

Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held on 1 June 2022 at Bramham Pavilion

Councillors Present Mike Corrigan , Pam Corrigan, Scott Jones, Linda Richards, James Ingham,
Trish Prest and Dan Gilpin

Also present 1 resident and the clerk

Public Session

No representations were made by residents

1. **Apologies**

Apologies were received from Cllr Buck. It was **resolved** to approve her absence, all in favour

2. **Declarations of Pecuniary Interests or other Interests**

None

3. **Minutes of the Parish Council meeting on 4 May 2022**

It was **resolved** that the minutes of the Council meeting held on 4 May 2022 be approved, all in favour.

4. **Crime Report**

Cllr Richards will circulate a crime report following the PACT meeting on the 7 June 2022.

5. **Traffic Management Working Group**

- Thorpe Arch Parish Council are borrowing the mobile SID on the 21st June 2022
- It was **resolved** to approve the request from Walton Parish Council to borrow the mobile SID for one day, all in favour. Cllr Richards volunteered to be in attendance.
- LCC are arranging repairs of the static SID on Clifford Road. The Clerk will check with LCC when, and for how long, the SID will be out of action
- There are no recent data downloads from the static SID on Clifford Road

6. **SCC redevelopment**

The tenders are awaited. The Clerk will ensure that the tenders are anonymised before they are circulated to Councillors. The tenders will be considered by the Council before a decision is made as to whether to proceed with the redevelopment.

7. **Vacancy** It was resolved to readvertise the vacancy on the Council with a closing date of the 10th June 2022, all in favour.

8. **Access to the Playing Field**

Possible long and sort term options were considered to prevent and further unlawful incursions on to the playing field. The steps taken by Wetherby Town Council, Alwoodley Parish Council and Clifford Parish Council were noted. It was considered that there was substantial risk of a further incursion over the next few weeks.

It was **resolved** to suspend Standing Orders to allow a resident to speak, all in favour. The resident advised that it would not be permitted to block all access to the car park without planning permission.

Standing Orders were resumed

It was **resolved** to approve expenditure of up to £1000 for immediate steps to secure access to the field, all in favour.

Cllr Richards, as Ward Councillor, will suggest that LCC set up a Working Group with Parish and Town Councils to consider a coordinated approach to the issue.

9. **Supply of water to the Tenter Hill Allotments**

Cllrs M Corrigan and Buck attended a meeting with the Allotment Committee as it had been noted that, without the Council's knowledge the allotments had secured a source of water from a neighbouring property. A number of issues need to be clarified in relation to payment for the water supply and the installation and ongoing maintenance of the pipe work. The Allotment Committee has been asked to prepare a report to be considered at the July Council meeting.

10. Approval of the following policies was deferred to the July meeting

10.1 Financial Regulations

10.2 Standing Orders

10.3 Code of Conduct

11. It was **resolved** to approve the cost of installing wi-fi at the Pavilion, all in favour

12. It was **resolved** to approve the purchase of a card reader, all in favour.

13. It was **resolved** to approve the purchase of a replacement mobile phone, all in favour

14. **Financial Matters**

14.1 The income report for May 2022 was received. It was noted that the receipts for May 2022 totalled 5,771.30, including a £4,676.30 VAT recovery .

14.2 It was **resolved** to approve the following payments, all in favour

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Clerk	539.50		539.50	
2	BACS	Caretaker	32.97		32.97	
3	BACS	HMRC	8.20		8.20	
4	BACS	Team Clean Cleaning	150.00		150.00	
6	BACS	CEA Ltd	280.00	56.00	336.00	
7	BACS	Anchors for picnic tables	232.00	46.40	278.40	
8	BACS	K Allan – refund of deposit	100.00		100.00	
9	BACS	Picnic Benches	2530.00	506.00	3036	
10	BACS	Clerk A3 laminator pouches	10.33	2.07	12.39	
11	BACS	Clerk – card reader	14.83	2.83	17.00	
12	BACS	Mobile phone	37.49	7.50	44.99	
13	BACS	County Mowers Ltd	194.38		194.38	
14	DD	ID Mobile	4.17	.83	5.00	
15	DD	EON Pavilion - gas	74.00		74.00	
16	DD	British gas – SCC elec 14 04 2022 13 05 22	27.64	1.38	29.02	
17	DD	British Gas – Pavilion elec 21 04 22 – 20 05 22	143.52	7.17	150.69	

