

Bramham Parish Council

Minutes of the meeting held Wednesday 5 June 2013

Present: Cllr Whitbread (Chair), Cllrs: Batt, Blanchard, Halliday, Henderson, Innocent, Jones, Mackie

Others: 5 residents

In attendance: M Lynch (Clerk)

Public Session: Mrs Lin Trischler advised that the NSPCC have booked the Village Hall for the evening of 21 June 2014 for a French evening to celebrate the Tour de France. The NSPCC would like to invite other community groups to join them in putting together a day of events – ideas include a scarecrow competition, sports events and a family cycle ride. All enquiries to Mrs Trischler. Details would be included on the PC website and the Parish magazine.

1. Apologies for absence – Cllr Silverwood
2. Disclosure of disclosable pecuniary interests or declaration of any other significant interests which may be in the public interest - Cllrs Blanchard & Mackie declared an interest in item 21.
3. Police matters. No report
4. Minutes of Council Meeting held on 1 May 2013. Cllr Innocent queried whether the crimes reported had taken place in Bramham. It was agreed that the Clerk should contact the Police to clarify the postcodes. **Resolved** that subject to clarification of the crime figures the minutes should be accepted as a true record, moved Cllr Whitbread, seconded Cllr Henderson
5. It was **Resolved** that the PC's Standing Orders should be amended to include provision for appointments to an Employment and a Festival Committee. Moved : Cllr Whitbread, seconded Cllr Innocent
6. It was **Resolved** that the following appointments should be ratified:

Employment
Leeds Festival

Chair, vice Chair and Cllr Henderson
Cllrs Blanchard, Henderson, Jones and
Silverwood

Moved: Cllr Henderson, seconded Cllr Whitbread

7. It was **Resolved** that Cllr Halliday be appointed to the Festival Committee and as PC representative to the Village Hall moved: Cllr Whitbread, seconded Cllr Batt
8. Clerks report (i) The Lay by close to traffic lights on Paradise Way has now been blocked off to prevent unauthorised access. **(ii)** Insurance renewed for 3 years via Came & Co at a reduced annual premium & with 16mths cover for the price of 12 in year one. **(iii)** Invoices for 13/14 issued to leaseholders – except for allotments due September and BSLA pending outcome of lease negotiations. **(iv)** Despite a reminder Cllr Procter has not responded to resident's questions following the APM. **(v)** YLCA has confirmed that the PC does have powers to install a water supply to the Senior Citizen's Centre. **(vi) Correspondence –(i)** draft reply to resident regarding minutes of the meeting held 23 April and website terms & conditions approved. Minutes to be amended to remove reference to disability issues. Moved Cllr Whitbread, seconded Cllr Henderson **(ii)** Draft reply to resident regarding fly tipping at the Meadow Lane allotments approved. Clerk to write to Allotment Association and ask for the matter to be dealt with Moved Cllr Whitbread, seconded Cllr Batt **(iii)**. Draft reply to questions dated October 2012 regarding the website approved – to include apology for assumption made by the Chair at the time the questions received. **Moved Cllr Whitbread, seconded Cllr Innocent (iv)** Complaint from resident that Toulston Lane overgrown referred to LCC **(v)** Complaint from resident about grass cutting issues Lyndon Rd referred to LCC. **(vi)** Request from a resident for assistance with insurance regarding flooding issues to be picked up by NP group. **(vii)** Clerk to advise Cllr Lamb that PC happy to meet once he has answers to the following: What was the response from Cllr Procter to your request that the BSLA Directors respond to the offer of a new lease? When can the Parish Council expect to receive the outstanding financial information from the BSLA Directors? What was the outcome of the meeting with Martin Farrington? Also an update on the recent visit to Bramham House by Cllr Procter & LCC officers Moved Cllr Whitbread, seconded Cllr Henderson **SO suspended** moved: Cllr Jones seconded Cllr Henderson: resident asked that the PC in the next Parish Magazine make it very clear that the delay with the lease is because the BSLA have not responded to the draft sent by the PC's solicitor in April and that LCC have yet to advise their intentions re the option agreement. **SO resumed**

