Bramham cum Oglethorpe Parish Council
Parish Council Meeting

You are hereby summoned to the Parish Council meeting to be held at 7.00pm on Wednesday 9 September 2026 at Bramham Parish Centre

Prior to the first item on the agenda there will be an opportunity for members of the public to address the meeting. The members will take these representations into account when agenda items are considered but are not required to make a response. The session will last for a maximum of 20 minutes and each member of the public will be entitled to speak for a maximum of 3 minutes after which members of the public will no longer be permitted to address the Parish Council unless specifically permitted.

1. To receive apologies and approve, where requested, reasons for absence **MC**
2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 19-20 of the Members' Code of Conduct.
3. To accept the minutes of the Parish Council on 8 July 2026 as a true record **MC**
4. Crime Report **MC**
5. **Council Vacancy MC**
   5.1 To note the resignations of Cllr Keith Huggins and Cllr Mark Tozer
   5.2 To agree a co-option timetable to fill the vacancies on the council
6. **Committee and Working Group Membership MC**
   6.1 To appoint a chair of the Assets and Amenities Committee
   6.2 To appoint a lead member for the Neighbourhood Plan Review Working Group
   6.3 To appoint an addition member of the Playground Redevelopment Working
   6.4 To appoint a lead for the Playground Redevelopment Working Group
   6.5 To appoint an additional member of the Finance Working Group
7. **Traffic Management Working Group MC**
   7.1 To receive the SID data
   7.2 To receive an update from the LCC Highways meeting on 1 September 2026
8. **Tenter Hill Allotments Association [THAAC] SJ**
   8.1 To receive an update from the meeting with the THAAC on 19 August 2026.
   8.2 To approve installing a water pipe in a trench at the site
   8.3 To approve the THAAC making a grant application to the Community Fund in 2027
9. To receive an update on the playground repairs **MC/Clerk**
10. To receive an update on the Football Contracts **MC/Clerk**
11. To receive an update on the Community Resilience Plan **MC**
12. To consider whether an Internal Communications Protocol is required **JD**
13. To approve a quote for the replacement of the signs on Wetherby Road & Bowcliffe Road **MC**
14. To approve a quote electrical safety checks at the Parish Centre & Pavilion **MC**
15. To approve the insurance quote for 2026/2027 **MC**
16. To receive the Q1 Internal Controls Checklist and agree any action required **MC**
17. To note the LGA 2026/2027 pay agreement **MC**
18. **Financial Matters RFO**
    18.1 To note the receipts for July and August 2026
    18.2 To note the following payments:

			Amount	VAT	Total	S 137
1	BACS	Salaries Incl HMRC (July & August 2026)			tbc	
2	BACS	Team Clean Cleaning (July & August 2026)	396.00	0	395.00	
3	DD	ID Mobile (July & August 2026)	8.34	1.68	10.00	
4	DD	BT (Parish Centre Broadband (August & September 2026)	63.90	13.80	76.68	
5	DD	YGP (Pavilion Electricity – July 2026)	85.29	4.26	89.55	
6	DD	YPG (Parish Centre Electricity July 2026)	59.66	2.98	62.64	
7	DD	Unity Trust (Bank fees July 2026)	7.00	0	7.00	

8	DD	Business Stream (Pavilion water 23 04 – 22 07 2026)	103.31	0	103.31	
9	DD	Mobile Phone (August 2026)	4.17	.83	5.00	
10	DD	BT (Parish Centre Broadband – September 2026)	31.95	6.39	38.34	
11	DD	YGP (Pavilion Electricity – August 2026)	91.05	4.55	95.62	
12	DD	YPG (Parish Centre Electricity August 2026)			62.07	
13	DD	Unity Trust (Bank fees August 2026)	7.00	0	7.00	
14	DD	Business Stream (Parish Centre water 21 05 -20 Aug)	49.94	0	49.94	

18.3 To approve the following payments :

			Amount	VAT	Total	S 137
1	BACS	O Richards (Pavilion deposit refund)	100.00	0	100.00	
2	BACS	J Cheung (Pavilion reposit refund ref 196)	100.00	0	100.00	
3	BACS	Starboard Systems Ltd (Scribe annual fees)	717.60	143.52	861.12	
5	BACS	The Cartridge People (Printer Ink & A4 Paper)	56.57	11.32	67.89	
6	BACS	Kohler Mira Limited (Pavilion showers service)	522.33	104.47	626.80	
7	BACS	Amazon (SumUp terminal)	23.99	0	23.99	
8	BACS	Clerk's expenses (Milage)	15.66	0	15.66	
9	BACS	Ian Kitchen (Parish Centre repair)	25.00	0	25.00	

18.4 To receive the bank reconciliations as at 31 August 2026

18.5 To note the bank balances as at 31 August 2026

19. **Planning Matters SJ**

19.1 Decisions received

26/02104/LI Retrospective listed building application for the removal of chimney stack, landscaping to the front of property at Heygate Farm, High Street, Bramham. Refused.

26/02990/FU Single storey side extension and new fencing and gates to front; installation of new EVCP to existing garage - Manor House, West High Street, Bramham. Approved.

26/02457/FU Variation of conditions 3 (Approved Plans), 7 (Relevant Details) and 8 (Landscape Scheme) of previous approval 23/04572/FU (allowed at appeal APP/N4720/W/24/3355821) (Installation of a battery energy storage system, including associated infrastructure, landscaping works and access) to allow for a reduction in the developable area, reduction of containers from 12 to 6 pairs, increase in maximum height of battery units to 4.3m, reduction in amount and format of transformer equipment, repositioning of infrastructure, and increased landscaping provision at Field 4381, Warren Lane, Bramham. Approved.

26/03423/LI Listed building application for internal alterations associated with kitchen fit out including to wall and floor finishes - Manor House West, High Street, Bramham. Approved.

26/03796 Demolition of existing side extension; construction of single-storey extension to front; single-storey extension to side; new window and door to rear at 18 Lyndon Avenue, Bramham. Approved

19.2 Applications received

26/03796/FU/NE Demolition of existing side extension; construction of single-storey extension to front; single-storey extension to side; new window and door to rear at 18 Lyndon Avenue, Bramham

26/03888/LI/NE Listed building application for replacement bay window at The Old Malt Kiln 12 High Street Bramham

26/04077/FU Demolition of existing bungalow and erection of a new detached dwelling at The Gables, Freely Lane, Bramham.

26/04586/FU/NE Demolition of existing rear extension; raised ridge height to create first storey single-storey rear extension; new windows and doors to front, sides, and rear; removal of stone wall to front and fence to side at The New Bungalow Back Lane Bramham

19.3 Update regarding ongoing planning matters

20. Clerk's Report **Clerk**
21. To note correspondence received since the last meeting
22. Minor Items
23. To note the date of the next meeting as 14 October 2026. Any agenda items or reports to be sent to the Clerk by 5 pm on the Tuesday prior to the meeting

N R Fairbairn

Clerk to Bramham cum Oglethorpe Parish Council

3 September 2026