

BRAMHAM PARISH COUNCIL

Minutes of the Extra Ordinary meeting held on **Tuesday 17 June 2014**

Present: Cllrs Whitbread (Chair), Innocent, Dalton, Dickson, Halliday, Kitchen, Jones and Mackie.

Others: John Trischler & 2 representatives of Bramham FC

In attendance: M Lynch (Clerk)

1. Apologies for Absence: Cllr Henderson

2. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13 – 18 of the Members Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest in accordance with paragraphs 19 - 20 of the Members Code of Conduct. – None

In order to allow John Trischler and BFC representatives to contribute to the discussion **SO's were suspended** moved Cllr Whitbread, seconded Cllr Innocent.

3. Bramham Football Club use of the playing field. It was **Resolved** that after the Gala on 28th June, BFC could mark out the football pitches and erect the goal posts. Moved: Cllr Whitbread, seconded Cllr Mackie

4. Actions to complete the Pavilion.

1. Condition Survey: Following discussion it was **Resolved** that subject to availability Cairn Wharf be appointed to carry out a Condition Survey of the Pavilion at a cost of £450 plus VAT. If Cairn Wharf unavailable then Batty France should be asked to see if the survey could be completed by 2 July. Moved: Cllr Innocent, seconded Cllr Whitbread. John Trischler suggested that the surveyor should also be asked to prepare a schedule of works required to complete the Pavilion. Cllrs could then decide whether to appoint 1 contractor to complete all works or to separate the internal from the external works.

(ii) Football team requirements: BFC representatives were delighted at the prospect of an early return to Bramham and were looking forward to having a proper Pavilion at long last. However, the Pavilion did not have separate facilities for female match officials. Should BFC secure promotion next season then those facilities would be a league requirement. Cllr agreed to consider this when drawing up the schedule of completion works. BFC also advised that their current league would require confirmation that they would be able to return to Bramham probably no later than September. The Chair agreed to provide a letter setting out the PC's intention to complete the Pavilion as quickly as possible.

(iii) In terms of internal completion works and finishes which might be required Cllr Mackie suggested visiting another local facility. Church Fenton was recommended and the Clerk offered to accompany Cllr Mackie.

(iv) Approved Plans. It was agreed that the Clerk should contact LCC and obtain copies of the approved plans. The Clerk was also asked to confirm whether any further widening of Freely Lane close to the Pavilion would be required or whether the fence line was now fixed.

(v) Appointment of a QS/ Project Manager. It was **Resolved** that tenders should be invited moved: Cllr Whitbread seconded Cllr Dalton

(vi) It was **Resolved** that a working party should be set up to make recommendations to the full Council as to the implementation of the Action Plan members to be Cllrs Innocent, Kitchen and Mackie. Moved Cllr Whitbread, seconded Cllr Dalton. In addition John Trischler accepted the invitation to join the working party.

SO resumed

(vii) Alarm system: It was **Resolved** that the quotes from ESS Security Ltd for the monitoring and maintenance of the alarm system (including fire) be approved. Moved: Cllr Innocent seconded Cllr Whitbread.