

Bramham Parish Council

Minutes of the meeting held Wednesday 1 July 2015

Present: Cllr Whitbread (Chair), Cllrs: Elvin, Henderson and Jones

In attendance: M Lynch (Clerk)

Public Session: None

The Chair opened the meeting by welcoming Cllr Elvin to her first meeting.

1. Apologies for absence – Cllr Halliday and Richards. In addition newly co-opted Cllrs Chris Lewis & Deborah Atkinson were unable to attend because of prior commitments.
Not Present: Cllr Dalton.
2. Declaration of office. Cllr Elvin & the Clerk completed the declaration of acceptance of office and a Declarations of Interest.
3. Disclosure of disclosable pecuniary interests or declaration of any other significant interests which may be in the public interest. – None
4. Exclusion of the press & public for agenda item 19. It was **RESOLVED** that the press and public be excluded because the item would include a discussion on the budget available. Moved Cllr Henderson seconded Cllr Jones
5. Police matters = No report
6. Minutes of Council Meeting held on 03 June 2015 were approved as a true record subject to the deletion of: 'subject to confirming that 'from Para 18. **Moved** :Cllr Whitbread seconded Cllr Henderson
7. Election of Council representatives: Cllr Elvin was elected to the play ground committee.
8. Clerks report (i) The Clerk's draft reply to Chris Riches regarding solar farm was approved. (ii) In response to the correspondence received from Paul Marshall it was agreed that the Clerk should write to LCC requesting that the Alms House Hill site be added to the Derelict & Nuisance Sites Programme (iii) The correspondence from Balfour Beatty regarding the night closure of the A1 M was noted and it was agreed that the letter be posted to the PC's website and that the company write to those households likely to be affected.
9. Other correspondence received: (i) The Clerk advised that the ICO had upheld the complaint by Bardsey Builders. It was agreed that there would be no appeal and that the PC would comply with the requirement that the correspondence be released within the statutory time period. Moved Cllr Henderson seconded Cllr Jones. (ii) Bramham in Bloom had reported the apparent dumping of asbestos in the wild life area and asked that it be cleared. The PC was also asked to consider installing signage warning of the penalties for fly tipping. It was agreed that the Clerk should engage a licensed contractor but that signage would be deferred pending a visit by Cllrs to the wild life area. (iii) It was agreed that the fish pond in the wild life area could now be filled in – Clerk to ask the gardener. (iv) The Clerk was asked to let the school know that normal hire charges would apply for the proposed school leaver's party.
10. Planning matters. (i): **Approvals:** 15/02162/FU Conservatory rear 3 Lodge Gdns; 15/00317/fu-Non material change – 3 Headley Hall Cots LS24 9NT;15/01033/FU Single storey building All Saints Church. **Noted. Applications:** 15/02697/FU detached timber car port – Laurel Farmhouse LS23 6QQ; 15/03463/FU Rear extension 5 Lodge Gdns LS23 6GZ; No objections.
Application by developer of the former wood yard site to amend planning conditions so that full completion of site works and landscaping can be delayed until sale of the dwellings concerned. It was agreed that the Clerk should write to LCC stating the PC's opposition to this request.

11. Neighbourhood Plan. The report from the NPG was noted. Cllr Henderson asked that the Group be thanked for their ongoing work.
12. Play Group. It was **Resolved** that: (i) the hand book & risk assessment for the summer play group be approved ;(ii) that a budget of £50 be approved =Moved Cllr Whitbread seconded Cllr Jones. The Clerk was asked to thank Rochelle Page for **taking** the lead on the documentation.
13. Leeds Festival. (i) Cllr Henderson advised that the spreadsheet had been completed. It was hoped that tickets would be received no later than Monday 24 August. Cllr Henderson would buy envelopes for the tickets but it was agreed that next year residents should be asked to include 2 addressed envelopes with their application. Help would be needed with ticket distribution. It was **RESOLVED** that: payment of £1440 to Geldards in respect of the festival bus hire be approved and that payment made 7 days in advance of the festival. Moved Cllr Whitbread seconded Cllr Henderson.
14. Barbecue 15 August. It was agreed that this should be a Pavilion Committee event supported by the Parish Council. Cllr Whitbread would cash flow the event and donate the profits to the Pavilion. Moved Cllr Whitbread seconded Cllr Henderson.
15. Pavilion Signage .It was **RESOLVED** that a budget of up to £250 be approved. Moved Cllr Henderson seconded Cllr Jones
16. Pavilion Spare Capacity; It was agreed that the Clerk should make the Harrogate League, the West Riding & Leeds FA's aware of spare capacity particularly on a Sunday afternoon and that the PC would be interested in hosting cup games.
17. Legionella Risk Assessment report – deferred pending report back from Cllr Halliday.
18. Financial matters
 - (i) The bank reconciliation statement for June 2015 was deferred - the clerk had been unable to obtain an interim statement from HSBC
 - (ii) The following accounts were passed for payment

Geldards Coaches Ltd Cheque no 101896	£1440.00
Clerk's remuneration Cheque no 101895	259.90
Clerk's Expenses	2.80
Caretaker Cheque no 101894	27.67
Cleaner Cheque no 101 893	21.34
Gardener Cheque no 101892	55.34
HMRC Cheque no 101891	259.40
YLCA Training Cheque no 101890	55.00
Yorkshire Fencing Contractors Ltd Cheque no 101889	3138.00
Folly Lane Allotment Assoc (137 grant) Cheque no 101888	500.00
CAG (Gala 137 grant) Cheque no 101887	1000.00
LCC (CAG capital grant) Cheque no 101886	3960.00
Bramham in Bloom Cheque no 101897	145.52
ESS Cheque no 101844	498.00

Moved: Cllr Whitbread Seconded Cllr Henderson

19. Adult Gym Equipment. It was **RESOLVED** that subject to the agreed amendment the tender specification be approved and that 2 local and 2 national suppliers (all of whom have good experience of installing this type of equipment) be invited to tender. Moved Cllr Whitbread seconded Cllr Jones. It was agreed that the Play Ground Committee would evaluate proposals received and report their recommendation to the September PC meeting.
20. Minor Items
 - Cllr Jones advised that a resident remained unhappy about the PC's decision that there was insufficient room for a skate board ramp on the

Playing Field. It was agreed that the resident should be asked to provide more detailed information regarding the proposed size and location.

- Cllr Whitbread advised that Bramham School would be holding their annual sports day at the Pavilion on Friday 3 July
- Cllr Whitbread expressed an interest in undertaking first aid & hygiene training
- Cllr Jones asked that the purchase of a defibrillator be added to the Sept agenda.

21. Date time and venue of the next meeting

Wednesday 2 September 2015 7.30 Senior Citizens Shelter