues raised at the December 2025 Highways meeting. The clerk was instructed to chase a response.
14. **Tenter Hill Allotments**
 - 14.1 It was **resolved** not to permit bee keeping on the Tenterhill Allotments.
 - 14.2 It was **resolved** to increase the annual rent for 2026 by 4% to £457.60.
 - 14.3 It was noted that there has been significant improvement in the overall condition of the site with no buildup of rubbish on the plots. The Council thanked all the Allotment holders for their hard work maintaining the site.
15. It was noted that a hirer had breached the Pavilion terms of Hire as excess mud and debris had been

left in the changing areas. It was **resolved** to charge the hirer for any additional cleaning costs. It was noted that caps for the goal post holes were missing. The clerk will ask Bramham FC to replace them.

16. The application for a Diversion Order for Bramham Footpath no 7 was considered. It was **resolved** not to object to the application.

17. **Financial Matters RFO**

17.1 The receipts for December 2025 were noted as £382.68

17.2 The following payments were noted:

			Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC	836.16	0	836.16	
2	BACS	Team Clean Cleaning	162.00	0	162.00	
3	DD	ID Mobile	4.17	.83	5.00	
4	DD	BT (Parish Centre Broadband)	28.95	5.79	34.74	
5	DD	YGP (Pavilion Electricity)	70.16	3.53	74.14	
6	DD	YGP(Parish Centre Electricity)	208.15	10.41	218.56	
7	DD	Unity Trust (bank fees)	10.95	0	10.95	

17.3 It was **resolved** to approve the following payments:

			Amount (net)	VAT	Total	Sec 137
1	BACS	Em-B Solutions (Parish Centre lock)	320.00	64.00	384.00	
2	BACS	SLCC (Annual subscription)	100.00	0	100.00	

17.4 The bank reconciliations as at 31 December 2025 were received.

17.5 The bank balances as at 31 December 2025 were noted as:

Unity Trust Current Account	16,600.12
Unity Trust Deposit Account	47,926.93
Hinkley & Rugby Building Society	61,468.38
Total	125,995.43

17.6 The Q3 budget report and reserves report was received.

18. **Planning Matters**

18.1 Decisions received

25/06968/FU Ground floor extension to the front; first floor extension to side at 38 Croft Drive, Bramham. Approved.

18.2 Applications received

None

18.3 Update regarding ongoing planning matters.

The District Valuers' Report in respect of the Bramham House development has been received. It was noted that there is a disparity between the figures in the report and those provided by the developers in respect of the financial viability of the site. It was **resolved** to advise LCC that the Council continues to support the development of the site for housing.

19. **Clerk's Report**

- LCC Planning Enforcement have acknowledged the council's complaint about a structure installed on land off Windmill Road, Bramham.
- The interest rate on the Hinkley and Rugby Building society Account is reducing from 4% to 3.75%

- Scholes & Elmet Parish Council have asked whether they can purchase any of the current equipment in the playground when it is redeveloped. The clerk has advised them of the likely timescale for the project.
- The 2025/2026 AGAR will include a new assertion in respect of digital compliance. The clerk will advise the Council at the February meeting if the council needs to take any action to comply with the new requirements.

20. Correspondence

1051 Boston Spa resident seeking a building plot for a single house – the clerk will advise them that the council is not aware of any suitable plots.

1052 Resident complaining about dog fouling. The clerk has responded detailing the action taken by the council to address the issue. The council will request stickers from LCC to put on lampposts etc

1053 Resident's letter to LCC re Planning Enforcement issue on Church Hill. Receipt noted.

1054 Boston Spa, Wetherby & Villages Community Green Group Newsletter. Receipt noted.

1055 LCC Schedule of planned highway maintenance. Receipt noted.

1056 WISE - Elderly grass cutting scheme. The Clerk was asked to seek clarification from WISE.

21. Minor Items

- The council was represented at the Village Hall Open Day. Many village groups were represented but unfortunately the event was poorly supported because poor weather.
- The council has reported the pot hole on the road by the bus stop outside the Parish Centre.
- A quote has been received from Kompan for the repairs identified in their report. The clerk will obtain an additional quote from Hags and both will be considered at the February meeting.
- The council will consider appointing Cllr Jones to the Assets and Amenities Committee at the February 2026 meeting.
- The toilet door at the Parish Centre needs to be repaired and the clerk will contact a joiner in relation to this.

22. The date of the next meeting was noted as 11 February 2026

Any agenda items or reports to be sent to the Clerk by 5 pm on the Tuesday prior to the meeting.

The meeting concluded at 8.51 pm

Signed.....

Dated.....