

Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held on 2 November 2022 at Bramham Pavilion

Councillors Present Mike Corrigan , Dan Gilpin, Pam Corrigan, James Ingham, Linda Richards and Mark Tozer

Also present 4 members of the public and the Clerk

Public Session

- i) Two representatives from Harmony Energy LTD outlined proposals for a 35 megawatt battery energy storage system at Warren Wise Farm, Warren Lane, LS24 9NU. The site is 1.7 km from the centre of Bramham and is currently owned by Leeds University. They anticipate that a Planning Application will be submitted in 2023 with construction to start in 2024. They advised that the site will be landscaped and screened and the batteries will be located in the lowest part of the site which is already relatively well screened. They will be aiming to ensure net gain for biodiversity. Data from a noise survey indicates there will be no noise disturbance to residents. They do not consider that any of the protected views listed in the Neighbourhood Plan will be adversely affected. The height of the batteries will be 3m including the base. There is already a connection to the site so there will be no need for any overhead wires to be installed. They anticipate that vehicle traffic to the site will be low, approximately 2 light vehicles per month. The batteries are in sealed containers to reduce the risk of any land contamination. The cooling fans will operate 2/3 times per day. Harmony Energy will be hosting a drop in session towards the end of November and residents will be leafleted about this. It was agreed that the drop in session would be advertised on the Council website.

The representatives from Harmony Energy Limited left the meeting

- ii) Representatives from FiveStar asked to hire of the playing field on a Saturday morning. Hire from 10-11 am. This would be in addition to their current hire of the field from 8.45 am to 9.30 am on Saturday mornings. They are aware that Clifford FC are hiring one of the pitches from 11.00 am and advised that they would be responsible for managing the car parking. They also raised the possibility of opening the Pavilion for coffee etc on Saturday mornings.

1. Apologies

Cllrs Helena Buck, Scott Jones and Trish Prest. It was **resolved** to approve the reasons for their absences.

2. Declarations of Pecuniary Interests or other Interests

None

3. Minutes of the Parish Council meetings on 5 October 2022

It was **resolved** that the minutes of the Council meeting held on 5 October 2022 be approved, all in favour

4. Crime Report

No update was available from the PACT meeting. Data from the PACT meeting will be circulated when it is available

5. The request from Five Star for additional usage of the playing field on Saturday mornings was considered. Cllr P Corrigan noted the concerns about congestion in the car park as Clifford FC will be arriving from 10.45 am. It was **resolved** to suspend Standing Orders to allow FiveStar to speak, all in favour. FiveStar advised that they would be running sessions from 10.00- 11.00 am

start time and reiterated that they would be responsible for management of the carpark.
Standing Orders were resumed

It was **resolved** to hire the playing field to FiveStar from 10.00 am to 11.00 am on Saturdays, starting on 5th November 2022, all in favour. The Clerk was instructed to issue a new contract for the additional sessions. The arrangements will be reviewed after 3 months

The representatives from FiveStar left the meeting

6. **SCC Redevelopment**

1. The Contractors Report (3) was received. The build is on schedule for completion at the start of February 2023
2. It was **resolved** to approve naming the building the 'Bramham Parish Centre', all in favour
3. It was **resolved** to approve the installation of Rointe electric radiators, all in favour
4. It was **resolved** to approve instructing Robinsons to prepare a landscaping design at a cost of £950 + VAT, all in favour

7. **Finance Working Group**

1. The quarterly Internal Controls Check List for Q2 was received.
2. The outstanding grant for Christmas lights was reviewed. It was noted that in July 2020 a grant of £10,200 grant was made to BCAG for reusable Christmas light and £2065 has been spent so far on creating fixing points on the lampposts. It is understood that no order has been placed for the purchase of reusable lights. BCAG have arranged the hire of 8 light fixtures for 2022 at cost of £1,930. It was agreed that at the December meeting the Council will consider a) rescinding the grant for the purchased of reusable Christmas and b) funding the hire of Christmas lights for 2022.
3. It was **resolved** to approve the allocation of CIL money from Folly House development (£9023.80) to the Bramham Parish Centre Redevelopment, all in favour

8. **Traffic Management Working Group**

1. The previously agreed actions with LCC Highways (Windmill Road and Bowcliffe Rd/Paradise Way junction) were reviewed. LCC are putting in a Traffic Regulation Order to reduce the speed on Windmill Road from 60mph to 20mph. The Council has requested that LCC extend the 20 mph speed limit to include the entrance Heygate Lane. The 20mph signage on Bowcliffe Road have been relocated so it is clearer to drivers when they are entering and leaving the 20mph zone.
2. The data from the static SID on Clifford Road and Bowcliffe Road for October 2022 was received and will be added to the website.
3. It was noted that there has been little change in average speeds over the last 2 years.

