

Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held on 2 March 2022 at Bramham Pavilion

Councillors Present Mike Corrigan , Helena Buck, Pam Corrigan, Scott Jones and James Ingham
(later part of meeting)

Also present 1 resident and the clerk

Public Session

Residents addressed the meeting on the following issue:

- i) A representative from Bramham in Bloom outlined plans for the proposed work at the entrance to the village at Paradise Way/Wetherby Road corner. Low maintenance planting is planned. They confirmed that a license is not required from LCC for the proposed bench and BiB will be responsible for insuring and maintaining it.
1. **Apologies**
Apologies were received from Cllrs Richards, Prest and Gilpin. It was **resolved** to approve the reasons for absence, all in favour
2. **Declarations of Pecuniary Interests or other Interests**
None
3. **Minutes of the Parish Council meetings on 2 February 2022**
It was **resolved** that the minutes of the Council meeting held on 2 February 2022 be approved, all in favour.
4. **Crime Report**
Cllr Buck attended the PACT meeting on 1 March 2022. Although one PCSO is retiring and will not be replaced, PCSOs will now be working across the whole of Wetherby Ward so there will be a larger pool of officers who can respond to issues. There has been no significant change in recorded crimes over recent months. 34 crimes were recorded in Wetherby Ward in February 2022. An arrest has been made in relation to a number of incidents of graffiti in Wetherby. Ward Cllr Harrington noted at the PACT meeting that many residents remain concerned about speeding and heavy goods vehicles travelling through villages. However surveys have shown that heavy goods vehicle numbers are low. It was agreed to advertise the PACT meeting in the Parish Newsletter and council website.
5. It was **resolved** to approve the updated Committee and Working Group structure, all in favour. Under the new structure all committees and working groups will report directly to the Council.
6. **Traffic Management Working Group**
The January and February data from the static SID on Clifford road was received and will be posted on to the website. It was noted that there has been little change to average traffic speeds and volume since the SID was installed. The average recorded speed was 23 mph.
7. The notes from the **Asset Management Working Group** meeting on the 16th February 2022 were received. It was **resolved** that these be posted on the website and the item be deferred to the April meeting for detailed discussion, all in favour
8. **Queen's Jubilee**
A meeting with local groups, arranged by the Council, took place on the 16th February 2022 to discuss plans to mark the jubilee.

The Council is arranging an afternoon tea at the Pavilion/playing field on Sunday the 5th June 2022. The aim will be to cover the cost of the food and tea with prices kept as low as possible. An alcohol licence has been obtained. Transport to the Pavilion will be arranged for residents with limited mobility.

Other village groups are free to use the field at the same time for Jubilee events:

- The church are planning a treasure hunt, to end at the playing field, and are looking for volunteers to help with this
- FOBS are planning a picnic on the field
- Bramham Drama Group are planning a short children's production – details to be confirmed

It was **resolved** to approve a budget of £1000 for the Jubilee celebrations, all in favour. The Community Fund have approved a grant towards the cost of a marquee to be used for this, and other, village events. It was **resolved** that the Council will fund the balance of the cost of the marquee, all in favour.

9. **Risk Register** – item deferred to April Meeting
10. It was **resolved** to approve the updated Assets Register, all in favour.
11. It was **resolved** to approve the purchase of a lockable post box for the Pavilion, all in favour.
12. It was **resolved** to approve obtaining quotes for undertaking legionella checks and showerhead cleaning at the Pavilion, all in favour.
13. **Fencing of the Pavilion compound**
The Council discussed obtaining quotes to install additional fencing around the external storage area at the Pavilion. It was agreed to defer this until it is known whether planning permission can be obtained for a storage container. It was **resolved** to obtain pre-planning advice in relation to this, all in favour.
14. Internal storage in the Pavilion. Cllr P Corrigan has contacted 5 joiners to obtain quotes for storage units to be installed in the changing rooms, but no quotes have been received yet.
15. **Financial Matters**
 - 15.1 The income report for February 2022 was received. It was noted that the receipts for February 2022 totalled £5,408, including a £3,500 donation towards the costs of additional fixed SIDS.
 - 15.2 It was **resolved** to approve the following payments, all in favour

