

PRESENT: Cllrs:- R.A. Gibson (Chair), A.S. Ellis, K.W.J. Innocent, M.A. Fox,
L.D. Blanchard, J.E. Dickson, K.J. Duxbury, P.D. Evans,
M.R. Rhodes

OTHERS: G. Taylor, N. Ferres, A. Palmer

IN ATTENDANCE:- C.C. Pool (Clerk)

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF PREJUDICIAL/PERSONAL INTERESTS

Cllrs Blanchard and Innocent declared an interest as members of the BSLA committee.
Cllr Innocent declared an interest as a holder of a plot in the Meadow Lane Allotments.

3. POLICING MATTERS

The Clerk had received a crime list from WY Police which was thought to be incorrect as it referred to crimes on York Road. The actual crimes were damage to a motor vehicle (wing mirror) and an unsuccessful break-in at a commercial garage.

4. MINUTES OF LAST MEETING Cllr Blanchard said that he had contacted Mr James regarding the gate repair whereas the minutes specified Mr Simpson, whom the Clerk had contacted. As Mr Simpson has now done the work, Cllr Blanchard will discuss with Mr James. Otherwise, the minutes of the meeting held on 5 January having been circulated to all members, were **agreed** as correct,

5. CLERK'S REPORT & CORRESPONDENCE (not covered by Agenda items)

Leeds City Council

Libraries Consultation is taking place regarding Leeds libraries. It is likely that Boston Spa library will be retained albeit with changed opening hours. The consultation closes at the end of February.

Planning Enforcement A list of current actions has been received and this will be a regular activity. The details are confidential, but do not include anything in Bramham.

Dropped Kerb The kerb has now been constructed at no cost to the Council.

High Street LCC is to send a letter to residents informing them that resurfacing is imminent.

Dog Enforcement Orders Effective 1 February. These were as expected except for the limitation on the number of dogs being walked as 4 instead of 6.

Bramham Community Fund A list of this year's grants has been circulated to members and put on the website, notice board and in the magazine. The largest beneficiary is the Village Hall.

Tockwith & District Show Seeking financial contributions. **Resolved** that this is not an appropriate use of the Council's funds.

Pharmacy An application to open a pharmacy in Bramham has been received from the NHS. Potentially this would lead to the loss of the pharmacy at the Bramham Medical Centre.

Resolved to oppose the application. Clerk to advise NHS.

EPOSS Officer Naomi Wardman has written to introduce herself in this role at the Elmet Partnership of Schools and Services. **Resolved** to invite her to the March meeting.

Open Meeting A resident had written to request an open meeting. The Clerk had replied that what she was seeking would be covered at the Annual Parish Meeting. **Agreed** that no further correspondence was needed.

Wetherby & District Crime Prevention Panel Invitation to participate and request for funds. The Council does not consider that it is a member of the Panel and that Bramham is already well represented by Neighbourhood Watch delegates. The Council is not in agreement with the way that it appoints councillors to the Panel and the use that is made of them. That is not to say that the Council does not support the work of the Panel and it was **agreed** that a donation would be considered at the March meeting.

6. BRAMHAM PARISH ARCHIVE

The archive is currently in the care of Mrs Palmer and not generally available for reference purposes. Mr Ferres applied to the Community Fund for a grant to purchase equipment and software to digitise the archive and the Fund members had suggested that this project should be under the auspices of the Council and allocated a grant of £1000. It was thought that there would be benefits in the Council purchasing and owning the equipment and the insurance cover available. Also, the Council involvement will ensure continuity should any of the project team move on. **Resolved** to suspend Standing Orders to allow Mr Ferres and Mrs Palmer to address the meeting.

Mr Ferres outlined the procedure he intended to follow, which had several phases taking the files of paper records into fully digitised computer readable files. He has already started on the project, but is limited by the equipment being used and the software which he had only acquired on a short term free trial basis. At this time, the intention is to create some discs which could be held at various points in the village and be used to make local inquiries. In the fullness of time it could be possible to make the contents available on the internet, although it was recognised that there were likely to be copyright issues to be overcome before this can happen. Ian Watson has also volunteered his services to assist with the digitising work and he has been in contact with former Cllr Machin who was largely responsible for bringing the archive together. **Resolved** to resume Standing Orders. **Resolved** that the Council will adopt this project as a formal activity and invest Council funds in it. Mr Ferres supplied a price list of the purchases required and it was agreed that this should be tabled as a resolution at the March meeting. It was **agreed** that the existing files should be moved to be with Mr Ferres.

