

Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held on 14 June 2023 at Bramham Pavilion

Councillors Present Cllrs M Corrigan, P Corrigan, D Gilpin , M Tozer and T Prest
Also, present Ward Cllr Norma Harrington , 1 resident and the Clerk
Public Session

- i) A representative from the Bramham Run organisers wanted to clarify that all their requirements for the run on the 9th July 2023 were in place. It was confirmed that the black bins and water containers were available as requested. The Council will ensure there are sufficient supplies of bin liners and toilet rolls. The organisers will be able to access the facilities from 7 am on the 9th July 2023.
- 1. Apologies were received from Cllrs L Richards, J Ingham, S Jones and H Buck. It was **resolved** to accept the reasons for their absence.
- 2. **Declarations of Pecuniary Interests or other Interests**
None
- 3. Cllr H Buck's Acceptance of Officer form was received.
- 4. **Minutes of the Parish Council** It was **resolved** that the minutes of the Council meeting held on 10 May 2023 be approved and signed by the Chair.
- 5. **Crime Report**
At the June PACT meeting it was noted that there has been no significant change in the monthly number of reported crimes in the Wetherby Ward. There have been no significant incidents in Bramham. The Police continue to remind residents to report all offences.
- 6. **Playground**
 - 6.1. The annual Playground Inspection Report was received. No major or urgent problems were noted. There are several minor issues relating to the fence and the footpaths.
 - 6.2. It was **resolved** to instruct Danny Hizzet to repair the playground fence up to a cost of £1000.
 - 6.3. It was noted that the Wetspout is degraded in places but there is a low risk of injury and no repairs are required at this stage.
- 7. **A & A Committee**
 - 7.1. Bramham Show. There will be the same categories as 2022. The event will be advertised in Parish Magazine and shop. Cllr-Richards is contacting last years' judges to ensure they are available. It was agreed to ask the Beaver scouts to put on activities for children in exchange for a donation and older scouts will be asked to do a BBQ. The Church will be asked to provide tea and cakes.
 - 7.2. Playing Field Maintenance requirements. The pitch has been registered with Pitch Power who will undertake an online survey of the pitch and advise on the maintenance requirements. Subject to the results of this survey, Cllr Gilpin will apply to the FA for a grant for pitch maintenance. Cllr Gilpin noted that the grass is very dry in several areas and the pitches need spiking, reseeding and rolling in some areas.
 - 7.3. Replacement of the car park stanchions. One stanchion has been repaired and no further action required at this stage.
 - 7.4. Rat control at Tenter Hill allotments. A pest controller has been instructed and bait is being used at the site.
 - 7.5. Parish Centre usage and terms & conditions. It was agreed that the centre will be open from 9-5 pm Mon to Friday for all residents to use. Provided there are no issues with the

drainage collection the Centre will open in July 2023 and will be used for the July Council meeting. Cllr P Corrigan will contact WiSE to ask if they would like to use the Centre for any of their activities. Community groups who are interested in hiring the Parish Centre will be asked to contact the Clerk initially. The Terms and Conditions of use to be approved at the July meeting.

- 7.6. BiB have asked to install two benches at the Parish Centre garden. It was **resolved** not to approve this request as there is insufficient space in the garden.
- 7.7. A request by Bramaction to plant a commemorative tree, in memory of Graham Finch, in the Parish Centre garden was considered. It was **resolved** that the commemorative marker can be placed by one of the 3 acers that are going to be planted in the garden.
- 7.8. It was **resolved** to approve a budget of £1000 for the purchase of chairs and tables and sundries for the Parish Centre.
8. Waste clearance at the allotments. It was **resolved** that Cllr M Corrigan, Buck and Richards will meet with the Tenter Hill Allotment Committee to clarify their responsibilities in terms of waste management. It was noted that one of the disused caravans has been filled with metallic waste. There is evidence of kindling being stored at the site, the fire officer has previously advised this was a fire risk. It was **resolved** to fund one skip (up to a maximum of £600.00 inc. VAT) to clear waste from the allotment. It was noted that the Allotment Committee have applied to the Ward Cllrs to fund a second skip. Ward Councillor Harrington mentioned that applying for the one should not jeopardise the application for the other.
9. It was **resolved** to approve the 2023/2024 football contracts subject to including a requirement that FA approved paint must be used for line marking. It was **resolved** that FiveStar will only be allowed to hire the playing field up to 10.30 am on Saturday mornings as Clifford FC matches are scheduled to start at 11.00 am.
10. **Traffic Management Working Group MC**
 - 10.1 The data from the SIDs was received and will be published on the Council website. The average speeds recorded were unchanged at 24 mph.
11. **Financial Matters RFO**
 - 11.1 The receipts for June 2023 were noted as £2,563.28
 - 11.2 It was **resolved** to approve the following payments :

