

Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held on 11 October 2023 at the Bramham Parish Centre

Councillors Present Cllrs M Corrigan (Chair), Dan Gilpin (Vice Chair) H Buck, P Corrigan, J Ingham, M Tozer, T Prest, and L Richards

Also present 1 resident, 2 representatives from Bramham House Ltd and the Clerk

Public Session

- i) A resident queried why the council denied permission for Collingham Football Club to provide tea and coffee at the Pavilion on Saturday mornings. They also queried if the Council intended to restart the Saturday Kitchen. The resident was advised that at the moment councillors are not able to commit to opening up the Pavilion every Saturday morning to provide refreshments. The option of a mobile coffee van attending the Pavilion on Saturday mornings had been suggested by the club and the council is waiting for further details from them. The resident stated that the Saturday Kitchen had successfully raised funds for the Pavilion in the past. Councillors noted that events such as the Coronation party and the Bramham Show had raised funds for the council this year.
- ii) The representatives from Bramham House Ltd provided an update in relation to their proposed planning application. They explained that they have taken on board representations made by residents during the consultation process. They intend to carry out a leaflet drop across the whole village in the next couple of weeks and will be updating their website before the planning application is submitted to LCC. They have met with Ward Cllr Lamb who suggested that once planning permission is obtained a consultative forum is set up to deal with issues that may arise during the development. They confirmed that it will not be a gated community and all residents will have access to a natural play area on the site. Cllr P Corrigan queried if the amended plans include widening of Freely Lane. The developers advised that there were mixed responses to this issue during the consultation process. They are not intending to widen the whole of Freely Lane but an additional passing place will be installed. The footpath from the Pavilion to the playground will be retained. It is intended that there will be approximately 50 properties on the site including 7 affordable homes and apartments. It was noted that there have not been any security issues at the site.

1. **Apologies**

None

2. **Declarations of Pecuniary Interests or other Interests**

Cllrs M Corrigan and P Corrigan declared an interest in planning application 23/05957/FU/NE Porch to front at The Hayloft Paradise Way Bramham

3. **Minutes of the Parish Council meetings on**

It was **resolved** that the minutes of the Council meeting held on 13 September 2023 be approved and signed by the Chair.

4. **Crime Report**

Cllrs M and P Corrigan attended the October PACT meeting. Fewer crimes were reported in the Wetherby Ward in September compared with August. The Leeds Festival probably inflated the crime figures in August. The reported crime rate in Bramham remains low but residents continue to be encouraged to report all offences. Shop lifting is reported to be on the increase in Wetherby.

5. **Neighbourhood Plan** The plan will need to be reviewed in the next year to identify if any

amendments are required. It was **resolved** to establish a Working Group to review the Neighbourhood Plan. It was **resolved** to appoint Cllrs Gilpin, Ingham and Prest to the group. The Terms of Reference will be agreed at the November council meeting.

6. It was **resolved** to establish a Football Pitch Management Working Group. It was **resolved** to appoint Cllrs Gilpin, Tozer and M Corrigan to the group. The Terms of Refence to be agreed at the November council meeting.
7. It was **resolved** to apply for Planning Permission for a storage unit at the Pavilion for storage of football pitch maintenance equipment.
8. It was **resolved** to prohibit the playing of golf on the Bramham Playing field and to install signs at the Pavilion and playing ground informing residents of this.
9. The Tenter Hill Allotments Committee have updated the council on the working being undertaken to ensure compliance with fire safety and rubbish removal at the site. This should be completed in the next month and the Committee will be asked to provide a full update for the November meeting.
10. The data from the static SID on Clifford Road for September 2023 was received and will be published on the website. At the PACT meeting it was suggested that councils send SID data to the police who can use the information to determine where to carry our enforcement action.
11. It was **resolved** to appoint Cllrs Buck and Richards to undertake the annual street furniture Health & Safety Inspection
12. Unity Trust Payment Card. It was **resolved** to apply for a Unity Trust Payment Card for the clerk with a limit of £200.00 for individual transactions and £500.00 monthly limit.
13. The External Auditor's Report was received and the conclusion of the 2022/2023 Audit was noted.

