Minutes of the Meeting of Bramham cum Oglethorpe Parish Council held on 11 December 2024 at Bramham Parish Centre

Councillors Present Cllrs M Corrigan, T Prest, K Huggins, M Tozer, A Pumfrey, P Corrigan, J Ingham (from agenda item 6)

Also present Ward Cllr Lamb and the Clerk

Public Session

- Cllr Lamb noted that Harmony Energy have appealed against the refusal of their application to install a battery energy storage system on Warren Lane. This will be dealt with by Public Enquiry and the Parish Council has the option of applying to take an active part in it.
- Cllr Lamb gave an update on the ongoing issue of flooding on Prospect Bank/Windmill Lane due to a blocked drain. He is in contact with the affected residents, and this is likely to be a civil law matter.

1. **Apologies**
   Apologies were received from Cllr Buck. It was **resolved** to approve the reason for her absence.
2. **Declarations of Pecuniary Interests or other Interests**
   None
3. **Minutes of the Parish Council meetings on**
   It was **resolved** that the minutes of the Council meeting held on 13 November 2024 be approved and signed by the Chair.
4. **Crime Report**
   The PACT report was not available. It is understood that there are no issues relating to Bramham.
5. **Traffic Management**
   5.1 The data from the Static SIDS for November 2024 was received. There has been no significant change in the recorded speeds. The monthly data is now being sent to LCC Highways who are analysing it and, if indicated, will refer it to the police who can undertake enforcement action. LCC Highways will inform the council of any action they take.
   5.2 A report from the LCC Highways Safety meeting on 3rd December 2024 was received. It was noted:
   - The installation of the rear entrance to Bramham Primary School should be undertaken early in the New Year. As soon as the council is notified of the start date it will be published on the council website.
   - Junction of Bowcliffe Road and Paradise Way. LCC Highways will review the junction to identify any safety improvements, including reducing the speed limit to 30mph.
   - LCC are reviewing the speeding limit on Aberford Road with the view of reducing it from 30mph to 20 mph.
   - Toulston Lane towards Tadcaster. LCC Highways are investigating ways to slow down traffic where the road dips and visibility is reduced. One option is to install solid white lines to prohibit overtaking.
   - Parking outside Bramham shop. Concerns have been raised that customers with mobility issues are not able to park close to the shop due to vehicles from the garage parking on the road. It was agreed that, initially, a representative of the council will approach the garage owner to discuss the issue. If necessary, LCC Highways can be asked to introduce parking restrictions limiting the time vehicles can park in front of

the shop.

- Interchange of Low Way, New Road, Back Lane and Vicarage Lane. A resident has complained that on street parking is affecting the sight line. LCC Highways agreed to review the safety of the junction.

6. **Neighbourhood Plan Review Working Group**

It was agreed to hold a public meeting at 6 pm on Thursday 20th February 2024 at the Parish Centre to inform residents about the Neighbourhood Plan review. Ian Mackay, LCC Planning Officer, will be attending the meeting and it will be publicised on the council website, the Parish Magazine and on social media.

The Working Group are seeking to engage with all residents and community groups in Bramham. A resident has contacted the council noting that the Neighbourhood Plan needs to include a clear view on sites for development, including provision for new residential properties. LCC, as part of their Local Plan, will be identifying the housing needs for each settlement and the Neighbourhood Plan should identify sites that can meet that need. The Working Group will determine an appropriate process, to be approved by the council, for co-opting members onto the group.

7. **Finance Working Group**

7.1 The 2025/2026 draft budget and precept request was considered. The budget and precept request will be approved at the January 2025 meeting.

7.2 The Q2 Internal Controls Checklist was received and the clerk's comments noted.

7.3 It was **resolved** to approve the appointment of Elkerlodge Bookkeeping as internal auditor for 2024/2025.

7.4 It was agreed that at the January meeting the council will consider closure of the Skipton Building Society and transfer of the reserve funds to an alternative deposit account (s).

