

Bramham Parish Council

Minutes of the meeting held Wednesday 4 November 2015

Present: Cllr Whitbread (Chair), Cllrs: Dalton, Elvin, Halliday, Henderson, Lewis & Richards

In attendance: M Lynch (Clerk) and 7 residents

Public Session: The discussion focussed on the development proposals for Farfield House. The residents present from Lyndon Road were all concerned about the potential impact of this proposal on their properties and general amenity. There was also concern that although planning permission for this site had been refused several times over the years that because the development at Headley was not going ahead, Farfield House might receive accelerated permission. The Chair encouraged the residents to take part in LCC 's consultation on the Site Allocation Plan and reminded them that details of this could be found on the leaflet recently distributed to all residents. Also should this proposal become a planning application then the PC would be consulted and residents would have the opportunity to make their views known at that time.

1. Apologies for absence –Cllrs Atkinson and Jones
 2. Disclosure of disclosable pecuniary interests or declaration of any other significant interests which may be in the public interest. Cllrs Dalton , Halliday & Henderson declared a non pecuniary interest in item 7 – Panning application for steel container Bramham Village Hall
 3. Police matters = No report.
 4. Minutes of Council Meeting held on 7 October 2015 was approved as a true record subject to an amendment it item: the PC agreed to offer Paul Leeming of Carter Jonas 15mins for an informal discussion on proposals for Farfield House. Moved :Cllr Whitbread seconded Cllr Richards
 5. Clerk's Report; (i) The Clerk advised that LCC had not yet replied to her queries re superfast broadband connections and that Mike Corrigan had now submitted an FOI request on this matter to LCC.(ii) LCC had still to reply re the PC 's request re the emptying of the proposed waste bin for the playing field; (iii) Draft reply to Paul Heaton re his comments regarding the proposed upgrading of the Senior Citizen's Centre approved; (ii) Draft reply to Belinda Heaton re heritage lighting and the proposed upgrading of the Centre approved; Draft reply to Peter Stevenson regarding car parking provision for large events on the Playing Field approved.
 6. Other correspondence received (i) YLCA invoice of £45 in respect of Cllr training approved Moved Cllr Whitbread seconded Cllr Henderson (ii) Letter of thanks from Ernest Nichols for Bramham in Bloom commemorative tree and plaque was noted; (iii) Invitation to comment on Clifford 's NP was referred to the NPG.(iv) The Clerk was asked to advise Sarah Pili that the PC supported in principle her application to the Tesco Community Award Scheme for improvements to open space at the junction of Lyndon Rd /Lyndon Close; (v) It was agreed to join CPRE at a cost of £36 a year moved Cllr Henderson seconded Cllr Richards; (vi) The reply from LCC re the cleaning of Bowcliffe Rd was noted ; (vii) Payment of the invoice from Bramham in Bloom was approved moved Cllr Whitbread seconded Cllr Henderson; (viii) It was agreed that the PC would enter the All Saints Christmas Tree Festival cost £5 moved Cllr Whitbread seconded Cllr Henderson. Cllr Elvin offered to coordinate the entry; (ix) Bob Murphy's submission to LCC re Headley was noted
7. Planning matters :**Approvals:** None; **Applications:** Ref. No: 15/06117/FU:
(i)Retrospective Application for partial demolition of store and rebuilding Bartons

Yard Back Street; (ii) Consent, agreement or approval required by conditions 3 and 4 of Planning Application 15/01007/FU - Church View Back Lane Bramham Wetherby LS23 6QR; (iii) 4.0m single storey rear extension, 3.7m to ridge height, 2.7m to eaves - 31 Lyndon Avenue Bramham Wetherby LS23 6RG (permission not required) Ref. No: **15/05539/DHH**; (iv) Listed Building application for ground floor window to side - Manor House East Aberford Road Bramham Wetherby LS23 6QH Ref. No: 15/06018/LI; (v) Loft conversion with roof lights to front and rear - 3 Folly Lane Bramham Wetherby LS23 6RZ Ref. No: 15/05978/; **Refusals:** 15/05404/FU Oak Framed garage with car port The Orchards LS23 6RH; **Tree Work** :15/06426/TR 2 Church Meadows LS23 6TF – no objections.