7. TREES ADJOINING ORCHARD COURT

Cllrs Rhodes and Dickson had looked at the sycamore tree and the blackthorn hedge. These pre-date the houses on Orchard Court and are not thought to be threatening any damage to neighbouring properties. Given that the tree is preserved by virtue of being in the Conservation Area and the hedge may be protected, they recommend that no action should be taken. Clerk to advise the resident.

8. MEADOW LANE ALLOTMENTS

Cllr Innocent reported on the meeting of the Allotments Committee on 26 January. A draft 30-year lease has been drawn up. This is based on the LCC lease amended to take account of the circumstances particular to Bramham. The aim is to put the allotments on a regular footing whilst allowing the tenants to retain, but not add to, the non-conformant activities such as the keeping of livestock. It is proposed to offer this lease from 1 October. It is hoped that the Council and the Allotments Association can move amicably towards this agreement, but starting in October would allow the Council to invoke 6 months' notice for breach if this is not the case. A meeting with the Association has been scheduled for 9 February.

Resolved that members of the Allotment Committee in conjunction with the Clerk are empowered to negotiate the lease. The registration of the land requires that the Council is in agreement that the contract for the purchase of the allotments could be signed without independent witnesses. **Resolved** to confirm that this was with the Council's agreement

9. CHILDREN' PLAYGROUND

The Clerk outlined the work done by Mr Simpson, and that still to do. The Clerk said that LCC suggest using industrial strength vinegar on the moss. Cllr Evans said that the order for the signs was in hand.

10. BSLA MEETING

Cllr Gibson reported back on the recent BSLA meeting. The village wide survey on future provision of facilities is under way with a voting form in the current edition of the parish magazine. The Council urges as many people as possible to express their views. The BSLA has been considering changing its constitution to remove some of the posts from the committee as they are not being used. However as the AGM is imminent, it has decided to wait until after that and let the new committee decide.

11. PLANNING MATTERS

The Council recorded the following decisions by LCC:

P/10/05508/FU/HE – Blackfen House, Almshouse Hill – Repositioning of outbuilding

The Council considered the following new application:

P/10/05446/FU/NE – The Coach House, Vicarage Lane – Change of use of former coach house to form 3 bedroom house with single storey side extension and detached garage – No Council objections

The application for an extension at 1 The Knoll has been approved. This was despite the LCC Planner agreeing to defer a decision until the Council could consider it at this meeting. The LCC Planner has apologised to the Council for this error.

12. FINANCIAL MATTERS

Quarterly Financial statement up to 31 December 2010:

Opening Balance at 1 April 2010	£26702.15
Plus Receipts 1 April to 31 December 2010	£20274.39
	£46976.54
Less Payments 1 April to 31 December 2010	£20147.92
Closing Balance at 31 December 2010	£26828.79

Represented by:

Parish Council a/cs

HSBC Community a/c No. 51051350 £ 1403.24

HSBC Business Money Manager a/c No. 31158333 £ 882.27

Reserves - Skipton BS a/c No. 830047406 (Deposit) £24558.28

£26843.79

Less cheques not yet cashed to the value of £ 15.00

£26828.79

Resolved that the following account be passed for payment:

AWM Ltd (Waste disposal) £65.84

13. MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

Magazine The Council usually considers making a donation to the magazine at its March meeting. Clerk to invite Mrs Young to make a request.

Leeds Festival Cllrs Dickson and Fox said that they had been contacted by a student researching the Leeds Festival.

Leeds Parish & Town Council Forum The Clerk reported that the Highways supplement to the Charter had been formally adopted. The view was that the Charter, particularly the Planning Supplement would need substantial revision after the enactment of the Localism Bill.

University Farms Cllr Duxbury said that all short term tenants were being evicted from the University's buildings.

Wetherby & Harewood Parish & Town Council Forum Cllr Innocent said that residents were being invited to report all potholes created in the bad weather and LCC were aiming to fill them on a rapid response basis. It was unlikely that there would be any changes to parish boundaries in the foreseeable future.

O.P. Garden Cllr Innocent said that he would approach Mr Howland, but he is not in a position at the moment to take up the offer. The Council may have to consider an alternative. There are molehills in the garden. Clerk to organise removal.

Gala The theme of the 2012 event will fit in with the Queen's jubilee. Cllr Innocent is seeking information from anyone who was involved in 1977.

Football Posts It was noted that the old posts had yet to be removed.

Playing Field fence There is damage to the fence and this may have been caused by people cleaning boots or shoes on it. It was thought unlikely that this was the football club, and members were asked to be on the lookout for the culprits.

Bramham Park It is understood there is to be a proposal for a clay pigeon shooting facility at the park and that Mr Lane Fox would like to know the Council view. Agenda item for March.