8. It was agreed that the applications will be prepared for:
   - Playground development
   - Neighbourhood Plan review costs

   The applications will be approved at the January 2025 meeting.
9. It was **resolved** to renew the annual subscription for Parish Online.
10. It was **resolved** not to hold an event to mark the 80th Anniversary of VE Day on 8th May 2025. The council will offer support to BCAG if they decide to hold an event to mark the anniversary.
11. It was **resolved** to hold the Annual Parish Meeting at 6 pm on 14th May 2025
12. It was noted that Cllr Richards and Cllr Prest have undertaken the clerk's annual appraisal. This was satisfactory and there were no issues arising.
13. **Financial Matters RFO**

13.1 The receipts for November 2024 were noted as £432.77

13.2 It was **resolved** to approve the following payments:

		Payee	Amount (net)	VAT	Total	Sec 137
1	BACS	Salaries Incl HMRC	1006.72	0	1006.72	
2	BACS	Team Clean Cleaning	204.00	0	204.00	
3	DD	ID Mobile	4.13	.87	5.00	
4	DD	BT (Parish Centre Broadband)	35.72	7.14	42.86	
5	DD	YPG (Pavilion Electricity – Nov 2024)	75.89	3.79	79.68	
6	DD	YPG (Parish Centre Electricity Nov 2024)	50.57	2.53	53.10	
7	DD	EDF (Pavilion gas)	99.89	4.99	104.88	
8	BACS	Jane Patterson (Parish Centre plants)	155.29	0	155.29	

9	BACS	Green Guard (Pavilion jet washing)	170.00	0	170.00	
10	DD	Business Stream (Parish Centre water 21 08 24- 20 11 24)	52.72	0	52.72	
11	BACS	Kelham Fire Protection Ltd (Pavilion fire extinguishers)	75.00	15.00	90.00	
12	BACS	Tenter Hill Allotments (Community Fund grant)	293.90	0	293.90	
13	BACS	P M Pitch Marking (11 11 24 & 19 11 24)	90.00	0	90.00	
14	BACS	Harrod Sport (football nets)	85.04	17.01	102.05	
15	BACS	Mileage (26 11 24 & 03 12 24)	10.44	0	10.44	
16	DD	Unity Trust Bank (bank fees November 2024)	9.60	0	9.60	
17	BACS	Eyelid Productions (Annual website support)	100.00	0	100.00	
18	BACS	E-ON (Pavilion Gas)	489.40	24.62	517.02	
19	BACS	Geoxphere (Parish Online Subscription)	88.00	17.60	105.60	

The bank reconciliations as at were received

13.4 The bank balances as at 30 November 2024 were noted as:

Unity Trust Current Account	10,737.67
Unity Trust Deposit Account	20,188.70
Skipton BS 992755645	87,226.31
Total	118,152.68

14. **Planning Matters**

14.1 Decisions received

24/05490/FU Single storey extension to garden workshop - High Toynton, Vicarage Lane, Bramham. Withdrawn

14.2 Applications received

None

14.3 Update regarding ongoing planning matters

APP/N4720/W/24/3355821 Installation of a battery energy storage system, including associated infrastructure, landscaping works and ac Field 4381 Warren Lane Bramham. Appeal against refusal. It was **resolved** that the council will maintain its previous objections to the application, but it will not seek to take an active part in the public enquiry. It was agreed that the Clerk would contact Ward Cllr Lamb stating that whilst the Council did not wish to become an active participant in the enquiry it would be happy to discuss the issues with the residents who have been in contact with him if they so wished.

15. **Clerk's Report**

- A contractor acting on behalf of Northern Power will be undertaking work to clear vegetation at the Tenter Hill Allotments
- The protocols following the death of a 'Senior National Figure' are being updated by NACO.
- LCC have now fixed the fees for a contested election at £474.23 and for an uncontested election at £162.24

16. **Correspondence**

1002 Resident advising that they have made an FOI request to LCC re the removal of trees at Bramham House

1002 Resident about an application to LCC to undertake tree works at Bramham House. It was noted that the council and residents are not permitted to make comments to LCC on the application by the owner to undertake tree works. The clerk will respond.

17. **Minor Items**
    - There are concerns about the safety of the empty property on Church Hill. It was understood that LCC Planning Enforcement and Environmental Health were taking action, and the clerk will contact the Ward Councillors for an update.
    - Cllr P Corrigan asked if councillors could volunteer with some of tasks that the Assets & Amenities Committee are responsible for.

18. **Date of next meeting**
    The date of the next meeting was noted at 7.00 pm on Wednesday 8 January 2025 at the Bramham Parish Centre Any agenda items or reports to be sent to the clerk by 5pm on Tuesday 31 December 2024.

    The meeting concluded at 21.25 pm

    Signed…….
    Dated ……..