14. Financial Matters RFO

1. The receipts for 2023 were noted as £1,439.35
2. It was **resolved** to approve the following payments:

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC	712.40		712.40	
2	BACS	Team Clean (Pavilion & Parish centre cleaning)	180.00		180.00	
3	BACS	Clear Insurance Management (BHIB)	1,666.95		1,666.95	
4	BACS	PHF Littlejohn	420.00	84.00	504.00	
5	BACS	K Hogg (Deposit refund)	100.00		100.00	
6	DD	SSE (Parish Centre Electricity Q1)	476.65	23.83	500.48	
7	DD	SSE (Pavilion Electricity Q1)	400.66	20.03	420.69	
8	DD	EON (gas)	361.61		361.61	
9	DD	Unity Trust (Bank fees)	18.00		18.00	
10	DD	BT (Parish Centre broadband)	32.95	6.59	39.54	
11	DD	ID Mobile (September 2023)	4.17	.83	5.00	
12	BACS	Pavilion Deposit Refund (C Godsell)	100.00		100.00	
13	BACS	Kellam Fire Extinguishers	75.00	15.00	90.00	
14	BACS	Starboard Systems Limited	516.00	103.20	619.20	
15	BACS	Parish Centre plants and garden sundries	41.51	7.10	48.61	

3. The bank reconciliations as at 30 September 2023 were received.

4. The bank balances as at 30 September 2023 were noted as:

Unity Trust	62,072.43
Skipton BS 992755645	36,690.94
Total	97,257.50

15. Planning Matters

- a) Decisions received

None

b) Applications received

23/04572/FU/MIN Installation of a battery energy storage system, including associated infrastructure and access at Field 4381 Warren Lane Bramham. Correspondence from two residents who have concerns about the application was considered. It was noted that whilst the application states that there will be no hazardous materials on site the batteries will contain lithium, the application does not state how many batteries will be installed and the fire service are not a statutory consultee and will only inspect the site after completion. It was **resolved** that there was insufficient information in the application for the council to support it.

23/05632/FU/NE Three dormer windows to rear and rooflights to front forming habitable rooms at 37 Firbeck Road Bramham. It was **resolved** to support the application.

23/05957/FU/NE Porch to front Site at The Hayloft Paradise Way Bramham. It was **resolved** to support the application.

23/06025/FU/NE Single storey rear extension, with rooflights; enlarged deck with balustrade to rear at 1 Church Meadows Bramham It was **resolved** to support the application.

c) Update regarding ongoing planning matters

None

16. **Clerk's Report**

- A grant application has been submitted to the DHS to fund for a defibrillator at the Parish Centre.
- The Finance Working Group are meeting on the 26th October 2023.
- Quotes are being obtained for cleaning of the War Memorial. The clerk has requested recommendations for contractors via the SLCC forum.

17. **Correspondence**

907 Resident re the council's decision to support a planning application for Farfield House. Cllr M Corrigan has responded.

908 Resident commenting on planning application for 61 Lyndon Road. Cllr M Corrigan has responded.

909 Resident re discharge of planning condition 27 at Bramham House. It was noted that further conditions will be attached to any future planning permission. No further response required.

910 Clifford resident re hedges on Barr Lane not being cut back and the poor condition of the road surface. It was noted that the issues have been reported to LCC.

911 Resident re the location of the 30 mph speed signs on Toulston Lane. It was noted that LCC have agreed that the signs should be located further down towards the Tadcaster end of the lane. However the signs have not been relocated. It was agreed that the clerk will refer this to the Ward Councillors.

912 Resident re building work at the Village Shop. The council understands that this has been referred to LCC Planning and the work has stopped.

913 & 914 Residents objecting to planning application 23/04572/FU/MIN Installation of battery storage unit. Clerk to confirm that these comments were taken into consideration when determining the council's response to the application.

915 Resident commenting adversely on the Parish Centre garden. Cllr M Corrigan has acknowledged, no further response required.

916 YLCA requesting nominations for the Royal Garden Party. This will be considered at the November meeting.

917 Childrens Air Ambulance request for funding. It was noted that this is not a local charity and council does not have the resources to donate to it.

18. Minor Items

- The council is grateful for the offer of a painting of the village centre but agreed that the Parish Centre is not an appropriate place for it.
- BiB have offered a display board of local birds for the Parish Centre fence. Cllr Gilpin is meeting with Yorkshire Trust and more appropriate display boards may be available. It was agreed that Cllr P Corrigan will return the board to BiB.
- GigaClear have done a leaflet drop in Bramham.
- The clerk was asked to double check with the Environment Agency that permission was not required for the council to remove the self-seeded sycamores by the Parish Centre side of the beck.
- Thorpe Arch Parish Council has asked to borrow the mobile SID for extended periods. Cllr M Corrigan will advise them that this will not be possible as members of the Traffic Management Working Group are not available to accompany the device when is being used outside Bramham
- Cllr Stables has advised that she has not been able to attend Bramham Parish Council meetings as they clash with another commitment. She has offered a number of alternative dates when she can meet with councillors.
- As there was very limited attendance at the Councillors Surgeries they will not be run again for the time being.

19. Date of next meeting

The date of the next meeting was noted at 7.00 pm Wednesday 8 November 2023 at the Bramham Parish Centre. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 31 October 2023

The meeting concluded at 9.57pm

Signed.....

Dated