Bramham Parish Council

Minutes of the meeting held Wednesday 2 October 2013

Present: Cllrs: Whitbread (Chair), Halliday, Henderson, Innocent, Jones, and Silverwood

Others: 4 residents

In attendance: M Lynch (Clerk)

Public Session: (i) A number of allotment holders expressed concern that the PC appeared to be about to increase the allotment rent**.** Cllr Innocent (whilst declaring a personal interest) advised that was not the case. LCC have increased their charges and because Bramham's rent is linked to LCC charges, the PC is required to review the charge. However any increase would not be implemented until Oct 2014.There would be full consultation with the allotment association. The allotment holders asked the PC to bear in mind that the Bramham allotments do not have the same facilities as their Leeds counterparts. The Clerk added that Cllr Blanchard had asked the Clerk to raise under minor items a request that a letter be sent to the association in order to reassure its members about the PC's intentions. (ii) A resident raised concerns about car parking on Clifford Rd and New Rd especially close to the nursery. PC Hall agreed to follow up. Another resident expressed concerned about parking on the High St and asked whether something could be done to improve the situation. Clerk was asked to follow up with LCC Highways. (iii) The clerk was asked to contact LCC about the apparent non emptying of the waste bin on New Road. (iv) In response to concerns about the Beck, the clerk advised that the EA had agreed to check the position and also to remind residents of their responsibilities. (v) A resident expressed surprise at the speed at which a grant application procedure linked to the option money was being progressed. Where was the PC's strategic vision and hoped that the same due diligence as required of the BSLA would apply. The resident was doubtful whether the Church could benefit from this money nor could it be used for social housing Also was the PC aware of the appropriate powers as it would be unfortunate if the Council found itself at risk of being 'ultra vires'? The Chair reassured the resident that this was just the start of the process and that the PC was fully aware of its responsibilities and that as part of the process powers and eligibility would be confirmed. (vi) A resident commented that he was not aware that Bramham House had been sold. If that was the case how was it that the sale of the PC's land on Freely Lane had come about? The Chair advised that LCC had bought the land in advance of the sale of Bramham House. The resident queried the amount of land to be taken & was concerned that this would reduce the size of the playing field. Cllr Innocent confirmed that the land up to the trees would be taken. The resident continued that residents are concerned about the future use of the playing field and that the running costs of the pavilion would fall on the village. Also that residents know very little about the content of the proposed lease to the BSLA. The Chair advised that the use of the playing field and running costs had been discussed at length with the BSLA. (vii) A resident asked that confidential items be moved to after consideration of financial matters. The Chair agreed to consider that under item 3. .

1. Apologies for absence **–** Cllrs: Batt, Blanchard and Mackie
2. Disclosure of disclosable pecuniary interests or declaration of any other significant interests which may be in the public interest. None
3. Exclusion of the press and public. It was **Resolved** to exclude the press and public from item 19 because it involved a complaint against an individual. . Moved: Cllr Whitbread seconded Cllr Henderson. **Resolved** to discuss after item 20: moved Cllr Innocent, seconded Cllr Whitbread
4. Police matters. PC Hall attended and reported one crime – JCB burned out on site on Toulston Way. Residents reminded to be vigilant with the onset of darker evenings –Bramham not affected but burglaries on the increase elsewhere in the area.
5. Minutes of the meeting held 4 September 2013 subject to an amendment to item 12 to show the date of the Bramham in Bloom AGM – 22 Oct - approved as a true record. Moved: Cllr Innocent seconded: Cllr Halliday
6. Minutes of the EM held 10 September 2013, subject to an amendment to confirm Cllr Batt's apologies approved as a true record. Moved Cllr Whitbread seconded Cllr Innocent
7. Clerk's report. **(i)** Clerk advised that letter to residents re parking issues had been agreed with the Police. (ii) As reported during the public session, EA would respond to PC's concerns about the Beck(iii) The Clerk had responded to an FOI request from Alec Shelbrooke before the PC meeting in order to meet the 20 day requirement to respond to FOI requests. Reply had been circulated to Cllrs. (iv) a ;Reply to resident about comments regarding publication of the PC's accounts approved; b – Pc agreed to consider posting of the notice of electors rights to inspect the accounts be placed on the website as well as the notice board; c Reply to same resident re the format used to publish the Annual Report on the website approved;(v) a Reply to resident re concerns re festival mud issues approved ;b: Response to same resident for request

for information under the PC's publication scheme approved(vi) Clerk asked to write to LCC in support of the campaign to keep Primrose Hill open;

8.Correspondence not included in Clerk's report: (i) The reply from Dougie's door to door was noted. However the Clerk was asked to advise the company that unless full and final settlement was received within 14 days, the PC would proceed as per the resolution of 4 September.(ii) The PC declined Cllr Lamb's suggestion of mediation to address certain "issues" without clarity and specifics regarding the 'issues' to be mediated. Cllr Jones advised that Cllr Lamb's letter had been sent at his request and that should any meeting take place he would wish to be legally represented.

9.Planning matters: (i) applications: **13/04087/FU**: 5 Prospect Bank New pitched roof to existing flat roof & canopy to front: No objections **13/03280/CLP**: Certificate of proposed lawful development 9 Milnthorpe Lane - no comment ; **13/04286/FU:** Detached dwelling 9 Bowcliffe Rd – PC to object to the proposal due to the location of the garage having direct access to the footpath and the removal of the public footpath;**13/03457/FU; 12/04698** Clifford Moor Road – No objection **; 13/04542/LI** Carlton House – no issues with proposals (ii) Variation Planning condition 3 Freely Fields – noted ; (iii) **13/04370/Cond**: Condition 3 -10/04038/FU: Stone Cottage Tenter Hill – noted.

