DRAFT

16/04

Bramham Parish Council

Minutes of the meeting held Wednesday 3 February 2016

Present: Cllr Whitbread (Chair), Cllrs: Dalton, Elvin, Halliday, Richards
In attendance: M Lynch (Clerk)
Public Session: None

1. Apologies for absence **–**Cllrs Henderson and Jones
   Not present Cllr Atkinson
2. Disclosure of disclosable pecuniary interests o**r** declaration of any other significant interests which may be in the public interest. None
3. It was noted that item 23 would be deferred until the March meeting. Therefore no exclusions required.
4. Police matters. The Clerk had received a written report: Criminal damage 02/01/2016 between 2100 hours and 2300 hours - suspect/s unknown used bodily force to cause damage to stone pillar at end of driveway, made off unseen.
5. Minutes of the 6 January meeting: accepted as a true record subject to amendment to item 18 to read 'Parking signage for Pavilion and Play area' Moved Cllr Whitbread seconded Cllr Halliday
6. Clerks Report (i) The Clerk confirmed that the order for the gym equipment had been placed (ii) Cllr Elvin agreed to attend the LCC Forum on 25 Feb (iii) Gerry Taylor had advised that she was unable to co ordinate 'Clean for the Queen ' .It was agreed that a request for a volunteer be placed in the Parish Magazine;(iv) The invitation to the Barwick & Scholes Le Tour event was noted; (v) The LCC link re the flood information website had been posted to the website and residents recently threatened by flooding informed; (vi) Correspondence: Reply to Belinda Heaton re the resubmission of a planning application for the Alms House Hill site approved; Reply to Colin Pool with update on progress of joint PC/CF projects funded by the sale of land monies approved. . Moved :Cllr Henderson seconded Cllr Richards
7. Other correspondence received (i) Invoice from Stockeld Farm for village Christmas tree £90 : payment approved: Cheque no: 101970;(ii) invoice from Yorkshire Water £66.14 payment approved Cheque no: 101971; (iii) Reimbursement to Neil Ferres in respect of Archive website hosting exps £129.46 & £14.40 approved Cheque No: 101946 and 101972; (iv) Reimbursement to Cllr Whitbread for emergency repair to Pavilion door lock & other Pavilion exps approved : £243.25 Cheque no: 101973; (v) Request for purchase of hook to retain Pavilion main door agreed; (vi) Request from SCC gardener for bench with storage – budget of £100 agreed with request that the bench be kept inside the SCC. (vii) The Chair advised that due to family commitments Cllr Henderson had offered her resignation from the PC with immediate effect. However Fiona had offered continued help with the Leeds Festival arrangements.
8. Planning matters**:** The following were noted (**i) Approvals** Ref. 16/00374/FU Part retrospective application for Bartons Yard Back Street; 16/00337/FU/NE**:** Single storey front extension to existing rear detached 5 Lyndon Close (
9. Neighbourhood Plan update Cllr Whitbread advised that Paul Marshall was now chair of the group and that the group would now focus on the preparation of a NP. The Clerk was asked to write to John Lynch, past Chair, and Paul thanking them for their contribution to the NPG and acknowledging their roles as Chair. Retrospective approval of Paul Marshall's attendance at a NP event in Leeds was approved cost £80 cheque no: 101974 : Moved Cllr Halliday seconded Cllr Richards

10. Leeds Festival 2016. Fiona Henderson's offer of continued help was gratefully accepted and Cllrs Elvin & Richards agreed to assist with the 2016 arrangements,

Following discussion it was agreed that there would be no changes to the arrangements for handing over of ticket monies to the CF. The Clerk was also asked to let the CF know that the PC would review all arrangements immediately after the 2016 festival. It was **RESOLVED** that a PO Box be purchased at a cost of £230 (inc VAT) Moved Cllr Halliday seconded Cllr Dalton It was agreed that the application period for tickets would be between 4 and 22 April inclusive. .

