

Bramham Parish Council

Minutes of the meeting held Wednesday 01 April 2015

Present: Cllrs: Whitbread (Chair), Innocent, Dickson, Halliday, Henderson, Jones, K and Mackie

Others: 2 residents

In attendance: M Lynch (Clerk); PCSO Rebecca Jackson

Public Session: None.

1. Apologies for absence - Cllrs Dalton & Kitchen

2. Disclosure of disclosable pecuniary interests or declaration of any other significant interests which may be in the public interest. Item. 14 Cllrs Halliday & Innocent ;Item 18 Cllrs Dickson & Whitbread

3. Police matters. PCSO Jackson advised that there had been 2 incidents of Burglary Other, 1 of Criminal Damage and 1 theft from a motor vehicle. She confirmed that residents should no longer the Wetherby contact telephone number but use 101 to report non urgent matters and 999 in emergency situations.

4. Minutes of the meeting held 04 March 2015 accepted as a true record Moved Cllr Whitbread seconded Cllr Jones.

5. Clerk's report. (i) The Clerk's reply to the FOI request by Bardsey Building Contractors was noted. The Chair commented on the work involved in pulling this together and that the letter showed that the PC had followed the guidance provided by the Information Commissioner (ii) The PC noted the letter from English Heritage confirming that the war memorial has been designated of architectural merit. (iii) The Clerk was nominated as the contact for the implementation of a work place pension scheme. (iv) The PC agreed that Simon Rothery could leave the fish pond in the wild area until after the frog spawn had hatched and to his request for the planting of a yellow coloured plant in the Centre garden in memory of his cat which had recently died. (v) The correspondence re the Banks Trust was noted and the Clerk was asked to circulate to village organisations.

6. Other correspondence received. (i) The PC had received correspondence from Mr. & Mrs Riches & Mr & Mrs Sneddon re double parking on Freely Lane during football matches. Both parties welcomed their return of the football team but were concerned that double parking could prevent emergency vehicle access. It was agreed that BFC should be reminded of their responsibility to manage the parking and to ask Pavilion users not to double park. (ii) The PC was sorry to learn of Mrs Blanchard's resignation. Cllrs thanked her for many years of service and it was agreed that the Chairman's allowance should be used to purchase gift. It was agreed that an advert should be placed in the Parish Magazine. (iii) The PC agreed to maintain its opposition to the application for a Pharmacy within 250m radius of Firbeck Rd (iv) The temporary closure of the footpath between Hope Hall & Tenter Hill was noted. (v) Due to the restricted size of the PC notice board, Cllrs refused the request by Bowcliffe Hall to post their notice of proposed changes to their wedding license.

7. Planning Matters: (i) Applications: Ref. No: P/15/01033/FU/NE All Saints Church - no objections

8. Neighbourhood Plan update: The NPG had recently circulated an update to residents outlining the reasons for the opposition to the proposed development at Headley Fields. The NPG thanked the PC for meeting the cost of the leaflet (£149). The NPG had considered the request from LCC that the NP boundary be redrawn to reflect the change in the Parish Boundary following the transfer of land to Boston Spa in 2014. The NPG has no concerns about this proposal. It was **RESOLVED** that OPTION A as proposed by LCC should be approved. Moved Cllr Innocent seconded Cllr Jones

9. Update on proposals for the opening of the Pavilion 25 April 2015. The Chair advised that Melvin Benn had agreed to open the Pavilion and that arrangements for the event were progressing well. The Chair had received a request from Bramham Football Club for an end of season event to include an alcohol license. However whilst the PC had no objection in principle to a small scale event more details were required before a decision could be made. Cllr Jones asked that 5 Star Sports be contacted to confirm the arrangements for the opening. It was **RESOLVED** that a budget of £500 be approved for the opening. Moved Cllr Dickson seconded Cllr Mackie

10. Pavilion Hire Charges and Pavilion Booking Requests It was **RESOLVED** that a hire charge of £40 per half day for use of the Playing Field/Meeting Room & Kitchen be approved and that the booking request from Kate Pirie for Friday 15 May be accepted at a cost of £24 and that the School's request to use the Pavilion and Playing Field for the sports day be accepted at a cost of £40. Moved Cllr Whitbread seconded Cllr Mackie

11. Pavilion matters) It was **RESOLVED** that (i) the quotation of £300 plus VAT from Waterfacilities Ltd be accepted but not the quote from Duncan renewable for advice re the solar/plumbing & heating systems. Moved Cllr Innocent seconded Cllr Henderson. The Clerk was asked to contact Tony Silverwood

to see whether he would be willing to assist the PC. (iii) It was **RESOLVED** that the PC would sponsor the Pavilion Planter and that Bramham in Bloom be asked to provide an evergreen planting scheme under planted with spring bulbs Moved Cllr Innocent seconded Cllr Jones.

