

Bramham Parish Council

Minutes of the meeting held Wednesday 05 November 2014

Present: Cllrs: Whitbread (Chair), Dalton, Dickson, Henderson, Innocent and Kitchen

Others: 3 residents

In attendance: M Lynch (Clerk)

Public Session: A resident stated that in his view the option money was being frittered away by the PC. He wished to see it all spent on sport facilities and none on a new village hall roof. He also stated that he believed the play area is being moved, and that this is because it is close to the Clerk's property. Also why was money being spent on the play area when the PC had turned down the offer from a benefactor to fund a new play area? The Chair replied (i) The play area was NOT being moved and the Council has never said that it is. It remains in the same location and the plans could be viewed on the website (ii) The monies were being used to fund 3 major projects, the playground, completion of the Pavilion, and Village Hall improvements, (iii) The benefactor had offered to fund the maintenance of the existing play area not the refurbishment; (iv) The PC had carried out extensive consultation with residents as to the use of the monies. This included a Community Conference. Residents' 3 priorities were completion of the pavilion, work on the VH & Cosy Cottage and refurbishment of the play area. The resident like others had the opportunity to comment or propose projects and it was late in the day to be complaining about how the money had been spent. The resident asked why the PC had done nothing to save Bramham Cricket Club or try to buy the cricket pitch used by Bramham & Clifford CC. Clifford PC had bought it. Cllrs said that Bramham CC had left the village long before the term of the current PC, also the land in question was in Clifford. Cllr Innocent advised that Clifford PC have 6 months in which to raise funds to buy the land and it was doubtful whether they would succeed. (ii) A resident raised concerns about the refurbishment of the play area and anti social behaviour associated with the play area. Cllr Henderson explained that the design did take account of the proximity of properties and that the Pyramid frame would be positioned at the furthest point away from houses. Nevertheless the PC would look at the design & see if any modifications could be made. With regard to the anti social behaviour, the PC had worked closely with the PCSO team to reduce this & would continue to do so.

1. Apologies for absence - Cllrs Halliday, Jones and Mackie
2. Disclosure of disclosable pecuniary interests or declaration of any other significant interests which may be in the public interest:
3. Exclusion of press and public: It was **RESOLVED** to: exclude the press and public for item 18 on the grounds that it concerned the possible sale of a PC leasehold Moved Cllr Whitbread seconded Cllr Henderson.
4. Police matters. PCSO Jackson had sent her apologies. She was unable to attend because her vehicle had broken down and no other was available.
5. Minutes of the meeting held 1 October 2014 accepted as a true record. Moved Cllr Whitbread seconded Cllr Henderson
6. 6 Clerk's report. (i) LCC had confirmed that the superfast cabling underway but had not advised a completion date (ii) The letter from LCC re the S106 monies for the Bowcliffe RD site noted (iii) Cllr Whitbread advised that the school investigating the funding of Advisory 20mph speed limits close to the school. The cost would be £4800. LCC had advised that if the school could find 50%, LCC might be able to find the balance. The Clerk was asked to check whether the PC could make a contribution towards the cost, and to contact Clifford PC to see if they might contribute. (iv) a: Bardsey Builders had asked for a review of the decision not to meet their FOI request, Reply due by 19 November; b: Draft response to Bardsey Builders re the pavilion completion contract approved.
7. Other correspondence received. (i) The PC discussed the emails received from Mr Chris Mellard & Mr Mark Bracewell regarding concerns about the proposed refurbishment of the play area. Whilst sympathetic to their concerns neither relocating nor removing the play area were options. However, the PC would look at the possibility of installing 1 or 2 trees to provide some screening as well as look at modifying the design but without affecting the integrity of the design. The Clerk was asked to draft replies to be cleared with the Chair & vice Chair (ii) The Clerk was asked to advise Collingham FC that they would prefer to defer a meeting until the Pavilion completed and the pitches marked out; Bramham FC to be advised. (iii) Cllrs discussed a further communication from Bardsey Builders. Cllrs commented that there had been nothing secretive about the tendering for the completion of the Pavilion. The Clerk was asked to draft a reply to be cleared by the Chair & vice Chair.

8. Planning Matters: : (i) Approvals; 14/02265 block of stables with tack room LS23 6LF; 13/05642/FU non material amendment LS23 6QC; 14/04574/Con Bowcliffe Hall LS23 6LP : Noted (ii)

Refusals ii) Applications:14/06352/FU Manor House East Aberford Rd LS23 6QH - No objections (iv) Tree work: 14/05777/TR removal of tree too large for location Old Malt Kiln LS23 6QQ: No objection

9. Crime Prevention Panel report. None received because Paul Froggett had now left the village. The Clerk was asked to write to Mr Frogget to thank him for his contribution. It was noted that a new village representative to the Crime Prevention Panel would be required.

