

Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held on 12 June 2024 at Bramham Parish Centre

Councillors Present Cllrs M Corrigan, T Prest, P Corrigan, A Pumfrey, K Huggins, M Tozer and J Ingham.

Also present Ward Cllr Lamb, Ward Cllr Harrington, Ward Cllr Stables, 1 resident and the Clerk

Public Session

- A resident raised a concern regarding the speed signs on Toulson Lane. LCC Highways previously agreed to move the signs but this has not happened. Cllr Lamb confirmed it was on LCC Highways schedule of work. It was agreed that the clerk will chase highways and copy in Cllr Lamb.
 - Cllr Lamb advised that LCC have started to hold monthly road safety/highways meetings in Wetherby to help prioritise highways work. Ward Councillors, LCC Highways Officers and the police are attending the meetings. There will be quarterly meetings to focus on issues in the villages in the Wetherby Ward. The first meeting for Bramham and Clifford will be on Tuesday 3rd September, immediately before the PACT meeting.
 - Cllr Stables informed the meeting that she is now a governor for Bramham Primary School.
 - A dementia awareness event will take place on 27th June at Wetherby Town Hall. It was agreed to advertise this on the council website.
 - Cllr Lamb advised that LCC Planning Enforcement, Building Control and Environmental Health are taking action in respect a property on Church Hill which is in a state of disrepair. LCC's priority is to make the site safe.
 - Cllrs Lamb and Stables have raised residents' concerns about the verge on Croft Drive not being cut with LCC.
1. **Apologies** were received from Cllrs H Buck and L Richards. It was **resolved** to approve the reasons for their absence.
 2. **Declarations of Pecuniary Interests or other Interests**
None
 3. **Minutes of the Parish Council**
It was **resolved** that the minutes of the Council meeting held on 8 May 2024 be approved and signed by the Chair.
 4. **Crime Report**
Cllr M Corrigan attended the June 2024 Pact meeting. The reported crime figures are lower than previous months apart from a slight increase in domestic burglaries. The police reiterated their advice to report all offences to ensure resources are allocated appropriately. Three PCs and five PCSOs are now based at the Wetherby Police Station and there has been a request for an additional PC or PCSO to be based there.
 5. It was **resolved** to approve the Financial Regulations.
 6. Traffic Management Working Group.
 - 6.1 The data from the static SID on Clifford Road was received. There has been no significant changes from previous months with average speeds of 24 mph recorded.
 - 6.2 The three additional static SIDs are scheduled for installation on 21 June 2024. By

September 2024 the council should have a broader overview of traffic speeds at the locations where the static SIDs are. The mobile SID will be used in other locations to provide further data.

7. Football Pitch Management Working Group
 - 7.1 Pitch maintenance. A quote of £130 for initial marking of the pitch and £35 to remark it during the season has been received. It was **resolved** that the council will fund the pitch marking for the 2024/2025 season.
 - 7.2 The Football contracts for 2024/2025 have been sent to Bramham FC and Clifford FC and the signed copies are awaited. The clerk will ask Clifford FC to move their goal posts to the fence by the playground to ensure that the grass around the goal post can be cut.
8. Assets & Amenities Committee
 - 8.1 The minutes of the Assets & Amenities Committee Meeting on 22 May 2024 were received.
 - 8.2 It was **resolved** to obtain a survey of the external fabric of the Pavilion.
 - 8.3 It was **resolved** to instruct Green Guard to undertake minor repairs to the Pavilion as detailed in the schedule prepared by the Assets and Amenities Committee [replace the weather board on the back door, power wash the paths, weed spray, replace a fence post and repair the stanchion at the overflow carpark] It was **resolved** to arrange a Working Party to undertake cosmetic repairs in and around the Pavilion as detailed in the schedule prepared by the Assets and Amenities Committee.
 - 8.4 It was **resolved** to ask the Drama Group to tidy and rationalise their items stored in the Pavilion loft.
 - 8.5 It was **resolved** to approve to amend the cleaning schedule for the Pavilion and Parish Centre. Cleaning of the Pavilion will be reduced over the summer when matches are not being played and increased to two hours per week at the Parish Centre.
 - 8.6 It was **resolved** to approve placing the commemorative plaques at the Parish Centre on the wall elevation between the window and the corner of the building.
 - 8.7 It was **resolved** to approve the request from a Tenter Hill Allotments tenant to use a mini digger at the site subject to them obtaining insurance and confirming that any building materials are disposed of appropriately.
 - 8.8 It was **resolved** to invite the CAHA to participate in the Bramham Show.
 - 8.9 It was **resolved** to offer Clifford FC and Branham FC the option of providing refreshments at the Pavilion on match days.
9. The Annual Playground inspection report was received. It was noted that there were no significant issues apart from the Wetpour. The clerk will obtain quotes for the repair or replacement of the Play Cone Climber centre hoop covering.
10. CCTV at the Parish Centre. There have been no further reports of any significant anti-social behaviour at the Parish Centre. The council will continue to monitor the situation and it was **resolved** not to install CCTV at this stage.
11. **Financial Matters RFO**
 - 11.1 The receipts for May 2024 were noted as £751.27
 - 11.2 It was **resolved** to approve the following payments :

