

Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held 13 the March on 2024 at Bramham Parish Centre

Councillors Present Cllr M Corrigan, T Prest, P Corrigan, L Richards, M Tozer, K Huggins, H Buck and J Ingham.

Also present 2 members of the public , Ward Cllr Staples, Ward Cllr Lamb and the Clerk

Public Session

- i) A representative from the Bramham Run offered to answer any queries relating to the Event Management Plan. It was confirmed that it will acceptable to have up to 200 runners plus volunteers and additional spectators on site.
- ii) Cllr Lamb advised that a decision is due by the end of March in respect of the Planning Application for a battery storage unity at Warren Farm. It was noted that the Fire Service has have raised concerns about fire safety.
- iii) Cllr Lamb advised that the call for sites for the Local Plan has been published. The sites listed have not been assessed and the council needs to consider carefully the merits of individual sites proposed for development.
- iv) A representative from a Leeds based development company outlined proposals for a development of approximately 8-10 houses on a plot off Aberford Road, adjacent to the playing field. The developers are offering to off set the loss of a green space by funding enhancements to the playing field or providing land for allotments elsewhere in Bramham. Cllr P Corrigan advised that there is no demand for further allotments in the area. Cllr M Corrigan queried whether the visibility splay lines would be adequate. Cllr Lamb advised that the application was not compliant with the LCC Local Plan as the site was designated as a green space by LCC. He also noted that the proposal did not include any affordable housing.
Cllr M Corrigan explained that the council could not give an opinion on the merits of the application at this stage. The developer confirmed that they will be obtaining Pre-Application advice from LCC and they will also consult further with the local community if they proceeded with an application.

1. Apologies

None

2. Declarations of Pecuniary Interests or other Interests

None

3. Minutes of the Parish Council meetings on

It was **resolved** that the minutes of the Council meeting held on 14 February 2024 be approved and signed by the Chair.

4. Crime Report. Cllr Richards attended the March PACT meeting. Crime rates in Bramham remain low. There was an incident at Bramham House which was reported by the owners' security team.

5. The Event Management Plan for the Bramham Run on the 14 July 2024 was received. It was resolved to confirm the booking.

6. Assets & Amenities Committee

- 1. It was **resolved** to approve the purchase of a shed, up to a cost of £250.00, for the Parish Centre gardening tools.
- 2. It was **resolved** to approve alterations to the Pavilion kitchen work bench to allow the fridge-freezer to be moved into the kitchen.

3. It was **resolved** to set up a team to undertake the Bramham Parish Centre garden maintenance. The team will be led by a resident, Jane Paterson.
4. A water leak occurred from the isolation valve under the sink in the Pavilion kitchen. This resulted in damage to the kitchen flooring and fridge, and the kickboards, paint-work and skirting boards in the hallway. The isolation valve has been repaired and the insurers have been notified. The fridge is not repairable and will be disposed of.
5. Pest control at the playing field. As the moles are not encroaching on the pitches it was agreed that no pest control is required at this time.
7. Traffic Management Working Group
 1. The data from the static SID on Clifford Road for February 2024 was received and will be added to the website. No significant changes were noted from previous months with average speeds of 24 mph.
 2. Static SIDS for Clifford Road, top of Wetherby Road and top of Bowcliffe Road. Cllr Stables agreed to contact LCC Highways to establish when the SIDs will be supplied.
 3. Cllr Stables advised that LCC are considering amending the speed limit on Bowcliffe Road.
8. Football Pitch Management Working Group
Cllr Huggins advised that the main pitch is in reasonable condition but there are holes in one goal mouth. Bramham FC have 3 matches scheduled in April 2024. No matches are currently scheduled for May, June and July. The Working Group will investigate the cost of spiking and adding sand to both pitches. The Working Group will meet before the next council meeting.
9. Community Fund Grants for 2024/2025.
 - War Memorial cleaning and repairs. A grant of up to £6,000 has been approved on the understanding that the council will also make an application to the War Memorials Trust for funding. Cllr M Corrigan advised that as the work to be undertaken is mainly cosmetic, and a contractor has already been appointed, the work will not meet the criteria for a grant from the War Memorials Trust. The clerk was instructed to advise the Community Fund of this.
 - The grants for the Parish Centre soft landscaping, Tenter Hills Allotments security and Tenter Hills Allotments Portakabin have been rolled over. The Community Fund have advised that the grants to the Tenter Hill Allotments will not be rolled over again.
10. The updated Assets Register was received.
11. It was **resolved** that Cllr Buck will prepare the Annual News Letter. It will be produced electronically and published on the website.
12. It was **resolved** to approve a contribution of £300.00 towards cost of the clerk's CiLCA fees.
13. **Financial Matters**
 1. The receipts for February 2024 were noted as £90.00
 2. It was **resolved** to approve the following payments:

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC	764.40		764.40	
2	BACS	Team Clean Cleaning	180.00		180.00	
3	BACS	Peter Conway	70.68		70.68	
4	BACS	Bright Sparks Ltd	165.00	33.00	198.00	
5	DD	ID Mobile	4.17	.83	5.00	
6	DD	BT (Parish Centre Broadband)	32.95	6.59	39.54	
7	DD	Parish Centre Electricity (01 10 2023 – 14 01 2024)	1489.76	304.27	1825.63	
8	DD	Pavilion Electricity (01 10 2023 – 14 01 2024)	654.81	32.74	687.55	
10	BACS	SLCC	300.00		300.00	

It was noted that the electricity bills for the Pavilion and Parish Centre are based on estimated meter readings which are higher than the actual usage. The clerk will submit the actual readings to the supplier so corrected invoices can be issued.

