

DRAFT FOR APPROVAL

Bramham Parish Council

Wednesday 2 November 2011

PRESENT: Cllrs:- V.M. Whitbread (Chairman), L.D. Blanchard, R.A. Gibson,
F. Henderson, K.W.J. Innocent, M.R. Rhodes, M Batt, J Halliday.

OTHERS: Cllr J. Procter, Police Representative, J Whitbread, John Lynch, Ian Dalton,
Michael Fox

IN ATTENDANCE:- A.J. Henson (Clerk)

PUBLIC SESSION

Mr M Fox raised a query regarding the minutes not being on the website in time for issues to be raised in relation to the Agenda. Mr Fox also made the point that the September minutes had been absent from the website.

1. APOLOGIES FOR ABSENCE

Apologies for absence received by Cllr Mackie.

2. DECLARATION OF PREJUDICIAL/PERSONAL INTERESTS

Cllrs Blanchard and Innocent declared an interests in agenda item13 as members of the BSLA.

3. POLICING MATTERS

The Council noted the report of the Police. In particular the two crimes reported which were, criminal damage to a dwelling and poaching. In relation to the poaching offence, three people had been arrested, charged and cautioned.

4. LOCALISM BILL

The Council received an update from Andrew Birbeck, regarding the Localism Bill and how the Council should look to meet the criteria of producing a Neighbourhood Plan. Cllr Innocent and Batt outlined the stages that have already been considered and the working groups that have been set up. It was also noted that engaging with Leeds City Council is key and something that the Council should be mindful of.

5.MINUTES OF LAST MEETING

The Minutes of the meeting dated 5 October 2011 were approved, subject to the following amendments:

That the reference to the Community Fund and the Christmas Lighting be amended to say the cost was subject to approval by the Community Fund and Cllr Gibson did not declare an interest in the BSLA agenda item.

6. CLERKS REPORT

The Council noted the Clerks' Report. In particular, the Council noted:-

The issue brought to the attention of the Council by Mr Alan Jones was discussed. Mr Jones was concerned that the assault he suffered had not been reported in the figures provided to the Council in September. After further investigation, the Police advised that it had not been recorded as a crime, after discussions with the complainant, hence why it was not included in the September figures. The Police representatives confirmed they would look into the licensing arrangements for the Village Hall.

The request by Mr S Moore, for sight of the letter received from Mr Dickson. After discussion, it was agreed to provide a redacted version of the letter to Mr Moore (Proposed by Cllr Henderson/Seconded by Cllr Whitbread). **Resolved: to provide a redacted version of Mr Dickson's letter.**

The Clerk advised that there had been an issue with the website in relation to the uploading of documents, in response to the question raised by Mr Fox. Further in relation to the Minutes, other matters had had to take priority in the month, hence the delay in these being produced.

The Council after discussion resolved to accept the following recommendations of the Clerk:-

Resolved: that the Council approve a concise style of Minutes.

Resolved: that the practice of publication of draft Minutes prior to approval continue.

7. NEIGHBOURHOOD PLAN WORKING GROUP

Cllr Innocent reported that the working group had met and recognised that community involvement is going to be key in the production of the Neighbourhood Plan, in particular the lead up to the Community Conference and the production of the documentation that will need to be drafted. Also, considerable thought will need to go into the Community Infrastructure Levy (CIL) and the Community Assets that would need to be identified. It was noted that a good cross-section of people from the local community would need to be involved.

8. COMMUNICATIONS WORKING GROUP UPDATE

Cllr Blanchard outlined the key recommendations from the working group. It was noted that the proposal was to have a three day community conference with dates suggested. The Council noted that having received the update from the Neighbourhood Plan Working Group, it was too early to set a date, although a date would need to be considered at the December meeting.

9. CHANGE OF DATE AND VENUE FOR DECEMBER MEETING

It was noted by the Council that Cllr Henderson had requested a change in meeting date and venue for the December 2011 meeting, to allow for a meet and greet of the village residents in a larger venue. After discussion, it was proposed by Cllr Henderson/Seconded by Cllr Halliday to move the meeting to the Village Hall on 13 December 2011, with a start time of 7.00pm

Resolved: to move the meeting to the Village Hall on 13 December 2011, with a start time of 7.00pm

10. BUDGET 2012/13

The Council received the draft Budget from the Finance Committee. Budget to be accepted with two minor amendments, proposed by Cllr Gibson/Seconded by Cllr Blanchard.

Resolved: To approve the draft Budget as drawn with two minor amendments.

11. PLANNING MATTERS

The following matters were noted:

Appeals: 11/01683/FU Hartmoor House, 3 Freely Fields

Applications approved: 11/03502/FU 4 Freely Fields

The Council, after consideration agreed to support the following applications:

11/04151/LI Carlton House – listed building application for replacement windows

Amendments to current planning applications: 10/03934/FU Fairview, Wetherby Road

Resolved: To support the applications for Carlton House and Fairview.

12. FINANCIAL MATTERS

The Council **RESOLVED TO** pass the following accounts for payment:

A J HENSON (Clerk's remuneration)	£542.00
War memorial wreath	£17.00

13. BSLA

The Council noted that documentation which was confidential was to be discussed and thereby resolved that it should exclude the public and press from the meeting. Proposed Cllr Whitbread/Seconded by Cllr Henderson. **Resolved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public (including the press) be temporarily excluded and they are instructed to withdraw.**

Resolved: the Council would seek external legal advice in relation to its obligations pursuant to the Lease (maximum spend of £500 plus VAT), due to the time limits of planning permission the Council would apply to extend the current planning permission in relation to the recreation ground and the Council would report the threats of violence against the Council to the Police.

14. MINOR ITEMS AND ITEMS FOR THE NEXT AGENDA

Cllr Blanchard advised that he had received correspondence from a resident who had sustained an injury on the pavement. After some discussion, it was resolved to suspend Standing Orders (proposed Cllr Whitbread/Seconded by Cllr Blanchard) to allow Cllr Proctor to speak. Cllr Proctor advised that this was a City Council matter that should be referred to Cllr Gerald Wilkinson.

Cllr Blanchard advised that the report on the playground equipment had been received and Cllr Rhodes confirmed he will look at the noted trip hazard highlighted.

Cllr Blanchard confirmed that the current caretaker of the Old People's Shelter had been absent due to illness, his duties were currently being undertaken by another volunteer. It was agreed that a letter of thanks be forwarded on to the volunteer and any issue about payment be deferred.

Resolved: letter of thanks be prepared and passed on to volunteer by Cllr Blanchard.

Cllr Blanchard also wished to highlight the issue of dog fouling again, it was agreed this would be mentioned in the Parish Magazine.

Cllr Innocent wished to bring a number of issues to the Councils' attention:-

- The Bramham in Bloom AGM is to be held on 29 November 2011 at the Village Hall;
- Carols around the Christmas Tree will be held on the 16 December 2011, at the Old Peoples' Shelter;
- The Community Fund is to consider grant applications in January so people should be encouraged to put forward any suggestions;
- A number of leaflets on frost damage to pipes are on the way from Yorkshire Water.

Cllr Whitbread wished to highlight the fact that work needs to be started on the Councils' Quality Status renewal, which is due next year. Cllr Whitbread also highlighted the Remembrance Service was due to take place and encouraged attendance. Finally, she suggested inviting John Woolmer to the next meeting, to discuss litter and maintenance issues.