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC	779.98		779.98	
2	BACS	Team Clean Cleaning	204.00		204.00	
3	DD	ID Mobile	4.17	.83	5.00	
4	DD	BT (Parish Centre broadband)	35.72	7.14	42.86	
5	DD	YPG (Pavilion Electricity)	174.09	8.70	182.79	
6	DD	YPG (Parish Centre Electricity)	103.15	5.16	108.31	
7	BACS	APT Construction (Retention payment)	3100.63	620.13	3720.76	

8	BACS	Microsoft Office (Office 365)	79.99		79.99	
9	BACS	YLCA (Cllr Huggins training)	26.30		26.30	
10	BACS	Peter Conway (Pavilion repair)	78.00		78.00	
11	BACS	J Paterson (Parish Centre Plants)	36.83	7.37	44.20	
12	BACS	The Play Inspection Company (Annual Inspection)	99.00		99.00	
13	BACS	ESS Security Ltd (Pavilion Alarm)	255.00	51.00	306.00	
14	BACS	Clerk's Mileage	15.66		15.66	
15	DD	Unity Trust (Bank fees)	18.00		18.00	

11.3 The bank reconciliations as at 31 May 2024 were received

11.4 The bank balances as at 31 May 2024 were noted as:

Unity Trust Current Account	21,311.94
Unity Trust Deposit Account	20,000.00
Skipton BS 992755645	84,821.24
Total	126,133.18

12. Planning Matters

a) Decisions received

23/05815/FU Variation of Condition 10 (Windows) to previously approved Planning Application H31/329/91 (Laying out of access and erection of 1 block of 2, 4 bedroom terrace houses and 6, 3 bed room terrace houses with 8 detached garages in 2 blocks, and 8 car parking spaces to site of dwelling house) to allow replacement windows at New Road Bramham Leeds. Withdrawn.

23/056632/FU Three dormer windows to rear and rooflights to front forming habitable rooms at 37 Firbeck Road, Bramham. Refused.

23/01557/FU Single storey rear extension at 3 Bradford Close, Bramham. Approved.

23/0202530/FU Variation of Conditions 1 (approved plans), 3 (extraction and infilling period) and 4 (restoration period) of previously approved planning application 21/01268/FU at Highmoor Quarry Warren Lane Bramham. Approved.

24/01795/FU First floor extension; single storey rear extension; new window to side at ground floor; demolition of existing conservatory at 12 Firbeck Road, Bramham. Approved.

b) Applications received

None

c) Update regarding ongoing planning matters

None

13. Clerk's Report

- Hirst Conservation have advised that, due to a backlog of work, there will be a delay to the cleaning and repair of the War Memorial. The clerk will put a news post on the website advising residents of this.
- Neighbourhood Plan review. It was agreed that the clerk will arrange a briefing session with LCC Planning Officer for members of the Neighbourhood Plan Review Working Group.

14. Correspondence

- Resident concerned re a property on Church Hill which is in a state of disrepair. Cllr Lamb has confirmed that LCC are taking action and the clerk will update the resident.
- Resident re antisocial behaviour at the Parish Centre. The clerk has responded.
- Green Group Newsletter – receipt noted
- Mass Transit May Briefing – receipt noted

15. Minor Items

- LCC have circulated a list of scheduled Highway Maintenance. It was noted that Spen

Lane is to be resurfaced.

- The recent death of Ernest Nicholls was noted. Mr Nicholls was an active member of the Parish Plan Group and Bramham in Bloom. Cllr M Corrigan will write to the family to offer condolences on behalf of the council.
- Electric buses are due to be introduced on the number 7 bus route and there will be an event at the Yorkshire Hotel in Harrogate to mark this.

16. **Date of next meeting**

The date of the next meeting was noted at 7.00 pm Wednesday 10 July at the Bramham Parish Centre. Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 2 July 2024.

The meeting concluded at 8.52 pm

Signed.....

Dated