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Clerk	416.00		416.00	
2	BACS	Caretaker	31.20		31.20	
3	BACS	HMRC	111.80		118.00	
4	BACS	Team Clean Cleaning (Pavilion Cleaning February 2022)	120.00		120.00	
5	BACS	LCC Street Naming & Numbering Fee	84.00		84.00	
6	BACS	James Ingham (Tenter Hill Allotments fencing)	1650.00	330.00	1980.00	
7	DD	Eon Pavilion Gas	74.00		74.00	
8	DD	ID Mobile	4.17	0.83	5.00	
10	DD	British Gas Pavilion Electricity 21 12 21 – 20 01 2022	125.78	6.28	132.06	
11	DD	British Gas Pavilion Electricity 21 01 22 – 20 01 2022	131.69	6.58	138.27	
12	DD	British Gas SCC Electricity 14 01 2022 – 20 13 02 2022	221.17	11.05	232.22	

15.3 The bank balances as at 28 February 2022 were noted as:

Unity Trust	£31010.44
HSBC 51051350	£41566.32
Skipton BS 992755645	£9,565.97
Skipton BS 992755659	£41,566.32
Total	£155,087.70

15.4 The Bank reconciliations and statements as at 28 February 2022 were received.

16. Planning Matters

- a) Decisions received

None

- b) Applications considered

22/01152/FU/NE Alterations including two storey front extension; enlarged dormer window to side and detached double garage to rear at Carr Bridge House Clifford Road Bramham. It was **resolved** to support this application.

- c) Update regarding ongoing planning matters

Farfield House. The developer has advised the Ward Cllr that planning permission has been approved with all requisite permissions, including flood plans. It is anticipated that progress will now be made on the site.

17. Clerk's Report

- a) BCAG have been asked to provide an update in relation to the Christmas lights grant. This should be received after they meet on the 7th March 2022
- b) The graffiti on the fencing by the A1 footpath has now been removed
- c) A response is awaited from the Environment Agency concerning a further site meeting at the SCC/Wildlife area
- d) An application is being made to close the HSBC Money manager account and transfer the balance to the Unity Trust account
- e) The clerk is on holiday from the 21st to 25th March inclusive

18. Correspondence

782 Request for information about the ownership of the Wildlife Area. Clerk has responded

783 Request for information about access to the Wildlife Area. Clerk has responded

784 Request for information about tree works in the Wildlife Area. Clerk has responded

785 Request for information about the Jubilee celebrations. Cllr P Corrigan has responded

786 Resident raising safety concerns about parking at Bramham school at school drop off and pick up times. Initial response sent by clerk

787 Bramham Medical Centre re a new Patient Participation Group. It was agreed that information will be put on the website.

Cllr Ingham joined the meeting

19. Minor Items

- a) A number of golf balls have been found on the playing field. It was agreed that use of the playing field presented a safety risk. It was agreed that notices will be installed prohibiting golf on the playing field
- b) One of the Ventaxia covers at the Pavilion needs to be replaced.
- c) The A & A committee will consider appointing an approved contract for routine/minor maintenance work at the Pavilion/SCC
- d) Cllr Jones requested that a defibrillator be installed at the Pavilion. This will be considered by the A & A committee

- e) Cllr Jones noted that vehicles are still parking at Lyndon Road bus stop as LCC Highways have not extended the yellow lines, as previously agreed. It was agreed to contact LCC Highways about this.
- f) Cllr Jones raised concerns about speeding in Lyndon Road. It was agreed to use the mobile SID on Lyndon Road and include a reminder to residents in the Parish Magazine about speeding.
- g) Cllr Buck confirmed that the SCC garden risk assessment has been updated
- h) The Christmas tree in the SCC garden needs to be removed

20. **Date of next meeting**

The date of the next meeting was noted at 7.00 pm Wednesday 6th April 2022 at the Bramham Pavilion. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 29th March 2022.

The meeting concluded at 8.49 pm

Signed.....

Dated