3. The bank reconciliations as at 29 February 2024 were received.

4. The bank balances as at 29 February 2024 were noted as:

Unity Trust	24,993.27
Skipton	77,321.24
Total	102,314.51

14. Planning Matters

a) Decisions received

23/07093/FU Demolition of existing buildings; construction of 23 dwellings and three apartment blocks comprising 33 apartments; laying out of access road; landscaping works including pavilion building; widening of Freely Lane and associated provision of footpath at Bramham House, Bowcliffe Road, Bramham. Refused. Cllrs Stables advised that LCC Planning Enforcement are investigating whether the trees works undertaken in 2023 had the correct permission.

24/00677/CLP Certificate of proposed lawful development for conversion of existing garage into habitable accommodation at 1 Milnthorpe Garth, Bramham. Withdrawn

a) Applications received

24/00863/FU/NE Two storey side extension incorporating car port with a dormer window to front and rear at Pasture Cottage 3 Farfield Court Wetherby Road, Bramham. It was **resolved** not to submit any comments.

24/01246/FU/NE Conversion of garage to habitable room, including new door to side Site at 1 Milnthorpe Garth Bramham. It was **resolved** to object on the grounds that it will result in the loss of a parking space and will result in a potential increase in on street parking.

Pre-Application Consultation Proposed base station installation upgrade 11514326, Laneside Farm, Meadow Farm, Bramham. It was **resolved** to support the application.

b) Update regarding ongoing planning matters

None

15. Clerk's Report

- A SumUp machine with a built in SIM will cost £79.00. It was agreed not to obtain one for the Parish Centre.
- The defibrillator for the Parish Centre has been received and will be installed shortly. Leeds Electrical Services Ltd were thanked for undertaking the installation work at cost.
- The Electrical Installation Report for the Pavilion was undertaken on 20 February 2024. No remedial work is required

16. Correspondence

954 - 957 Re Bramham House. No response required as the application has been refused.

958 Resident noting the Council's adoption of a Biodiversity Policy.

559 Resident re Planning Application 24/00863/FU Farfield. The comments were noted under planning.

560 Leeds Energy Efficiency Scheme. The clerk will add the details the website and the poster to be out on the Notice Board.

561 Community Energy Fund. For information only, no response required.

962 963 964 Clerk has responded

17. Minor Items

- Tenter Hill Quarry. The fees for pre-application advice from LCC are £9,600. As this fee is unaffordable the council will need to consider other options.

- It was noted that Five Star are no longer hiring the playing field on Saturday mornings.
 - Works to the A1(M) Tenter Hill Bridge will involve nighttime closures of the A1 (M) from the 21st March 2024 with diversions along Paradise Way, Thorner Road and West Woods Road.
 - It was agreed that the Annual Parish Meeting will take place immediately prior to the May Council meeting. The clerk will put out a news post asking community groups if they wish to make a presentation at the meeting.
 - Cllr Linda Richards was nominated to represent the council on the Leeds Festival Working Group.
 - BCAG are planning to hold the Bramham Gala g 15th June 2024. It was noted that BCAG will need to provide an event management plan and confirmation of insurance cover.
 - A company has offered grant funding for a climbing frame/monkey wall. It was agreed that there was insufficient space in the playground to install such equipment.
 - Cllr Ingham has been contacted by a former resident who is trying to locate scrapbooks relating to the Bramham Horse Trials. Cllr Richards agreed to assist them.
 - Cllr Stables advised that LCC are looking at the options for EV charging points for residents with no off street parking. Cllr Stables asked the council to let LCC know whether there are any locations in Bramham for commercial EV charging points. It was considered that there is insufficient space at the Pavilion car park for an EV charging point and being a remote site would be unsuitable.
18. **Date of next meeting**
The date of the next meeting was noted as Wednesday 10 April at 7.00 pm at the Bramham Parish Centre. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 2 April 2024.
19. It was **resolved** to exclude the press and all members of the public from agenda item 20 due to the confidential nature of the business to be discussed.
20. The application for the office of Parish Councillor was considered.
21. It was **resolved** to co-opt Adam Pumfrey to the office of Bramham Parish Councillor.
22. It was resolved to receive Cllr Pumfrey's signed Declaration of Acceptance of Office at the April 2024 meeting.

The meeting concluded at 9.28 pm

Signed.....

Dated