10. Neighbourhood Plan report No report because no meeting held since the last PC meeting,

11Progress, next steps and expenditure on the Pavilion. It was **Resolved** to (i) accept the quotation of £1k to repair the broken roof tiles which were causing a leak in one of the changing rooms. This would involve removing the solar panels, repairing the damage, and replacing the panels. Acceptance subject to receipt of breakdown of work involved ;(ii) Accept the quotation of £1k to install an additional drainage inspection chamber in order to meet building regs recommendation that there should be a maximum of 45m between inspection chambers. Acceptance subject to confirmation that manhole would withstand heavy vehicles e.g. grass cutter.(iii) Defer a decision on flooring pending further information from the QS(iv) It was noted that the cost of the external works would be increased because of the need for additional tarmac. Cllr Dickson suggested that the contractor should be held to the tender quote as he thought the contractor should have measured the site rather than rely on the plan measurements. Moved Cllr Dickson seconded Cllr Dalton

12. BFC user agreement in relation to the Playing Field and Pavilion – it was agreed that Cllrs Whitbread and Kitchen would prepare a draft for consideration at the December meeting.

13. Review of grant expenditure. The Clerk advised that of the 137 grants approved in May 2014, only the grant awarded to the Parish Church remained outstanding. With regard to the grants from the sale of land monies it was noted that £192,980 had been awarded. Excluding the £50k ring fenced for the CF but allowing for the monies required to complete the pavilion, £8476.00 remained unallocated. The Chair advised that Nick Lane Fox had not replied to the letter or her reminder asking the CF committee to support some of the £50k being used to complete the Pavilion and/or the Children's play area. It was particularly disappointing given the initial support from NLF for this proposal. With regard to the CAG Christmas Lights project, Cllr Innocent advised that LCC had confirmed that they would honour the original costing for installation of the wiring. Cllr Innocent was hopeful of a contribution from the CF for the 1st year lights which would then encourage residents and businesses to fund future years. It was therefore resolved that the installation of the wiring be approved £3780 moved Cllr Whitbread seconded Cllr Henderson. Cllr Innocent apologised for not declaring interest under item 2.

14. Redecoration and possible installation of toilet and water in the senior Citizen's Shelter. Cllr Innocent had obtained a quote of £270 (no VAT payable) for redecoration inside & out of the Shelter. He had also obtained a quote of £11,500 for the cost of a toilet, plus an approx cost of water installation of £300 – 600. The cost of the sewer connection would be additional. It was agreed that Cllr Innocent would obtain a 2nd quote and the PC would reconsider in the New Year.

15. LCC's Charter review. No comments to submit.

16. Play Area matters including the refurbishment of the Play Area. The Clerk advised that Playscheme had requested a 50% deposit of approximately £33k. The Clerk was asked to confirm whether the company had a bond scheme in place which would protect the deposit. If no bond available the PC would discuss the possibility of staged payments. It was agreed that in view of the correspondence discussed under item 7 a site meeting should be held with Playscheme to discuss residents concerns.

17(i) The monthly bank reconciliation statement for Oct 2014 noted

(i) Retrospective approval of the payment of £50 to LCC for pre application advice in respect of the refurbishment of the play area agreed

(ii) Retrospective approval of the payment of £371.00 in respect of the Pavilion Contract Works Insurance agreed

(iv) The following accounts were passed for payment:

Clerk's remuneration	101780	£201.90
Clerks Expenses	101780	11.26
Caretaker remuneration	101781	26.56
Cleaner remuneration	101782	26.36
Gardener remuneration	101783	26.56
All Saints Parish Church (Distribution of AR)	101784	200.00
Batty France	101785	168.00
Cllr Whitbread (Pavilion key cutting)	101786	49.50

Moved Cllr Whitbread seconded Cllr Henderson

18. Alms House Hill Plot It was **Resolved** that there should be no changed to the leasehold arrangements for the Alms House Hill Plot Moved: Cllr Innocent seconded Cllr Dickson

19. Minor Items

- Cllr Whitbread advised that Cllr Mackie had requested cleaning of the war memorial, reported fly tipping on Spen Common Lane and also the theft of the panel from the Battle of Bramham Moor Commemoration. The theft had been reported to the police and the Clerk would look for the file to try & source a replacement.
- Cllr Kitchen asked the Clerk to ask LCC when they would replace the manhole covers on Spen Common Lane
- Cllr Innocent asked the Clerk to contact the EA with view to resurrecting the idea to use the debris screen to provide access to the wildlife area
- He also raised the unofficial lay by on Westwood Rd - the Clerk agreed to contact LCC
- Cllr Innocent confirmed that after discussion with the Clerk he had ordered the village Christmas tree from Stockeld Park same price as last year.

20. Date time & venue of the next meeting:

7.30 Weds 10 December 2014 Supper Room Village Hall. Refreshments to be offered to residents.