

Minutes of the Annual Meeting of Bramham cum Oglethorpe Parish Council held on 4 May 2022 at Bramham Pavilion

Councillors Present Mike Corrigan , Dan Gilpin, Linda Richards, Helena Buck, Pam Corrigan, Scott Jones, Trish Prest and James Ingham

Also present 3 residents, PCSO Susan Broadwell and the Clerk

Public Session

Residents addressed the meeting on the following issues:

- i) Re agenda items 11,12 and 13. Requested that the Council consider discounted hire fees for registered charities
- ii) Travellers on the playing field. Querying the cost of evicting the travellers and the cleanup costs in 2021. Also querying what the Council has done since then, and will do in the future, to prevent any recurrences. Cllr M Corrigan advised that the bailiffs fees in 2021 were £336 incl. There were no costs for the clean up as LCC did not charge and the remaining cleanup was undertaken by Councillors. Cllr Richards confirmed that Ward Councillors have raised with LCC the need to provide a dedicated site for travellers. LCC have advised that there is no suitable public land available for such a site. The difficulty of preventing access to the Bramham playing field was discussed. It was noted that although the car park gate was padlocked a chainsaw was used to gain access to the site. PCSO Bradwell noted that in Allwoodley LCC have installed concrete posts to prevent access to the playing field. Cllr M Corrigan confirmed that the Council will investigate the options. The resident offered to visit Allwoodley and take photographs of the site.

1. It as was resolved to elect Cllr M Corrigan as Chair of the Parish Council for the forth coming year, all in favour. The Acceptance of Office Form was signed by Cllr M Corrigan

2. Apologies

None

3. Declarations of Pecuniary Interests or other Interests

None

4. Minutes of the Parish Council meetings on 6 April 2022

It was **resolved** that the minutes of the Council meeting held on 6 April 2022 be approved

5. It was **resolved** to elect Cllr Gilpin as Vice- Chair of the Parish Council for the forth coming year. The Acceptance of Office Form was signed by Cllr Gilpin

6. Committee/Working Group Memberships and leads responsibilities.

It was **resolved** to approve the following Committee and Working Group membership:

6.1 Assets & Amenities Committee – Cllrs P Corrigan, Richards, Buck and Jones

6.2 Employment Committee – Cllrs M Corrigan, Gilpin and Prest

6.3 Complaints Committee – Cllrs P Corrigan, Ingham and Prest

6.4 Finance Advisory Working Group – Cllrs M Corrigan, Richards, Buck and Ingham

6.5 Senior Citizen's Working Group – Cllrs Richards, Buck, Jones and P Corrigan

6.6 Traffic Management Working Group – Cllrs M Corrigan, Jones and Ingham

6.7 Asset Development Working Group - Cllrs M Corrigan, Jones, Gilpin and Prest

6.8 Planning Advisory Working Group – Cllrs Richards, Ingham, Jones and Prest

It was noted that Large Events Working Group and the Pavilion Documents Working Group were now concluded. Cllr Gilpin will remain as the Webmaster.

7. **Crime Report**

At the May PACT meeting it was noted that all incidents reported to the police, not just crimes, will be recorded in the figures provided. The following issues were discussed at the PACT meeting:

- Youth crime, particularly criminal damage at playgrounds
- Speeding. The police were impressed by increasing co-ordination between parishes sharing data and equipment

8. **SCC Tender** Responses to the tenders are due by 11th May 2022 and will be considered at the next Council meeting.

9. **Wildlife Area**

9.1 It was **resolved** to decline the offer by Bramham Park Estate to transfer the Title, to the area known as the "Wildlife Area", to Bramham Parish Council.

9.1 It was **resolved** to approve the dissolution of the Licence Agreement dated 29th October 2019 in respect of the Wildlife Area. It was noted that the Wildlife Area is within the Conservation Area and will remain a haven for wildlife.

9.2 It was noted that the Council gave permission to a resident in 2021 to clear brambles and rubble from the section of the Wildlife Area adjacent to their garden. The work has not yet been completed.

10. **Traffic Management Working Group**

10.1 The data from the static SID on Clifford Road for March and April 2022 was received. There has been little change in speeds from previous months. The data will be published on the website.

10.2 The data from the mobile SID used on Aberford Lyndon and Clifford Roads during April 2022 was received. It was noted that the majority of vehicles are complying with the speed limits

10.3 It was **resolved** to approve the use of the mobile SID for demonstration purposes in Thorpe Arch Parish.

10.4 It was noted that cars parked at the junction of Westwood Road/Thorner Lane may cause a safety risk. Cllr Richards will contact LCC Highways to request a review of the parking at the location.

11. **Bramham 10/5k run**

11.1 It was **resolved** to approve Event Management Plan provided by the organisers

11.2 It was **resolved** confirm the booking and the hire fee of £250

12. **Pavilion Hire fees**

It was **resolved** to suspend Standing Orders to allow a member of the public to speak. They noted that the Village Hall charges a reduced fee for charities.