11. (i) Request from Bramham FC for waiving of a £37.50 fee increase; It was RESOLVED that the increase of £37.50 be waived for this year only and that the agreement with BFC to be amended to include 'if the PC thinks it is required' Moved Cllr Dalton seconded Cllr Whitbread (ii) The PC agreed to consider BFC's request that in the event of a fixtures clash they would have priority over other teams at the end of the current season. (iii)The PC declined BFC's offer of the redundant filing cabinet;(iv) BFC's proposals for removal of rubbish was accepted(v) The PC agreed to ask Britannia FC for a contribution of £100 towards BFC's pitch & other expenses. BFC accepted that with an agreement in place for the 15/16 season that it might not be possible to secure this payment. The payment would be included in any future agreement with Britannia. (vi) BFC agreement to remove redundant goal posts noted with thanks (vii) It was noted that Mark Tasker would be the main contact for the BFC and it was agreed that all communication with the PC should be via the Clerk copied to the Chair. .

12. Termination of the agreement with Britannia FC. The Clerk advised that Britannia had met the requirement to pay a deposit of £250 albeit 6 weeks later than agreed. Because of the disruption to games caused by the weather Britannia had not played recently so were not in arrears. However in view of the late payment the PC had concerns about Britannia's ability to pay the full annual charge. The Clerk was asked to write to the manager reminding him of the requirement for advance payment of match fees and to ask for reassurance that the terms of the agreement would be met in full. Failure to do so could result in an immediate termination of the agreement. However the PC hoped that such action could be avoided.

13. 16/17 Precept It was **RESOLVED** that the precept be increased by £5 on a Band D property. This would generate an additional £ 3953 pa. It was agreed that a new asset management account be set up to which some of the increase would be allocated. This would create a sum of money to be used for maintenance, repair and replacement of village assets. Moved Cllr Richards seconded Cllr Dalton

14. Request for use of the SCC: With regret the PC refused the request by Jo Ann Edwards trading as nJOyourfood for use of the SCC as a distribution point for her food business.

15 Flooding issues The Clerk advised that LCC had now responded to the concerns of residents of Lyndon Road. However Cllr Dalton expressed concern about the apparent lack of gully cleaning in the village and had noted that a good number appeared blocked. The Clerk was asked to write to LCC requesting a programme for gully cleaning.

16 .Application to the CF The Clerk confirmed that the application for funding for the SCC had been submitted. The Chair advised that the Pavilion Committee would like a number of items, the main one being part boarding of the loft space. However in the absence of their own bank account would like to submit their application via the PC so that a grant could be paid via the PC. This was agreed Moved Cllr Whitbread seconded Cllr Dalton.

17 Council Vacancies. In view of Cllr Henderson's resignation it was agreed that this vacancy together with the one resulting from Cllr Lewis's resignation should be posted 15 February. Should an election be required this could be held on Thursday May 5 which would significantly reduce the costs to the PC as it is the same day as an existing election and costs would therefore be shared. In the event that an election was not required the PC would hold a co option meeting week commencing

20 March. Residents interested in becoming a co opted member should contact the Clerk no later than 3 March.

18. Membership of the PC Finance Committee It was **RESOLVED** that Cllr Elvin be appointed to the Finance committee Moved Cllr Whitbread seconded Cllr Richards

19. Sponsorship of Christmas Light It was **RESOLVED** to sponsor a Christmas light for 2016 at a cost of £240 (Inc VAT).Moved Cllr Halliday seconded Cllr Richards

20. Financial Matters (i) Retrospective approval of emergency repair to Pavilion alarm system at a cost of ££102 inc VAT

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(ii) The following accounts were passed for payment

Clerk's remuneration	101963	£ 259.90
Clerks expenses	'' ''	£39.95
Caretaker remuneration	101964	27.67
Cleaner remuneration	101965	76.80
Gardener remuneration	101966	27.87
ESS	101967	£102.00
All Saints PC	101968	£300.00
Hebe Works Ltd	101969	£168.00

21. Minor items and items for the next agenda

- Cllr Whitbread advised that the bench for Lyndon Rd would be installed shortly and that
- The planting of the tree in recognition of Ernest & Meryl Nichol's and Gill Young's contribution to Bin B would take place at 2pm on Friday 5 Feb
- Also the adult gym equipment would be installed week commencing 21 March
- The Clerk advised that LCC had no issues with the proposed work to the trees on the playing field – written confirmation awaited
- Cllr Richards asked the Clerk to contact other PC 's to see if they had experienced problems with the rollout of the superfast broadband
- Arrangements for the 2016 APM to be an agenda item next meeting

22. Date time & venue for the next meeting

2 nd March 7.30 at the Pavilion

23. Staff Pensions – deferred until March meeting