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries incl HMRC	755.76		755.46	
2	BACS	Team Clean Cleaning	120.00		120.00	
3	BACS	Clerk (A4 paper)	4.75		4.75	
4	BACS	H Jones (Coronation event expenses)	44.90		44.90	
5	BACS	L Weatherhead (Pavilion Refund)	60.00		60.00	
6	BACS	AJD Shutters LTD	720.00	144.00	864.00	
7	BACS	Cllr M Corrigan (keys – height restriction barrier)	30.00		30.00	
8	BACS	AJG Gallagher (Parish Centre Insurance)	92.76		92.76	
9	BACS	Clerk (mileage)	27.00		27.00	
10	BACS	D Beck (Refund of hire fees)	150.00		150.00	
11	BACS	ESS Security Ltd	255.00	51.00	306.00	
12	BACS	Marsden Timber & Building Supplies	4.46	.89	5.35	
13	DD	EON	182.60		182.60	
14	DD	ID Mobile	4.13	.87	5.00	
15	DD	British Gas (Parish centre electricity 18 04 23 – 11 05 23)	200.47	10.02	210.49	
16	DD	British Gas (Pavilion electricity 01 04 23 -11 05 23)	246.44	12.32	258.76	
17	BACS	Greenguard (Pest control)	150.00		150.00	

11.3 The bank reconciliations as 31 May 2023 at were received.

11.4 The bank balances as at 31 May 2023 were noted as:

Unity Trust	58,380.28
Skipton BS 992755645	36,690.94
Total	95,071.22

12. Planning Matters

- a) Decisions received
 - 22/07449/FU Part two storey, part single storey side and rear extension at 11 Bowcliffe Road, Bramham. Approved.
 - 23/00240/FU First floor extension at 25 Lyndon road. Approved.
- b) Applications received
 - 23/02530/FU/MIN Variation of Conditions 3 and 4 of previously approved planning application 21/01268/FU to extend the time period of the quarry by one year from the date of any planning permission at Highmoor Quarry Warren Lane Bramham. It was **resolved** to support the application.
 - 23/02999/FU/NET Two storey side extension with car port; single storey rear conservatory at Plot 1 Farfield House, Bramham. It was **resolved** to support the application on the proviso that there will be appropriate sound insulation measures as the property is adjacent to the motorway.
- c) Update regarding ongoing planning matters
 - None

Ward Cllr Lamb has advised that comments from residents will no longer be published on the LCC planning portal. It was **resolved** to write to LCC expressing concern that the Parish Council will not be aware of issues and objections raised by residents about applications and this may adversely affect the council being able to represent residents' views when responding to applications.

13. Clerk's Report

- Grass cutting contracts. LCC have confirmed that the playing field is scheduled for twelve cuts per year from early April until Mid to late September. It was **resolved** to advise LCC that there is no requirement to strim between the boundary boulders.
- Payment of the remainder of the LCC grant for the Parish Centre is awaited.
- It was agreed to continue with the rolling contract with The Play Inspection Company for the annual playground inspections.
- The Clerk and Cllr M Corrigan have met with the Parish Centre Caretaker to confirm the details of his redundancy.
- Gigaclear Ltd are planning to install ultrafast broad band in Clifford. The Clerk will ask them to confirm if, and when, the installation might take place in Bramham.
- The repairs to the bus shelter on Firbeck road are still outstanding. The Clerk will ask Cllr Lamb to follow this up with WYCA.

14. Correspondence

896 Bramaction request to install a memorial tree for Graham Finch in the Parish Centre garden. Clerk to advise them of the decision made under item 7.7.

897 Resident re *First Home* proposals for Bramham House. The resident has been advised to contact LCC Ward Councillors.

898 Bramham Run organisers detailing their requirements from the run on 9th July 2023. Dealt with under the public participation session.

899 Ware & Kaye offering to waive the bulk of their fees in relation to the unsuccessful application to the Land Registry to apply for possessory title of land on Windmill Hill. It was **resolved** that the Ware & Kaye can retain the £48.00 held on account of disbursements to conclude the matter.

890 FiveStar asking the Council to reconsider the decision not to allow them to book the field until 11 am on Saturdays during the football season. The Clerk will advise them of the decision made

under item 9.

891 Bramham in Bloom asking if the Council wishes to mark the retirement of Richard Gill, RHS Floral Initiatives Officer. Clerk to advise BiB that the Council not able to assist but a representative of council would be happy to attend if BiB wished to organise an event.

892 Community Benefit Scheme – for information only, no response required.

15. **Minor Items**

- It was agreed to lend chairs from the Pavilion for a private event.
- It was noted that the wildflower beds planted on the verge by Bramham Lodge have not regrown this year. It was agreed not to replant the wildflower beds this year.
- HistoricBramham.org.uk website – some, but not all, of the references to the Parish Council having responsibility for the website have been removed from the website. The Clerk will ask for the remaining references to be removed. It was **resolved** to pay the hosting fees for 2022. The Council will consider any future funding of the website at the July meeting.
- The Council will consider at the July meeting whether to hold any event(s) to mark the 80th Anniversary of D Day in 2024.
- Dog Poo bags It was **resolved** to purchase dog poo bags at a cost of £69.00 + VAT for 2500 and obtain replacement signs for the dispensers.

16. **Date of next meeting**

The date of the next meeting was noted at 7.00 pm Wednesday 12th July at the Bramham Parish Centre. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 4th July 2023.

The meeting concluded at 9. 40 pm

Signed.....