Standing Orders were resumed

It was **resolved** not to amend the Pavilion Hire fees approved on the 6 April 2022

13. It was **resolved** not to make a further donation to Martin House Hospice

14. It was **resolved** to approve a grant of up to £200 Bramham in Bloom for lawn mower repairs

15. The Annual Playground Inspection Report was received. It was noted that the playground is generally in good repair. There is some minor damage to the paths due to rabbits but no action is required at the moment. The Council will continue to carry out weekly inspections and undertake any repairs if required.

16. **Queen's Jubilee**

16.1 BCAG are arranging the lighting of the beacon on the 2nd June 2022

16.1 It is anticipated that approximately 200 people will attend the afternoon tea on 5th June. Volunteers are still needed.

Transport to the Pavilion will be arranged for residents who require it.

17. It was **resolved** to approve the purchase of 6 additional picnic benches and tables for the playing field and playground
18. It was **resolved** to install Wi-fi at the Pavilion. Quotes will be considered at the June meeting
19. It was noted that no applications have been received for the vacancy on the Council. The option of re-advertising the vacancy will be considered at the June meeting.

20. **Financial Matters**

20.1 The income report for April 2022 was received. It was noted that the receipts for April 2022 totalled £28,158

20.2 It was **resolved** to approve the following payments, all in favour.

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Clerk	518.96		518.96	
2	BACS	Caretaker	32.95		32.95	
3	BACS	HMRC	137.97		137.97	
4	BACS	Team Clean Cleaning (Pavilion Cleaning March 2022)	120.00		120.00	
5	BACS	Village Hall Hire Fees	32.00		32.00	
6	BACS	The Playground Inspection Company	69.50	13.90	83.40	
7	DD	British Gas Pavilion Electricity 21 03 22 – 20 04 22	143.12	7.15	150.27	
8	DD	British Gas SCC Electricity 14 03 22 – 13 04 22	64.29	3.21	67.50	
9	DD	Eon Pavilion Gas	74.00		74.00	
10	DD	ID Mobile	4.17	.83	5.00	

20.3 The bank reconciliations and management report for April 2022 was received

20.4 The bank balances as at 30 April 2022 were noted as:

Unity Trust	89175.94
Skipton BS 992755645	9565.97
Skipton BS 992755659	72944.97
Total	171686.88

21. **Planning Matters**

a) Decisions received

20/08368/FU Variation of condition 2 (approved plans) of previous application 19/03125/FU for various alterations to the approved plans for plots 1-4 including replacing pair of semi-detached dwellings with two detached dwellings (Plots 3 and 4), changes to the height, size and internal layout of the dwellings, changes to the porch design and fenestration and the construction of an additional dormer window to the front of each dwelling at Farfield House, Bramham. Approved.

21/01268/FU Variation of Conditions 3 and 4 of previously approved planning application 16/00706/FU to extend the time period of the quarry by one year from the date of any planning permission at Highmoor Quarry, Warren Lane, Bramham. Approved.

22/01152/FU Alterations including two storey front extension; enlarged dormer window to side, demolition of garage and erection of replacement detached double garage to rear at Carr Bridge House Clifford Road Bramham. Approved.

b) Applications received

None

c) Update regarding ongoing planning matters.

No further information has been received from LCC regarding the Farfield and Church Hill developments

22. Clerk's Report

- The Clerk and Cllr Mike Corrigan attended a meeting with Festival Republic, the organisers of the Leeds Festival. The need for better communication with residents was discussed, in particular the need to ensure that the information in the '21 day letter' is available to all residents. The Traffic Management plan will be published on the Council website as soon as it is received from Festival Republic
- Village Shop – a meeting has been requested with the current leaseholder to discuss the options once their lease expires

23. Correspondence

795 Village Hall Committee advising that, with the exception of the AGM, Committee meetings are not open to the public and confirming process for raising issues with the Committee. Clerk to confirm that this has been noted.

796 Resident raising concerns about the poor condition of the SCC. Clerk to confirm that this has been noted

797 Resident requesting that the white line on Manor Close be repainted. Clerk has advised the resident to contact LCC Highways

798 Resident raising concerns about the parking space constructed on the grass verge by Folly House. Cllr Richards advised that LCC have served a Compliance Notice on the developer which expires on 17th May 2022. Clerk to update the resident

799 BiB requesting grant for mower repairs – considered at item 14

800 Resident requesting that a picnic bench be reinstalled in the playground. Clerk to confirm that this will be done once the new benches are received.

801 Resident re damage to protected trees (Council copied in to email to LCC) Clerk to confirm that email noted

802 Bramham Runners providing their Event Management Plan and Insurance details. Also requesting a review of the hire fees and a charitable donation to Martin House – considered as agenda items 12 and 13. Clerk to confirm that a damage deposit of £100 is payable in addition to the hire fee

803 Notification of temporary road closure on Church Hill/Back lane

24. Minor Items

- A meeting is to be arranged with the Tenter Hill Allotment Committee to consider the provision of a water supply to the site
- The Historic documents have been transferred to the West Yorkshire Archive Service

25. Date of next meeting

The date of the next meeting was noted at 7.00 pm Wednesday 1 June 2022 at the Bramham Pavilion. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 24th April 2022.

The meeting concluded at 9.45 pm

Signed.....

Dated

