

## Bramham Parish Council

Minutes of the meeting held Wednesday 3 July 2013

**Present:** Cllr Whitbread (Chair), Cllrs: Batt, Blanchard, Halliday (part), Henderson, Innocent, Mackie (part) and Silverwood

**Others:** 5 residents

**In attendance:** M Lynch (Clerk)

**Public Session:** A resident raised concerns about the SHLAA proposals and asked when the PC's communication on this issue would be received. Cllr Innocent confirmed that a leaflet drop to residents was imminent and encouraged the resident along with others to attend the drop in sessions to be held on Friday 5 and Saturday 13 July. Residents should also complete the online consultation and answer all sections. Another resident advised that at the time the last UDP was prepared the NFU successfully challenged the inclusion of the University land on the grounds that it was G1 and G2 arable land and hoped that this position could be upheld.

1. Apologies for absence – Cllr Jones
2. Disclosure of disclosable pecuniary interests or declaration of any other significant interests which may be in the public interest - Cllrs Blanchard declared an interest in item 21
3. Exclusion of the press and public. It was **Resolved** to exclude the press and public from item 6 due to the confidential nature of the item moved: Cllr Whitbread, seconded Cllr Halliday and also item 7 because it related to an employee matter moved: Cllr Whitbread, seconded Cllr Halliday
4. Police matters. No report received. However Cllr Henderson raised concerns about apparent substance abuse taking place in the village. It was agreed that the Clerk should contact the PCSO and Ward Councillors to arrange a site meeting and agree a coordinated approach to tackling the problem. **SO's suspended:** moved Cllr Whitbread seconded Cllr Blanchard to enable a resident (who had arrived too early for the meeting and left only to find on return that the 20mins resident session had finished quickly) to speak. The resident asked for support for a proposal to include at next year's Community Gala a WW1 100<sup>th</sup> anniversary event. The PC was supportive and Cllr Innocent agreed to follow this up in September. **SO's resumed**
5. Bramham Election 18 April 2013. It had been brought to the Clerk's attention that a Councillor had alleged that she had changed the date of the election from 11 to 18<sup>th</sup> April 2013 and that this was an example of the Clerk acting without remit. The Clerk circulated an email from LCC's electoral services which made it clear that LCC had prepared an election timetable for both 11<sup>th</sup> & 18<sup>th</sup> April and that LCC had in error issued a nomination pack to a prospective candidate showing the date as 11 April before the actual date had been confirmed. Whilst the choice of an election date is an administrative decision, the Clerk had discussed both dates with the Chair of the Council. The 18<sup>th</sup> was selected because it would give the Council more time to advertise the vacancy, give prospective candidates an additional week in which to submit nomination papers and also avoid holding an election on the Thursday before Easter - a time when a good number of residents could have been away. **SO suspended moved Cllr Whitbread, seconded Cllr Halliday;** A resident leaving because of the decision to exclude members of the press and public for items 6 & 7 wished to remind Councillors that during the discussion on the lease they should not forget that the Playing Field is the only public open space in the village and that only 57 residents had responded to the BSLA's consultation on the Pavilion. **SO's resumed**
6. Proposed Lease. It was **Resolved** to: authorise the Parish Council's solicitor to write to the BSLA Directors setting out a final proposal. Moved Cllr Whitbread, seconded Cllr Blanchard
7. Cllr Jones's issues. It was **Resolved** that: the Council completely refutes all allegations in Councillor Jones letter of 2 April and notes that he has failed to produce any evidence to support his allegations. Moved Cllr Whitbread, seconded Cllr Batt.
8. Minutes of the meeting held 4 June 2013. It was **Resolved** that: the minutes be accepted as a true record. Moved Cllr Innocent, seconded Cllr Whitbread
9. Clerks report (i) Request from WY Fire Service to promote free home safety inspections. Details to be posted to the website and included in the Parish Magazine update. (ii) Request from Cllr Lamb for a further meeting. The Clerk advised that because of the timing of this request at the request of the Chair she had asked Cllr Lamb to provide a written update of

the outcome of his discussions with the BSLA and LCC. The Clerk was asked to contact Cllr Lamb with a view to meeting week commencing 22 July and with a request that the update be provided in the meantime. (iii) The PC was not minded to support a request from a resident that the village glass recycling bins be removed. Clerk was asked to advise the resident of the decision but that the situation regarding LCC's litter picking would be monitored & reviewed in 3 months time. (iv) Clerk was asked to respond to Defra's consultation on proposals for household flood insurance. It was noted that the proposals included provision for householders not at risk from flooding to pay an additional £10 premium to subsidise the insurance costs of those at risk.