12. Proposals for expenditure of the £50k from the sale of land monies ring fenced for the Community Fund. The Chair advised that the recent Community Fund meeting had considered the PC's suggestion of last October that the £50k be allocated to joint CF/PC projects. The CF committee was agreeable to the money being allocated as follows: £25k towards the completion costs of the Pavilion; £10k on outdoor adult gym equipment; £11,800 towards the refurbishment of the Children's play area; £2k towards the provision of 2 benches for the Pavilion Patio (as requested by Bramham Football Club) and £1200 stone trough for the Square (as requested by Bramham In Bloom. Cllrs were supportive of these proposals but wished to make it clear that although the CF article in the April edition of the Parish Magazine suggested that these projects were being funded by receipts from the sale of Festival tickets this was not the case. The Clerk was asked to obtain 3 quotes for the gym equipment and also to advise BFC and BinB that they should obtain quotes for the benches and the planter respectively.

13. Field in Trust Protection for the Playing Fields. It was **RESOLVED** that Fields in Trust Status for the Playing Field be pursued for the playing fields. . Moved Cllr Innocent seconded Cllr Jones

14. Review of Allotment Charges: It was **RESOLVED** that there should be no change to the current Allotment rent: moved Cllr Mackie seconded Cllr Henderson

15. APM 16 April 2015 Cllr Whitbread confirmed that the closing date for agenda items was 6 April. It was noted that because of school holidays the school would table a report.

16. Arrangements for the future costs of the Archive website; It was **RESOLVED** that the PC would cover the future hosting/domain costs of the Parish Archives at a cost of £129.46 and £14.40 in respect of HistoricBramham.org.uk and Bramham.org.uk respectively . Moved Cllr Henderson, resolved Cllr Innocent

17. Accountancy support. It was **RESOLVED** that accountancy assistance for the completion of the PC's VAT claim should be obtained at a cost of up to £250. Moved: Cllr Whitbread seconded Cllr Jones

18 Financial matters (i) Bank reconciliation report at 31 March 2015 deferred pending the return of a Skipton passbook. .

(ii) The following accounts were passed for payment

Clerk's Remuneration	101843	324.93
Clerks Exps		46.96
Caretaker remuneration	101844	26.56
Cleaner remuneration	101845	26.56
Gardener Remuneration	101846	26.56
Gardener Remuneration	101846	26.56
HMRC	101847	336.80
EES	101848	103.00
JCC Plumbing & Heating Ltd	101849	300.00
SJ Danby Ltd	101850	34,903.98
YLCA Subscription	101851	392.00
Write Design & Print Ltd	101852	149.00
Trustees of 1989 Heirs Trust	101853	60.00
Cllr J Dickson (gate lock)	101854	9.99
Cllr V Whitbread (exps)	101855	£7.50

19. Minor matters

- Cllr Whitbread was pleased to advise that LCC have now confirmed that funding is available to install the speed awareness signs close to Bramham School.
- Cllr Dickson was advised that there had never been a waste bin on Heygate Lane & that LCC had advised that it was unable to add additional bins to the round
- Cllr Dickson asked that in order to avoid tampering with the lock Pavilion users be reminded to reclose it whilst the gates were open
- It was noted that work had started on the former wood yard site. Clerk to contact LCC re the S106 monies
- Cllr Innocent agreed to follow up the estimate for redecoration of the Senior Citizen's Shelter.
- It was noted that the village sign is listing. Cllr Dickson offered to contact Mike Rhodes.

- Cllr Jones agreed to inspect the wildlife area so that clearance of dumped material could be organised.

20. Date, time & venue of the next meeting

Wednesday 13 May 2015 Senior Citizen's Shelter