8. Neighbourhood Plan Group Update: (i) Retrospective approval of the cost of a communication to residents re Headley was agreed Moved Cllr Whitbread seconded Cllr Dalton; (ii) It was agreed that the PC would write to other PC's and NPG's setting out their position on Headley and that the NPG's planned submission to LCC re Headley should be endorsed moved Cllr Whitbread seconded Cllr Dalton. (iii) Clerk to advise the NPG that the PC did not wish to change its position regarding their conservation area concerns.
9. Legionella. Cllr Richards agreed to produce the log recording sheets and the Clerk would continue to try & obtain quotes for water temperature testing.
10. Charges for large events at the Pavilion/Playing Field. It was **RESOLVED** that a charge of £150 for the first 24hrs with a charge of £100 for each subsequent or part 24 hr period be approved. 200 would be the maximum number of attendees allowed. Car parking would be on the field rather than Freely Lane. Moved Cllr Whitbread seconded Cllr Dalton . Cllr Dalton advised a review of the terms & condition of hire and deposit required.
11. Lyndon Square/Lyndon Rd bench. The Clerk advised that LCC had no objection to the installation of the bench on the open space at the junction of Lyndon Rd/Lyndon Square.
12. Dog fouling. The Clerk advised that LCC had offered to provide dog exclusion notices for the Play Area only. LCC had also advised improving signage generally would help as would a bin close to the Pavilion. The dog warden would also step up the number of visits to the area. Cllr Henderson expressed concern about dog walkers from the Dog's Trust exercising dogs on the playing field apparently off the lead. The Clerk was asked to contact the Dog's Trust with a request that they discontinue the exercising of dogs off the lead on the playing field. The Clerk would pursue additional signage.
13. Update on the land sale monies. The Clerk's report was noted but it was agreed that a further round of applications would be deferred pending a decision regarding the upgrading of the Senior Citizen's Shelter,
14. Budget position as at 31 October 2015. Noted
15. Draft budget for 16/17 for the Pavilion. It was agreed that a separate budget for the Pavilion was required. The Clerk was asked to prepare a final draft for consideration at the December meeting.
16. Draft PC budget for 16/17. The Clerk was asked to prepare a final draft for consideration at the December meeting. The Clerk advised that LCC's timetable for confirmation of the Precept should be known by that date. Following a discussion regarding the possibility of setting up an asset management account to help fund repairs/replacement of PC assets e.g. the Centre, Play Area and Pavilion, the Clerk was asked to contact LCC in order to determine the additional revenue which could be raised by an increase in the precept
17. Positioning of the defibrillators. It was agreed that one should be located at the Village Hall. Cllr Dalton offered to install. The Clerk was asked to contact BT to see whether the 2nd could be placed in the redundant phone box on Lyndon Road.

18. Village signage. The Clerk advised that LCC had confirmed that they would meet the cost. It was agreed that the Clerk should organise a meeting with LCC to agree locations.
19. Alms House Hill site. The Clerk informed the meeting that the owner had made contact. He had advised that he intended to restart work on the site in early 2016. It was agreed that LCC would not be asked to take enforcement action at this stage. However the situation would be kept under review. NPG to be advised.
20. Play area matters. The Clerk advised that Danby's had agreed to install artificial turf around the trampoline and also deal with a number of maintenance issues. Subject to this work being done the PC agreed that the balance of £ 3872.22 for the installation of the new equipment should be released. Cllr Henderson offered to check what repairs to the fencing was required.
21. Fire monitoring of the Pavilion. It was agreed that this should be deferred pending more information as to the responsibilities of key holders.
22. Work to trees overhanging Orchard Court garages. Following a complaint from residents of Orchard Court Cllr Henderson had visited and agreed that the Playing Field trees were very high and that the PC should obtain some advice as to the best way to proceed. The Clerk was asked to obtain 3 quotes and it was noted that because these trees were in the Conservation area permission from LCC for any work would be required.
23. Donation to the Royal British Legion. It was **RESOLVED** that £33 be added to the cost of the poppy wreath giving a total payment of £50. Moved Cllr Whitbread seconded Cllr Dalton.
24. Financial matters: (i) Bank reconciliation for October deferred.
(ii) The following accounts were passed for payment:

Bramham in Bloom	101936	£103.00
YLCA	101935	45.00
Mr F Wood	101934	27.87
Mrs S Asquith Hill	101933	102.40
Mr A Ford	101932	27.67
Mrs M Lynch	101931 (£ 389.75 + 78.00)	471. 27
SLCC	101930	103.00
Royal British Legion	101929 (£17 + donation £33)	50.00
Yorkshire Water	101928	33.51

(iii) Cllr Henderson reported that she and Cllr Halliday had inspected the accounts & financial records and that all had been found to be in order.

25. Minor Items & items for the next agenda

- Cllr Dalton expressed concern that the payment of grants from Community fund had been delayed because the secretary to the fund had been out of the country for an extended period. Because grants could only be claimed once work had been completed this had impacted on cash flow for the Village Hall and the Drama Group. Cllr Whitbread added that she had taken this up with Nick Lane Fox but had not yet received a reply.
- Cllr Henderson had observed that the new planting at the Pavilion had not left any gaps for pedestrian access from the car park to the playing field. It was agreed to refer this to the Pavilion committee.
- Cllr Whitbread thanked Cllr Lewis for his help with putting up the Pavilion sign

- Cllr Whitbread confirmed that the new carpet & blinds would be fitted in the Senior Citizen's Shelter on Monday 9 November
- Cllr Whitbread would endeavour to attend the accounts seminar on Friday 27 November 2015

26. Date and time of next meeting: **7.30 pm WEDNESDAY 2 DECEMBER**
BRAMHAM PAVILION - refreshments to be provided.