10.External Auditors report. The Clerk advised that there were no issues to bring to the attention of the Council. The report had been placed on the PC notice board and a note posted to the website advising residents that the audit had been completed and that a copy could be obtained from the Clerk. The Chair thanked the Clerk for her efforts in securing a clear audit.

11.Update on SHLAA & Neighbourhood Plan. Cllr Innocent confirmed that Alec Shelbrooke MP and Ward Cllr John Procter would be attending the public meeting on 3 October. He envisaged that the discussion would focus on the Headley Hall proposals. He commented on the poor response from residents to the NPG's consultation & hoped that there had been a better response on line to LCC. He added that housing is not the only NPG issue e.g. village assets also of relevance – shops & pubs.

12.BSLA update The Clerk had contacted Nick Lane Fox but nothing had been received.

13.Play area matters. Cllr Jones confirmed that the dowels for the multiplay equipment were ready & that Cllr Blanchard had offered to fit them. Cllrs Blanchard, Henderson, Jones & Silverwood confirmed that they were carrying out weekly inspections as per the rota. There were no issues to report. All Cllrs agreed to bring their completed inspection forms to the Play Area Committee meeting on 8 October. The Chair thanked Cllr Jones for obtaining the dowels.

14.Outline grant proposal. Cllrs were asked to forward any comments to Cllrs Mackie, Whitbread and the Clerk. It was agreed that the updated proposal should be discussed at a meeting separate to the monthly PC meeting.

15.Update on the Option agreement. The Chair advised that the Transfer of Title has been signed and that the Clerk had arranged for the money to be paid into the PC's savings account as a holding measure whilst an account paying a better interest rate is identified. Payment date is 11 October.

16.Update on the proposed new lease. The PC's response to the BSLA comments on the first draft of the lease had been sent to the BSLA solicitor and a reply was waited. The Chair reminded the PC that end of the 3mth notice period given to the BSLA in July was approaching and that the PC's solicitor would send a reminder to the BSLA solicitor.

17.Website first anniversary. Cllr Mackie had circulated a summary highlighting the success of the new website: thisisbramham.co.uk. The summary would appear in the next Parish Magazine. The Chair acknowledged Cllr Mackie's contribution to the websites success.

18Village sign. Cllr Innocent reported that the supports are rotting. Mike Rhodes has been asked to remove it and provide a quote for replacement

19. Publication of Parish Council matters on other websites. (Taken after item 20) Following a discussion about a complaint received about inappropriate tweets on a website which publishes Parish Council matters and reports it was **Resolved** that the Clerk should write to the owner of the website advising that the Council has not given permission for the publication of its information together with a request that any such statement and any links should be removed. Also having been made aware of the nature of the tweets the Council prefers to not be associated in any way with that website or twitter account and requests that the website ceases to link to the PC documents and that all the tabs / pages under official/council section be removed. Moved: Cllr Whitbread seconded Cllr Innocent

20.Financial matters.

(i)Monthly bank reconciliation statement for September noted

(ii) To ratify the use of Chairman's Allowance - £ 26.57 – deferred

(iii) To ratify a contribution to All Saints Parish Church Calendar - £50

(iv) To consider the purchase of a wreath for Remembrance Sunday & a donation to The British Legion (£17 plus donation)

(v) To approve sponsorship of the Community Support Vehicle 2014/15

(vi) To pass the following accounts for payment:

Electrical (PAT testing)	£30.00
Clerk's remuneration	201.90
Clerk's expenses	65.89
Caretaker	24.25
Cleaner	24.25
Gardener	24.25
HMRC	206.00
Social Square	60.00
PKF Littlejohn	120.00
DPA (renewal)	35.00
Community Support Vehicle 13/14	82.92
Warden Annual Subscription	10.00
All Saints Parish Church (distribution of annual report)	200.00

Resolved: Moved Cllr Whitbread, seconded Cllr Henderson

21. Minor items and items for the next agenda

- Cllr Whitbread congratulated Bramham in Bloom on achieving a Silver Gilt award and was pleased to report that BinB have received the offer of additional help.
- Cllr Whitbread advised that Nick Lane Fox had invited her to a demonstration of an anaerobic digester on 8th October – other councillors welcome to attend
- Cllr Jones asked if LCC could be chased about the installation of the dropped kerb at the bottom of Tenter Hill. The Clerk advised that she had already done so but was waiting for an update.
- Cllr Halliday commented that the school appear to have a new website and would it be possible to install a link to the PC's website.
- Cllr Innocent commented on the lack of progress on the resurfacing of Bowcliffe Rd. The Clerk advised that this had been followed up with LCC but that it might be necessary to involve Cllr Wilkinson again.

22. To agree the dates, time and venue of future meetings.

Next meeting confirmed as: **Wednesday 6 November 2013 7.30pm Senior Citizens Centre**

As per the last 2 years the December meeting to be moved to the 2nd Wednesday (11 December) and held in the Village Hall and to offer residents a mince pie. To avoid a clash with New Years Day, the January 2014 meeting to be moved from 1st to **8 January 2014**.