9. Planning matters .Noted: (i) approvals: 11/01279/FU non material change Laurel Hse LS23 6QQ; Ext of time - 10/02094/LI –LS23 6LR; 10/02073/EXT –LS23 6LR; (ii) application 13/02270/LI –alterations to rocky cascade & parterre wall Bramham Park LS23 6ND – no objections (iii) Consultation on mobile connectivity. Cllr Innocent advised that because of the greater demand for better connectivity Planning regulations regarding changes to existing telecommunication masts to be relaxed. Existing regulations mean the telecoms companies have the right to install masts and dishes and the new rules give them extra rights to put larger masts etc without going to planning. The only area in Bramham to be affected would be the new link road to Wetherby whereby additional work around a mast may affect the rural outlook of the area. The Clerk was asked to respond to the consultation and advise that no comments other than that in rural parish strict controls should be put in place to protect the rural nature of the area.
10. Update on the Neighbourhood Plan LCC consultation on the issues and options for the sites allocation is underway between now and 5pm 29 July. Residents are encouraged to express their views on the site options for Bramham – especially the university land. It is important that residents answer **ALL** questions – not to do so could imply acceptance. Details of the consultation may be found on the PC website: thisisBramham.co.uk. The NP group will be organising a leaflet drop and hopefully a drop in session in the village during July. Residents can also visit the drop in sessions being organised by LCC – details on the PC website.
11. Update on the option agreement: LCC have not replied to the PC's solicitor. PC has met informally with Cllr Lamb who has offered to pursue the matter with LCC officers.
12. BSLA Update. The Clerk has invited the Chair of the BSLA, Nick Lane Fox to submit an update but nothing had been received.
13. Play area matters: Cllr Blanchard reported damage to one of the safety mats. It was agreed that the play area committee would meet at 10am 6 June to inspect the area. The Clerk was asked to contact LCC to see if they could offer advice and assistance and also to get a quote for the repair/replacement of the mat. Moved: Cllr Henderson seconded: Cllr Jones.
14. Bramham Senior Citizen's Centre **Resolved** to authorise the purchase of a water barrel for the Senior Citizen's Centre and a pump for the water feature. Also to approve £100 for garden expenditure for the financial year 13/14. Moved: Cllr Whitbread seconded Cllr Innocent. **SO suspended**; moved: Cllr Henderson seconded Cllr Batt. A resident reminded the PC that the S106 agreement for the former wood yard site included provision of a water supply and toilet for the Centre. However, Cllr Innocent advised that had been an offer from the developer rather than a S106 agreement .That developer no longer interested in the site therefore the offer no longer applied. **SO resumed**
15. Update on the Leeds Festival. Cllr Henderson advised that 612 applications had been received. Although the ticket allocation had been increased from 429 to 500, 112 applications had been unsuccessful. All residents who had applied within time would receive a ticket but this had reduced the number of nominated tickets available. Some full price tickets were still available. The Chair thanked Cllr Henderson for coordinating the allocation of tickets.
16. Update on the 20mph speed limit. Cllr Innocent confirmed that the police would be organising a number of speed awareness days to check on speeding in the village. It was hoped the evidence from these days would support the PC campaign to get a 20mph speed limit introduced.
17. Parish Council IT requirements: It was **Resolved** that the Clerk be authorised to purchase a printer, update office word/outlook and put in place arrangements for data back up at a cost of up to £400 in total. Moved Cllr Whitbread, seconded Cllr Jones
18. Website terms & conditions. Councillors accepted Cllr Mackie's recommendation that the website terms and conditions were appropriate and should not be relaxed. The Clerk was asked to advise Mr Steve Copper accordingly. Moved: Cllr Mackie seconded Cllr Batt.
19. Annual report. Cllr Whitbread advised that Gill Young has once again agreed to help put the report together and also to distribute it with the Parish Magazine. Cllr Whitbread confirmed that village groups/organisations had been invited to submit a report. It was **Resolved** that £1000 plus VAT be approved to cover printing costs and the donation of £200 to the Parish Church.

20. Update on the lease. No response has been received from the BSLA to the draft lease issued by the PC solicitor on 17 April.

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21. (i) The Clerk advised the Council that the Annual Governance Statement had been amended and initialled by the Chair to show the correct meeting minute of 1 May 2013. This had been sent to the external auditor.
(ii) The internal auditors report was accepted
(iii) The monthly bank reconciliation statement was noted
(iv) The purchase of the latest edition of Local Govt Administration was approved £60
(v) The following accounts were passed for payment:

Clerk's remuneration	Chq No:101605	201.90
Clerks Expenses	" " "	84.14
Caretaker	101604	24.25
Cleaner	101603	24.25
Gardener	101602	24.50
Village Hall	101601	16.00
Internal Audit Fee	101600	92.40
Notice board (Cllr Mackie)	101599	34.30

Moved: Cllr Whitbread seconded Cllr Henderson

22. Minor items and items for the next agenda

- Cllr Mackie advised that a new type of Church Service would start at 10am on Sunday 23 June
- Following PC intervention LCC now taking enforcement action against the administrators of Bramham Lodge
- A complaint had been received that a resident is parking on the pavement on Croft Rd – residents are asked not to park on pavements anywhere in the village
- Cllr Innocent was aware that the village sign on Wetherby Rd may need some repairs
- The community action group open gardens had raised approximately £500 towards the cost of the gala
- Cllr Batt advised that the new circular walk through Bramham Park should be completed early July
- The Chair advised that the Chairman's allowance had been used to purchase flowers and a card to thank Andrea & Joanne for their contribution to the village as they hand over the shop to Lynne Williams

23. Date time and venue of the next meeting

Wednesday 3 July 7.30pm Senior Citizens Centre