9. **Meetings of the Council**

1. It was **resolved** to approve the amended Standing Orders and Council meetings will now take place at 7.00pm on the second Wednesday of each month, starting in December 2022.
2. The dates for the forthcoming Council meetings were noted and will be added to the website

10. It was **resolved** to approve a donation of £100.00 to the Royal British Legion, carried.

11. **Financial Matters RFO**

1. The receipts for October 2022 were noted as £710.74
2. It was **resolved** to approve the following payments, all in favour :

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC	580.67		580.67	
2	BACS	Team Clean Cleaning	150.00		150.00	
3	BACS	Clerk Mileage	16.20		16.20	
4	BACS	Clerk - Office Expenses (postage & stationery)	7.44		7.44	
5	BACS	Green Guard (playground repair)	130.00		130.00	
6	BACS	J Wilkinson (refund of deposit)	100.00		100.00	
7	BACS	Peter Conway (Pavilion repairs)	222.68		222.68	
8	BACS	YLCA (VAT Webinar)	30.00		30.00	
9	BACS	Thompsons (SCC stage 3 costs)	860.00	172.00	1032.00	
10	BACS	APT Construction (Valuation Certificate No 2)	14250.00	2850.00	17100.00	
11	BACS	APT Constructions (Valuation Certificate No 3)	9500.00	1900.00	11400.00	
12	BACS	Cloudnext (Domain Renewal)	110.00	22.00	132.00	
13	BACS	Cloudnext (Website hosting)	99.99	19.99	119.98	
14	BACS	Kellam Fire Protection Ltd (Fire Extinguisher Service)	170.00	34.00	204.00	
15	BACS	Parks & Countryside Nursery (bulbs)	116.67	23.33	140.00	
16	BACS	Cllr M Corrigan (Stanchion keys)	12.00		12.00	
17	BACS	Cllr M Corrigan (stationery)	6.59		6.59	
18	BACS	Thompson Architecture	142.33	5.37	148.20	
19	BACS	Royal British Legion	100.00		100.00	
20	DD	EON Pavilion Gas	74.00		74.00	
21	DD	ID Mobile	4.13	.87	5.00	
22	DD	British Gas (SCC electricity 14 09 22 – 13 10 22)	24.09	1.20	25.29	
23	DD	British Gas (Pavilion electricity 21 09 22 – 20 10 22)	88.73	4.43	93.16	
24	DD	ICO Fees	35.00		35.00	

3. The bank reconciliations as of 31 October 2022 were received

4. The bank balances as of 31 10 2022 were noted as:

Unity Trust	109,545.04
Skipton BS 992755645	9,565.97
Total	119,111.01

12. Planning Matters

- Decisions received
21/09802/FU Alterations including single storey rear extension and outbuilding to rear at Stonecroft, Low Way, Bramham. Approved.
- Applications received
Pre -Application Notification of Proposed base station installation upgrade at Warren Wise Farm, Warren Lane, LS24 9NU
- Update on ongoing planning matters
Bramham House. Ward Councillors will be meeting with the developers to establish a time scale for the development. The schedule for removal of trees will also be raised to ensure that this is compliant with the Planning Permission
Farfield House. A further application has just been received and the Clerk will request an extension of time until after the next meeting to submit any comments

13. Clerk's Report

- PKF Littlejohn have been reappointed as the Council's external auditor for next 5 years
- A FOI request has been received. Clerk will advise the applicant that the information requested is already available on the Council website

14. Correspondence

842 Resident re Barton's Yard Planning Application. The Clerk will advise that the Council will not be making any amendments to the response already submitted

843 Resident re Tenter Hill Planning Application. No further response required

844/845/846 Resident raising various issues relating to the Bramham House development and querying how the Council will be monitoring it. Cllr M Corrigan will respond

847 Resident re SCC/Bramham Parish Centre Redevelopment, querying if the beck protected from run off from the concrete and cement. Cllr Tozer has responded detailing the steps already taken to protect the beck.

848 Resident re SCC/Bramham Parish Centre Redevelopment. Resident concerned that contractors' vehicles are being left with engines running. Cllr Tozer has raised this with the contractor

849 Resident re potential closure of the shop and post office and option of applying for it be registered as an ACV. The resident to be invited to attend the December meeting to discuss this option during the public session.

850 LCC re extension of the 20 mph speed limit. Clerk has responded supporting the proposal

851 Proposed development at Warren Wise Farm, Warren Lane, LS24 9NU

852 Changes to the no 7 bus services. Ward Cllrs have met with Transdev and concerns were raised at the Outer North East Parish Council Forum. Transdev are undertaking an online survey for passengers.

15. Minor Items

- New government restrictions in relation to Avian Flu are coming in to force this month. The Tenter Hill Allotment Committee have confirmed that they are aware and the Clerk will contact them to confirm that the relevant tenants are complying with the regulations.
- The Chair thanked all those who helped plant the daffodil bulbs on the field
- Poo bag dispensers need to be restocked by the Council as PoochPatrol are no longer doing it. The Council will include a note in the Parish Magazine requesting sponsors.
- Post Office. Several councillors have had an informal meeting with a representative of the Post Office retail team to consider the options, namely a) the owner may continue to run a shop and Post Office from the premises. The Post Office retail team will contact the owner to confirm their plans b) Alternative premises may be found for a permanent Post Office c) Set up an Outreach Post Office. The Post Office retail team have agreed that the Parish Centre (formerly the SCC) would be a suitable premises.
- Wi-fi at the Pavilion. A BT surveyor has attended and identified 3 main hubs that they can pull a wire from. To minimise costs the Council will lay the ducting and a project plan will be devised for this.
- The dead line for Councillors to submit items for the 2023/2024 budget is 7 November 2022.

16. **Date of next meeting**

The date of the next meeting was noted at 7.00 pm Wednesday 14 December 2022 at the Bramham Pavilion. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 6 December 2022.

The meeting concluded at 9.40 pm

Signed.....

Dated