10. Planning matters. (i) Noted approvals: LS23 6QT: LS23 6SW: Bowcliffe Hall LS23 6LP.  
(ii) Applications: Dormer to rear, Milnthorpe
11. Update on the Neighbourhood Plan. Covered in the public session above.
12. Update on the option agreement. - nothing to report
13. BSLA Update. The Clerk has invited the Chair of the BSLA, Nick Lane Fox to submit an update but nothing had been received. Cllr Silverwood also advised that he had tried to contact both Nick lane Fox & Cllr Procter but without success.
14. Play area Matters - 1 quote has been received for replacement equipment. 2 further quotes required so discussion deferred until September meeting. Cllr Halliday left the meeting.
15. Update on the Leeds Festival. Cllr Henderson advised that the ticket printing schedule was underway. A cheque for £2084 in respect of residents' contribution to the festival bus has been received from the Community Fund. However, she expressed concern that the arrangements for the Festival Bus had not yet been confirmed. The Clerk advised that she had received an email from 'Dougies door to door' but the cost had not been confirmed. She had asked Cllr Jones for assistance with this and was also awaiting copies from him of the quotes he had obtained for the festival transport. Cllr Silverwood offered to contact the company in order to obtain a proper invoice and confirm arrangements.
16. Update on the 20mph speed limit campaign. Cllr Innocent advised that with the support of the police a random speed check had been conducted recently close to the school. During the 45min session, 59 motorists had been checked with 8 driving at over 35mph – one was stopped and received a verbal caution. The other motorists are likely to get a letter from the Police. We are waiting to hear how many were local. More checks are planned. Cllr Innocent added that all buses are fitted with a limiter of 28mph and that it is their size which gives the perception of speed
17. Bramham in Bloom. Ernest Nicholls had advised the PC that he was no longer able to carry on in a physical capacity but would continue to look after the admin. More volunteers are urgently needed. It was **Resolved** that: up to 3 beds could be sponsored as memorials to residents and that the invoice of £140.58 in respect of bedding plants be passed for payment. Moved: Cllr Innocent, seconded Cllr Batt.
18. Annual Report The Chair advised that the majority of contributions had been received. After discussion it was agreed that the report should include contributions from village groups and facilities only.
19. The outcome of consultation on LCC 's joint review of Polling arrangements and Community Governance review of Parish/Town Councils. Noted
20. Little Kickers Event. hlw Keeble Hawson had confirmed that the BSLA has no status regarding the Playing Field and therefore any requests for use of the Playing Field should be addressed to the Parish Council. Whilst a formal request had not been received, the Parish Council had no objection to Little Kickers using the playing field on Saturday 20 July.
21. Financial matters
  - (i) Retrospective approval for urgent repairs to the play area - £2328
  - (ii) Ex gratia payments to the Caretaker & Gardener of £15 each in respect of removal of Fly tipping from the playing field approved
  - (iii) Monthly bank reconciliation statement noted
  - (iv) Garden expenses of £75. 06 noted
  - (v) The following accounts passed for payment:

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|-----------------------|---------|
| HMRC Qtr 1 deductions | £280.80 |
| Clerks remuneration   | 201.90  |
| Clerks Expenses       | 197.19  |
| Caretakers Salary     | 24.25   |
| Cleaners Salary       | 24.25   |

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| Gardeners Salary | 24.25  |
| Village Hall     | 24.00  |
| K & P Builders   | 120.00 |

(i) Minor items and items for the next agenda

- Bramham in Bloom judging 10.45 Monday 8 July
- Cllr Mackie advised that the next website development would be to gather residents email addresses - to be used as a communication tool
- Cllr Batt advised the map for the new walk through Bramham Park now ready – just waiting confirmation of the date the path would be open

15. Date time & venue of the next meeting

**Wednesday 4 September 7.30pm Senior Citizens Centre**