14.3 The bank balances as 30 May 2022 were noted as:

Unity Trust	£93,440.14
Skipton BS 992755645	£9,565.97
Skipton BS 992755659	£72,944.77
Total	£175,951.08

14.4 The Bank reconciliations and statements as at 30 May 2022 were received.

15. **Planning Matters**

a) Decisions received

21/09400/FU Demolition of existing outbuilding and construction of a two storey outbuilding at The Old Post Office, Town Hill Bramham. Approved

20/08368/FU Variation of condition 2 (approved plans) of previous application 19/03125/FU for various alterations to the approved plans for plots 1-4 including replacing pair of semi-detached dwellings with two detached dwellings

(Plots 3 and 4), changes to the height, size and internal layout of the dwellings, changes to the porch design and fenestration and the construction of an additional dormer window to the front of each dwelling at Farfield House, Wetherby. Approved 22/01928/FU First floor side extension at 4 Croft Road, Bramham. Approved 21/05681 Extension and alterations to existing garage at Headley Lodge, Spen Common Lane, Bramham. Approved

b) Applications considered

22/02908/FU/NE Two storey side part single storey front extension; single storey rear extension at 2 Cropstones Bramham Wetherby. It was **resolved** to support the application, all in favour

22/02888/FU/NE Conversion of garage to form lounge area with single storey side extension at Folly House Aberford Road Bramham. It was **resolved** to object to the application on the grounds of overdevelopment of the site and the risk of increasing on street parking, all in favour.

c) Update regarding ongoing planning matters

Farfield House – an application to change the planning conditions has been refused by LCC

Church Hill – no update from LCC Planning Compliance.

Alms House Hill – no update from LCC Planning

16. **Clerk's Report**

- The Clerk is obtaining quotes for the gas and electricity supplies for the Pavilion and SCC These will be considered at the next A & A Committee meeting
- Collingham FC have been reminded to secure the Pavilion after use. A meeting is to be arranged with the football clubs in advance of the renewal of the contracts in August.

17. **Correspondence**

804 Request not to mow the playing field beyond the football pitches. Clerk to advise the resident that there are no plans to change the mowing schedule

805 Future of the Village Shop/Post Office. It was noted that the Council has no further information about the owners plans. Clerk and Cllr M Corrigan to respond

806 Environment Agency – confirming that they will be installing a locked pedestrian access gate on the weed screen. Cllr Richards to put a post on Facebook advising that the Wildlife Area is closed to the public.

807 Festival Republic – summary of issues discussed at recent meeting with Cllr M Corrigan and the Clerk

808 Minutes of the Town & Parish Council Forum Meeting. It was noted that a question had been asked if the review of the 20mph speed limit policy would include those areas where the 20mph limit had already been imposed. The answer was no but was not recorded within the minutes.

809 Connexions Bus Services – details of proposed bus service changes. No response required

810 Village Hall Committee – confirming arrangements for raising issues with the Committee and attendance at Village Hall Committee meetings

18. **Minor Items**

- A bench has been donated to BiB and they have asked if it can be sited outside the entrance to Folly Allotments. Clerk to contact BiB to ask if they wish to donate the bench to the Parish Council, in which case the Council will be responsible for maintaining it and deciding where it is located
- A resident has complained that the footpath from Clifford Moor Farm/Rhodes Lane and Bramham is overgrown. Clerk to advise that this is the responsibility of Highways England.

19. **Date of next meeting**

The date of the next meeting was noted at 7.00 pm Wednesday 6 July 2022 at the Bramham Pavilion. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 28 June 2022.

The meeting concluded at 9.12 pm

Signed.....

Dated

